



Graduate Council Meeting

January 26, 2024, at 10:00 am

MCCC 319

Minutes

Attendees: Mari Clements, Connie Stout, Dwight Heaster, Donal Hardin, Gerda Kumpiene, Larry Baker, Ann Reed, Ashley Nicholas, Rikki Butler

Absent: Kevin Evans, Kailin Ensor, and Rachel Adams

- Call to Order
- Minutes:
 - Approval of January 26, 2024, Minutes – Larry motioned to approve, Dwight seconded, motion passed.
 - Approval of February 9, 2024, Minutes – Larry motioned to approve with changes to the attendance, Dwight seconded, motion passed.
- Graduate Student Representative:
 - Dwight said a current MBA student expressed interest in being a graduate student representative for the council. Dwight motioned for Charlie Yakubow to serve as the graduate student representative, Donal seconded, motion passed.
 - SGA is looking for a graduate student representative, Gerda and Dwight will reach out by email to current students to see if any of them are interested in representing SGA.
- Billing for Undergraduate Students Taking Graduate Courses:
 - Undergraduate students taking graduate courses will be charged at the undergraduate rate.
 - Students will need approval from the graduate program coordinator before registering for graduate courses. Ann has a draft approval form she will present at the next meeting for approval.



- Bylaws:

- The University will be reorganized, so the by-laws will change again.
 - The graduate academic appeals process needs to be outlined. An external committee would be more neutral, and the council may have too many students in the future to handle the appeal process. Ann will ask the appeals committee about what they would prefer.
 - The appeals committee currently makes recommendations to the provost.
 - Judicial issues currently go through the regular judicial process.
 - A subcommittee will review the bylaws and recommend changes. This subcommittee will consist of Mari and Kaitlin. Mari will ask Kaitlin to help. They will present recommendations at the March 15 meeting.

- Other:

- Rikki asked about the Graduate programs setting up at table at the April 11 Career Fair. It was agreed that 1 table would be set up for the 3 programs, with Criminal Justice marketing their program as pending HEPC approval.
- Dwight said the admissions process is cumbersome and that all the information should be in the same place.
 - Rikki will send an email to Dwight and Pam about the new students. Pam will be given access to the Admissions drive. She will then upload those plus any other necessary documents for Dwight to review.

Pamela Brown

March 7, 2024