

**Glenville State University  
Board of Governors Meeting  
October 30, 2024  
Via Zoom**

Members Present: Ms. Ann Green, Chair  
Ms. Alexandria Lay, Vice Chair  
Dr. Kathy Butler  
Mr. Tilden "Skip" Hackworth  
Mr. Joe Parsons  
Mr. Rick Simon  
Ms. Maureen Gildein, Faculty Representative  
Ms. Leslie Mason, Staff Representative  
Mr. Jahzeiah Wade, Student Representative

Members Absent: Mr. Daniel Durbin  
Mr. Robert Marshall  
Mr. Doug Morris

Faculty & Staff Present: Ms. Bridget Carr, Director of International Student Services  
Mr. Duane Chapman, Vice President for Enrollment Management & Student Affairs  
Dr. Schuyler Chapman, Associate Professor of English and Faculty Senate President  
Dr. Mari Clements, Provost and Vice President for Academic Affairs  
Mr. Dustin Crutchfield, Director of Alumni Relations  
Dr. Kevin Evans, Dean of Health Sciences  
Mr. Conner Ferguson, Executive Director of Student Life  
Ms. Rita Helmick, Vice President for Administration and General Counsel  
Mr. Tim Henline, CFO  
Dr. Mark Manchin, President  
Mr. Eric Marks, Asst. Director of Information Technology & Staff Council Chair  
Ms. Carrie McKeown, Human Resources Assistant  
Mr. Tom Ratliff, Executive Director of Operations  
Mr. Jesse Skiles, Director of Athletics  
Ms. Amanda Stafford, Instructional Designer  
Ms. Teresa Sterns, President's Chief of Staff/Executive Assistant

Others Present: Ms. Macy Jackson, Visual Edge IT

### **Call to Order**

Chair Ann Green called the meeting to order at 1:07 pm.

### **Swearing in of new appointed Board member**

Chair Green administered the Oath of Office to Maureen Gildein, newly appointed faculty representative.

A quorum was established.

**Public Comment** – Ms. Macy Jackson, Account Executive, Visual Edge IT requested the opportunity to provide a bid for print/copy service.

Chair Green noted that solicitations should not be directed to the Board of Governors and she referred her to consult with GSU's Office of Technology.

### **Constituent Comments**

**Alumni Council** – Dustin Crutchfield, Director of Alumni Relations, reported the following:

- Dustin will be hosting an activity for graduating seniors.
- Developed a page of resources on the Alumni section of the University website for graduates of any age to utilize. The section includes a link to the Generation WV Career Connector.
- Upcoming Events Include:
  - Mid-Ohio Valley Christmas Dinner on December 13, 2024
  - Winter Homecoming in February
  - Higher Ed Day at the Legislature – February 18, 2025

**Faculty Senate** – Schuyler Chapman, Senate President and Maureen Gildein, Board Faculty Representative, reported:

- Several policies are being reviewed by the Senate.
- Discussing how to address faculty retention.
- Hosted a Q&A session for faculty regarding Campus Carry with Rita Helmick and Chief Mike Wheeler.
- Faculty elected Maureen Gildein to serve the remaining term for Duane Chapman's vacancy on the Board of Governors.
- Jeremy Keene will replace Maureen Gildein on the ULC. Larry Baker and Kandas Queen were also elected to serve vacancies on the ULC.
- Wenwen Du, Dwight Heaster, David O'Dell, and Jennifer Wenner were elected to serve on the Promotion & Tenure Committee.
- Senate supports alterations to the Grade Changes Policy from the Academic Policy Committee.

**Staff Council** –Eric Marks, Chair, reported that the Council hosted a Professional Development Training Day for staff on October 4, 2024 that included purchasing guidelines, campus carry, marketing guidelines and advanced Excel. Over 60 staff participated and several door prizes were given away. Sheri Goff donated a gift basket to raffle and \$165 was raised on the raffle to support hurricane Helene relief efforts. WVHEPC identified one of three schools to participate in the SLC customer service training and they chose GSU, so the training was provided during the lunch session that was hosted by President Manchin.

**Student Government Association (SGA)** –Jahzeiah Wade, President, reported that SGA is redoing its constitution to bring it up to date and he will present it at the next Board meeting.

## **Consent Agenda**

SKIP HACKWORTH MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.  
LESLIE MASON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

## **Committee Reports**

### **Executive Committee/Chair Report**

Ann Green reported the Committee met on October 9, 2024 via Zoom and set today's agenda. The Committee also discussed reviewing President Manchin's contract that is due to end June 30, 2025.

