

University Leadership Council

January 24, 2025

Minutes

Present: Mari Clements, Schuyler Chapman, Eric Marks, Larry Baker, Jeremy Keene, David O'Dell, Jesse Skiles

Absent: Jahzeiah Wade, Kandas Queen, Larissa Howe, Lloyd Bone, Sarah Moyers, Jeremy Carter, Teresa Sterns

Approval of Minutes:

David motioned to approve the November 15th minutes, Larry seconded the motion. Schuyler abstained. Motion passed.

New Business

Degree Program Changes

- This policy was updated to clarify information
- The Council amended the policy to change “department secretary” to “Academic Affairs Administrative Assistant”
- Larry motioned to approve the policy, with the amendment. Schuyler seconded. Motion passed

International Baccalaureate

- This policy was updated to clarify information
- David motioned to approve, Jesse seconded. Motion passed

Graduation Policy

- This policy was updated to clarify information and add additional language to explain current procedures
- The Council amended the policy to change the last sentence in the second paragraph to “Please allow at least 15 work days for application review.”
- David motioned to approve the policy, with the amendment. Schuyler seconded. Motion passed

FERPA

- This policy was updated to clarify information and add additional language to explain current procedures and additional information
- The Council made the following amendments:
 - First paragraph, second sentence. Remove “themselves”
 - Fifth paragraph, change the copyright symbol to “C”
 - Second page, second paragraph:
 - Add a comma after i.e. before H&R Block and Turbo Tax
 - Change the beginning of the last sentence to “Students have”

- David motioned to approve, with the amendment. Schuyler seconded. Motion passed

Diploma Policy – Undergraduate

- Small updates were made to the policy to clarify information
- Larry motioned to approve the policy, Jesse seconded. Motion passed

Academic Calendar 2028-2029

- Mari asked for this to be tabled so more discussions can be had regarding the semester length changing

Academic Appeal Policy

- This policy was updated to clarify information
- The Council made the following amendments:
 - Under Level 3 in the first sentence of the first paragraph remove “days” after “5 workdays”
 - Under Level 2 paragraph 2, change “advisor/council” to “advisor/counsel” in both instances in the paragraph
- Larry motioned to approve, with amendments. David seconded. Motion passed

February 7, 2025

Ashley Nicholas