

Academic Policy Committee

Minutes

January 23, 2025

Present: Mari Clements, Kandas Queen, Jeff Bryson, Larry Baker, Lloyd Bone, Dave McEntire, Brian Perkins, Amanda Chapman, Brooke Fincham, Bob Hutton, Sandra Crites, Taryn Kohlphenson (proxy for Devan Gauldin)

Absent: Devan Gauldin (Taryn Kohlphenson served as proxy)

Guests: Ann Reed

Approval of Minutes:

- Larry motioned to approve the November 14, 2024 minutes, Jeff seconded. Taryn abstained. Motion passed.

Old Business

Administrative Procedure 1

- Due to recent Executive Orders by the Governor and President, this Procedure was sent from Faculty Senate back to the lawyer who helped draft it

No Show Policy

- Larry provided info to Amanda for the next meeting
- Ann realized we will also need a Waitlist policy to refer to in the No Show Policy
- This will be tabled until the Waitlist Policy is approved

Academic Integrity Policy

- This was sent back from Faculty Senate
- Slight formatting needed updated, and there were questions about #s 1 & 2 under Procedures for Handling Cases of Academic Dishonesty
- For the question under #1, the committee came up with additional language to add in case the Provost is the instructor of record
- For the question under #2, the committee decided not to define cases of dishonesty in case something else comes up that is egregious but can't be referred to as such
- Amanda will revise this policy for review at the next meeting

New Business

Academic Forgiveness

- Three policies were submitted for updates regarding Academic Forgiveness
- Academic Forgiveness Policy (catalog policy):

- This was updated to remove wording that students can't apply for forgiveness if they've completed an Associate's degree, which is based on policies at the state level
- Jeff motioned to approve, Bob seconded. Motion passed
- GSU Policy 27:
 - Removed wording that students can't apply for forgiveness if they've completed an Associate's degree
 - Also added "instead" at the end of the sentence pertaining to RBA under 5.1.8
 - Larry motioned to approve with the additional edit, Brooke seconded. Motion passed
- Academic Forgiveness for RBA
 - This is different than our regular Academic Forgiveness policy due to the state policy for RBA
 - RBA students are also eligible under our regular forgiveness policy, and it depends on what is best for the student as to which one they apply for
 - We must offer the RBA policy since it is governed by HEPC
 - The current catalog language for this policy isn't clear that students have to choose 1 policy or the other
 - Kandas motioned to approve, Jeff seconded. Motion passed

Waitlist Policy

- This was created to be referred to in the No Show Policy and to outline the new changes that are happening with waitlisted students and courses
- Ann and Mari will get together to review further and bring this back for the committee to review at a later meeting
- Brooke brought up that students who are waitlisted in online classes can't attempt to do work until they're actually registered for the class, and the timing of removal if students don't complete any work
- Larry mentioned that Brightspace will have to open for both online and in-person courses, and offered to draft a policy for all courses to open the Saturday before the first day of classes

Adjournment: Amanda adjourned the meeting at 1:23 p.m.

Ashley Nicholas

January 24, 2025