**Board Governance and HR Committee** – Alex Lay, Chair, reported the following provided by each member at the Committee meeting:

- Tegan McEntire announced all the active positions and new hires.
- Rita Helmick's report included initiatives on campus, Title IX training, IT, and Facilities updates.
- Tom Ratliff reported on deferred maintenance projects.
- David Hutchison provided an update on scholarships, grants, Alumni, and marketing.

Alex announced that the Board may have openings coming up in the near future and invited member nominations be provided to her or Ann Green to review.

**Enrollment and Student Life Committee** – Skip Hackworth, Chair, welcomed Duane Chapman as the newly appointed Vice President for Enrollment Management and Student Affairs. He asked Duane to provide a brief update.

Duane Chapman disseminated a draft Pioneer Newsletter from Student Life to all and announced that the final newsletter came out today. He asked Teresa Sterns to forward the new newsletter and all future newsletters to the Board via email. He asked invited questions regarding the report he provided in the Board packet. Duane announced that the Academic Support Center's name was changing to the Pioneer Support Center and a rebranding will begin in Spring.

**Academic Affairs Committee** – Kathy Butler, Chair, reported that Mari Clements provided an update at the Committee meeting on microcredentials, strategic planning (all plans will be turned in by December), the University's reorganization, and the proposed action item for the approval of the Bachelor of Science in Health Sciences Program.

Mari Clements explained that offering microcredentials is a way to serve workforce needs that do not require a full degree as only 12 credit hours or less is required to obtain badges, academic credentials, and CEUs. This is a way to serve high school students who aren't ready to commit to a full degree and a way to assist working professionals who need new skills. Mari discussed job outlooks in WV which require postsecondary non-degree awards.

**Business and Finance Committee** – Tim Henline, CFO, reported:

- The financial audit has been completed and all members received copies of the report.

- Still undergoing a federal spending audit.
- Tim and President Manchin continues to work on the wage compression issue.
- The Business office staff is moving into new offices on the floor where the technology offices used to be.

**Athletics Committee** – Jesse Skiles, Director of Athletics, reported:

- Women’s Golf won the MEC championship.
- Men’s Golf finished sixth in the Conference.
- Football is third in the Conference.
- Volleyball is at three wins and twenty losses.
- Women’s Cross Country finished fifth in the Conference and the men finished sixth.
- Soccer’s overall finish was 6-5-2
- The 4.0 ceremony went well.
- Fall sports are beginning.
- The upcoming Wrestling Invitational will be held at the Waco Center.
- The War in the Waco is scheduled for November 9<sup>th</sup>.
- The Angel Tree gift wrapping at the Morris Family residence will be held Nov. 11<sup>th</sup>.

**President’s Report**

President Manchin asked Rita Helmick and Tom Ratliff to provide an update on deferred maintenance.

Rita and Tom presented a PowerPoint presentation that included pictures of the Cupola replacement, chandelier donated by Skip & Shirley Hackworth, Pioneer Way Amphitheatre, new various offices, food pantry, clothing closet, and renderings of the future Morris Family Health & Fitness Complex. Plans are in order to put new roofs on the library, Louis Bennett Hall, and possibly the Science Hall.

**Discussion/Actionable Items**

Mari Clements discussed the rationale and concentrations of the Bachelor of Science in Health Sciences with concentrations in Pre-Athletic Training, Pre-Chiropractic, Pre-Dental, Pre-Medical, Pre-Occupational Therapy, Pre-Pharmacy, Pre-Physical Therapy, and Pre-Physician Assistant. The new program requires no new faculty and no new courses.

KATHY BUTLER MOVED TO APPROVE THE BACHELOR OF SCIENCE IN HEALTH SCIENCES.  
RICK SIMON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**University Organization into Colleges (Discussion Item)**

Mari Clements explained that since GSU transitioned into university status, the goal is to determine the right number and composition of colleges. She invited the Board’s participation in the university organization task and asked the Board to sort majors into colleges with no minimum or maximum number of colleges specified. Mari further noted that students, staff, faculty, alums, and community members have also been asked to provide their input.

**Announcements**

Ann Green announced the following:

- November 20, 2024 – All Committee Meetings via Zoom beginning at 9:00 am
- November 20, 2024 – Scholarship Donor Reception will be held @ 4:00 pm in the MCCC, Ballroom

- December 10, 2024 – Hidden Promise Dinner @ 5:00 pm in MCCC, Ballroom
- December 13, 2024– BOG’s Mtg. @ 9:00 am at Waco Center, Rooms A227/228
- December 13, 2024 – Graduate Hooding Ceremony @ 6:00 pm at Fine Arts Center Auditorium
- December 14, 2024 – Commencement @ 10:00 am at Waco Center

**Adjournment**

With no further business and hearing no objection, Chair Green adjourned the meeting at 2:49 pm.

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Ann Green, Chair

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Teresa Sterns, Executive Assistant to the President