

Glennville State University
Library Advisory Committee Meeting
Robert F. Kidd Library, Library 2nd Floor
12:00 p.m. – March 13, 2024
Meeting Minutes

1. Call to Order 12:00 p. m.
2. Establishment of Quorum - Established- Present - JD Carpenter, Tracy Chenoweth, Duane Chapman, Jacob Petry, Marjorie Stewart, Patrick McMunn, Rebecca Walter, Jason Gum, Chelsea Stickelman, Trae Sprague, Jeremy Carter, Donal Hardin (12:35 p.m.), Mari Clements (12:35 p.m.). Not Present, Shalika Silva, Sandra Crites, & Rebekah Hypes. Others present, Bob Hutton & Jahzeiah Wade.
3. Old Business
 - a. Approve 10-11-23 Meeting Minutes - Motion to approve-Rebecca Walter, 2nd J D Carpenter – Minutes approved.
 - b. Introduction of Joseph Lutsy (New Library Associate) employed for two weeks, as of now in the library.
 - c. WVDeli (Overdrive e-Books) Departmental Expenditures Discussion -\$10K total and monies are still available.
 - d. Grants
 - i. WV Humanities Council Grant for Emeriti and Deans Plaques/Displays awarded (\$2,000) (Emeriti installed, Deans when Clark Hall finished)
 - ii. Researching Grant for Folk Festival Writer’s Contest/Story Telling Guild Camp/Debate
 - iii. \$2600 +/- raised during Day of Giving for events.
4. Director’s Report
 - a. FY 24 Statistics update and FY 25 Budget update – Meeting with the CFO TBA
 - b. FY 24 Events update – Tomorrow @ 4 p.m. is History Alive! – Mother Jones – expecting over 20 students to attend. Possible sign in sheets for extra credit for students to be sent to faculty.
 - c. Book storage update
 - d. Grant
 - i. SIP Year 3 - \$20,000 for first floor upgrades; SIP Year 5 - \$50,000 for first floor upgrades
 - e. Facebook
 - i. Past 90 days stats and best 2 posts in past 2 years
 - f. Archives
 - i. Added 10 finding-aids to website
 - ii. FY 23 Stats-
 1. Yearbook Downloads – 2,393 – alumni and other institutions download the most.
 2. Mercury Newspaper Downloads – 7,341

- iii. 2 internships this semester (Hist 493)
 - iv. 2-3 Archival requests per week from athletics, alumni, foundation, community, and beyond
 - v. Began sorting of the Debra Nagy Alumni House Collection
 - g. Upcoming Survey
 - i. Co-Curricular Assessment tying surveys back to Strategic Plan/Values
 - ii. Open to question suggestions for faculty and students based around values handout (Potential Subcommittee) –Trae Sprague motioned to create a sub-committee to develop and administrate a Library survey for the faculty and another one for the students. Chelsea Stickelman 2nd. Motion approved. – **Patrick McMunn (co-chair), and Jason Gum.**
5. New Business
- a. Discipline specific online tutorials and rest of departmental meetings are being planned out.
 - b. Folk Festival Writer’s Contest/Story Telling Guild Camp/Debate Competition-marketing strategies were discussed and post marketing with the winners and big check to create more interest. Researching a grant and the concept is to involve the library and university more in the Folk Festival.
 - c. Open discussion on research assignments to increase library usage and any additional faculty input- Tracy Chenoweth and Jason Gum discussed library training and the using of resources, along with how to market this information.

6. Open Discussions

Discussion on marketing more through social media, local schools, individuals specific that are stakeholders

Discussion on student book needs and digital requests

Discussion on the need to get more non-athletes using the library for study halls and tutoring needs

Discussion on discipline specific displays in the library and around campus

Discussion on GSU History Day - Motion by Chelsea Stickelman to create a subcommittee for historical day or days for the library and campus. Jahzeiah Wade 2nd – motion passed. The sub-committee – Chelsea Stickelman, Jahzeiah Wade, Jeremy Carter, Marjorie Stewart, Jason Gum along with Bob Hutton.

7. Adjournment - 12:55 p.m.