

Graduate Council Meeting

August 15, 2024, 10:00am

MCCC 319

Minutes

Present: Kaitlin Ensor, Connie Stout, Dwight Heaster, Kevin Evans, Gerda Kumpiene, Jeff Bryson, J.D. Carpenter, Ann Reed, Ashley Nicholas, Rikki Butler, Rachel Adams, Donal Hardin

Absent: Charles Yakubow

Call to Order

Minutes

- Approval of April 5, 2024 minutes, Kevin motioned to approve, Gerda seconded. Motion passed.
- Approval of May 6, 2024 minutes, Kevin motioned to approve, Gerda seconded. Motion passed.

Graduate Level Internship

- We currently do not offer an internship in any of the graduate programs. There was a discussion of adding one. Dwight said he would work on a course outline and bring it back to the next meeting.

MBA Course Rotation

- Dwight said the Business Department has a draft circulating in the department for review, once the Department has reviewed and discussed he will present it to the council. We will table this for a future meeting.

Hooding Ceremony

- There was a discussion about Rachel sending information about the Hooding Ceremony along with graduation updates she sends out. Rachel and Pam will work on what information needs to be in that correspondence.
- Mari talked about the expanding of tables and seating being expanded down the hallways located on either side of the atrium.

Admissions Process

- J.D. expressed concerns about consistent information and asked Rikki to explain her process when admitting graduate students. Dwight also explained the process used for MBA students and that internal student transcripts require an extra step in the process.

- The council discussed the requirement of GSU students submitting an unofficial transcript with their applications due to the way Degreeworks currently prioritizes degrees.
- There was also a discussion of reinstating the deadline of application submission to 4 weeks prior to classes beginning.
- It was also noted that the catalog needs to be updated to include the section that talks about undergraduate students being eligible to take graduate level courses. The wording will be presented at the next meeting.
- The Council also discussed students registering themselves for classes after their 1st semester.

Course Revalidation

- Ann and Gerda have been working on the language and a form for this process. Ann submitted a copy of the form and language for this. The Council discussed if a student has more than one class that we use one form per class instead of multiple classes on one form. They also discussed that a student does not have to complete a transfer request when doing course revalidation. Ann will provide a revised version at the next meeting.

MBA Deficiency

- This is not a major issue. Council briefly discussed whether students should have to complete their deficiency first.

Fact Book

- Tabled for the next meeting

Schedule for Future Meetings

- The Council discussed the best day and time for all members for future meetings for the 2024/25 year. Every other Thursday starting August 29, 2024 from 12:25 pm to 1:25pm was the time agreed upon by all members.
- Pam will send out calendar invites to the members.

Pamela Brown

August 26, 2024

