



**2025-2026 Identity and  
Statement of Educational Purpose  
Cover Letter**

Dear Student,

The Department of Education has requested this additional information from you. You may use Side 1 if you will be signing this statement in the Glenville State University Financial Aid Office. You will need to bring a valid photo ID with you.

If you are unable to appear in person, you may use Side 2 and sign in front of a Notary Public. However, we must have the original form returned to our office. You will also need to have a valid photo ID when signing in front of the Notary Public, and submit a legible photo copy of the ID with the form.

If you have any questions, please contact us at:

Glenville State University  
200 High Street  
Glenville, WV 26351  
304-462-6170



**GLENVILLE**  
STATE UNIVERSITY

**2025–2026 Identity  
and  
Statement of Educational Purpose**

**To Be Signed at the Institution**

The student must appear in person at Glenville State University to verify his or her identity by presenting an unexpired valid, government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the following Statement of Education Purpose:

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student’s Name)

*Statement of Educational Purpose* and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Glenville State University for 2025–2026.

\_\_\_\_\_  
(Student’s Signature)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student’s ID Number)

Signed before me on \_\_\_\_/\_\_\_\_/\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title



# GLENVILLE STATE UNIVERSITY

## 2025–2026 Identity and Statement of Educational Purpose

### To Be Signed With Notary

If the student is unable to appear in person at Glenville State University to verify his or her identity, the student must provide:

- a) A copy of an unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Glenville State University for 2025–2026.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Student's Signature) (Date)

\_\_\_\_\_  
(Student's ID Number)

### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_ City/County of \_\_\_\_\_

on \_\_\_\_/\_\_\_\_/\_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary name)

Personally appeared, \_\_\_\_\_, and proved to be on basis of  
(Printed name of signer)

on basis of satisfactory evidence of identification, \_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Return ORIGINAL (no copies)  
form to:  
Office of Financial Aid  
Glenville State University  
200 High Street  
Glenville, WV 26351