

## Glenville State University Faculty Senate – minutes

Meeting Date: January 21, 2025

Meeting Place: 319 MCCC

Meeting Time: 12:30 PM

- I. CALL TO ORDER
  - a. President S. Chapman called the meeting to order at 12:27 pm.
  - b. Senators in Attendance: M. Sarver, G. Lieving, S. Silva, D. McEntire, M. Gildein, K. Queen, N. Nasser, S. Haynes, D. Lewis, J. Wenner, S. Beatty
  - c. Administrators in Attendance: none
  - d. Others in Attendance: T. Chenoweth, JD Carpenter, Robert Regalado
- II. Approval of Minutes
  - a. The minutes of Dec 3, 2024 presented for approval. Sarver motioned to approve. McEntire seconds. All approve, no oppositions, no abstentions, no discussion.
  - b. The minutes of Dec 13, 2024 presented for approval. Gildein pointed out minor corrections in spelling. Sarver motioned to approve with corrections. Gildein seconds. All approve, no oppositions, no abstentions, no discussion.
- III. Reports
  - a. President – S. Chapman
    - i. Financial Aid hold FAFSA workshops Feb 6 and 12. Please encourage students to attend.
    - ii. Faculty Forums will be scheduled over the semester by Academic Affairs
      1. Academic Calendar – discussion to move to a 14- or 15-week semester, ending the fall term prior to Thanksgiving. Starting a week later in Spring.
      2. University reorganization- more discussion on direction
      3. Strategic Planning
    - iii. GSU Day at the WV Capital in Charleston is Feb 18. Please encourage everyone to attend. Each department is asked to send representatives to man tables.
  - b. ACF - K. Queen
    - i. ACF meets this Friday Jan 21
      1. The Executive Orders on Diversity and its impact will be discussed
  - c. BoG – M. Gildein
    - i. BoG met Dec 13 in Charleston
    - ii. Gildein sent highlights update to Faculty on Dec 15
    - iii. Phil Real offered a presentation on why WV students often skip college, and why we need to go out and convince them to come to GSU
    - iv. M. Sarver, as Glenville Mayor, gave updates on the city and the housing issues.
      1. Dan Durbin also commented on the need to focus on housing
      2. D. Hutchison is going to lead a housing task force for the university.
      3. Dr. Manchin and S. Hackworth agreed to a strong commitment to housing.
  - d. Academic Affairs – M. Clements
    - i. New Waitlist system worked well. Students added to classes faster
      1. Some issues due to weather and Holiday
      2. Students who do not attend first week and have not contacted instructors need to be dropped.
    - ii. Education in Prisons- Huttonsville Correctional Center and Jail and FCI Gilmer
      1. Faculty Senate asked to approve conversion of Second Chance Pell Program to Prison Education Program

- iii. Wenner motions to approve the university establishing and updating Prison Education Program, Gildein seconds, all approve, no oppositions, no abstentions, no discussion.
  - e. Faculty overloads need to be recalculated and are being worked on
    - i. M. Clements sent email regarding calculations for prorating low enrollment classes.
    - ii. Accounts for additional prepping
    - iii. Will not be retroactive
    - iv. Extenuating circumstances will be handled on a case-by-case basis
- IV. Old Business
  - a. Academic Appeal Policy
    - i. 5 workdays made the norm across the document except for the President who will have 7.
    - ii. Changes suggested in November by Faculty Senate were made by Academic Policy
    - iii. Wenner motions to approve document with new changes. Gildein seconded. All Aye, no discussion, no opposition, no abstentions.
  - b. Administrative Procedure 1
    - i. Chapman- Discussed with R. Helmick prior to Senate meeting. Needs to go back to University Chief Counsel to see if it follows with Executive orders
    - ii. Gildein motions to hold for review. Queen Seconds. Most approve of hold, no oppositions, Chapman abstains, no discussion.
- V. New Business
  - a. Academic Calendars
    - i. Further discussion of potential 14- or 15-week semesters with explanations
    - ii. Clements
      - 1. 20 students were approved for leave of absence for the two weeks after Thanksgiving
      - 2. 40 other students did not return to classes after holiday
      - 3. President Manchin is supportive of a shorter academic semester
    - iii. 14 weeks. Start Fall classes at beginning of August, 2 weeks earlier. End prior to Thanksgiving. Start Spring semester one week later. Keep Spring Break, end semester early May
    - iv. 15 Weeks. Start fall classes one week earlier. End prior to Thanksgiving. Start Spring semester one week later. Keep Spring Break, end semester early May.
      - 1. Lieving – does this need HEPC approval?
      - 2. Clements – already conferred with HEPC and other Higher Ed authorities.
        - a. Need to consider effect on Athletics
        - b. Other universities have wide array of academic semester lengths
      - 3. McEntire – Athletic seasons do not change. Should have minimum impact, but need to support athletes over break
    - v. Wenner - will there be an effect on 8-week classes?
      - 1. Clements- may have to consider overlap
      - 2. Will be more work for students weekly, as classes overall are not expected to change.
    - vi. Stoddard – Earlier start could affect people with school age children
    - vii. Will Dual Credit be affected –
      - 1. Clements – Dual Credit are always displaced because of Highschool semester. Sometimes, in person classes start later and get extended to after finals week.
    - viii. The earlier end time would offer options for a winter term.

1. McEntire- Needs to be a “Fall Intersession”. Athletes who do poorly in fall may need to redo or make up classes. Only meets NCAA requirements if it is a Fall intersession. Many hours are spent trying to find intersession classes, as not many colleges offer them.
  - a. Sarver- last school had these classes. Always full
- ix. Further clarification discussion
  1. Block time changes?
    - a. Considered, but should not be necessary
  2. FAFSA requirements?
    - a. As stated previously, there are many variations to academic semesters. These plans fall within the requirements.
- x. Encourage faculty to attend forum on the topic.
- b. IT
  - i. Sarver – IT switched vendors, so there are new security protocols
  - ii. Services not previously blocked are blocked now
    1. YouTube TV – not YouTube
    2. Spotify
  - iii. Sarver asks if IT can unblock these sites. IT says it is done by vendor
  - iv. Wenner- Can IT come in and tell us what services are blocked and explain how or if they can be unblocked?
- c. Policy 32 – Uploading syllabi to Brightspace Saturday before classes
  - i. Silva- Misunderstanding. Professors thought it was for online only, not fact-to-face classes, so not all were done.
  - ii. Clements – students see syllabus, see course requirements, decide if they can do it.
    1. Students drop classes sooner, opening waitlisted slots.
    2. Helped in ENGL classes
    3. Critical for online classes
    4. Will clarify

**VI.** Adjourn – 1:20