



Graduate Council Meeting

January 26, 2024 at 10:00 am

MCCC 319

Minutes

Attendees: Mari Clements, Dwight Heaster, Kevin Evans, Gerda Kumpiene, Ann Reed, Ashley Nicholas, Rikki Butler, Larry Baker, Connie Stout O'Dell

- Call to Order
- Approval of Minutes – Kevin motioned to approve the minutes and Kaitlin seconded. Motion passed.
- CAS – Rikki informed the council that Admissions doesn't use the undergraduate version of this app. After reviewing the website the council decided not to pursue using this at this time.
- TOEFL – Mari mentioned that Policy 28A lists our TOEFL score as a 94 and Faculty Senate would like the council to look at this due to other institutions having a lower acceptable score. Mari looked up Graduate level students and a score of 94 is at the 50th percentile and a score of 74 in contrast would be at 14th percentile. Dwight motioned to leave the score as is and revisit it next academic year and Kaitlin seconded it. Motion passed.
- Graduate Hooding Ceremony Debriefing – Mari asked the council what they thought went well during the ceremony and what could be improved. The council said the following: Food was excellent, Photo drop was great for student pictures, Blocking off seating was nice but should block off both side sections completely, Table set ups were nice but could order better high top table covers and chair covers, Faculty should set on same side as Graduates so they're not alone, Invitations should be sent to all faculty and staff, Student audios were very nice but we should have a pause after announcing names to allow for applause, All faculty should be given program cards, Piano player



should be playing at least 30 minutes out and possibly have a student piano player play, Signage from PR or Canva for student room, platform party, and faculty room; seating in auditorium, Invite everyone – principals, students, faculty and community, Lights turned off on stage wall, Double hooding worked well, Layout was good.

- Adjournment

Leisa Dean

February 5, 2024