



## **Graduate Council Meeting**

**April 5, 2024, at 10:00am**

**AB 213**

**Minutes**

**Attendees: Mari Clements, Kevin Evans, Dwight Heaster, Charles Yakubow, Donal Hardin, Gerda Kumpiene, Ann Reed, Rikki Butler, Kaitlin Ensor, Connie Stout, Ashley Nicholas**

**Absent: Larry Baker, Rachel Adams**

- Call to Order
- Minutes:
  - Approval of March 15, 2024, Minutes – Kevin motioned to approve, Dwight seconded, motion passed.
- Academic & Suspension Policy
  - Kevin and Ann updated the policy after discussion from the last meeting
  - The council discussed whether or not students could receive 1 or 2 grades of “C”
    - Donal motioned to approve that students will be able to receive 1 grade of “C”, Dwight seconded. Motion passed
  - The council discussed whether or not students could receive a grade of “D”, “F”, or “FIW”. Students can still withdraw or request a grade of Incomplete to save themselves from failing a class.
    - Donal motioned to approve that students will be removed from their program of study in the term they receive 1 grade of either “D”, “F”, or “FIW”
  - Ann and Kevin will re-write the policy for the next meeting
- Discussion of Email Accounts for Application Review
  - Admissions is worried emails would get lost and not be responded to
  - Email accounts will be an internal email group, not an account that students can email



- MBA Definition for Catalog
  - o The catalog has descriptions of MA and MS degrees, but not an MBA
  - o Dwight provided a description for the Council to review
  - o The definition was edited slightly during the meeting
  - o Charles motioned to approve as amended, Donal seconded. Motion passed
- Graduate Hooding Ceremony
  - o Connie reached out to graduates, 3 are confirmed as attending, waiting to hear from the other 2
  - o The ceremony will take place in Fine Arts
  - o Only Education faculty are required to attend, but all of campus will be invited
  - o A start time for the event is still pending due to Manchin's schedule
- Other
  - o The Academic Repeat Policy also needs removed from the catalog. Kevin motioned to remove the policy from the graduate catalog, Charles seconded. Motion passed
  - o Mari asked members to work with their areas on who will be Graduate Program Coordinators for next year, before the next meeting on 4/19

*Ashley Nicholas*

*April 5, 2024*