

University Leadership Council

May 7, 2024

Minutes

Present: Mari Clements (Chair), Josh Squires (proxy for Maureen Gildein), Eric Marks, Jahzeiah Wade, Ed Wood, Cheryl McKinney, Schuyler Chapman, Jonathan Minton, Jesse Skiles

Absent: Maureen Gildein (Josh Squires served as proxy), Jason Barr, Sarah Moyers, Jeremy Carter, Teresa Sterns

Approval of Minutes:

- Cheryl motioned to approve the April 26th minutes, as amended during the meeting. Ed seconded. Josh abstained. Motion passed

New Business

Semester Credit Hour Policy

- This was originally written only for seated classes, and has been edited to include online classes
- Schuyler motioned to approve, Josh seconded. Motion passed

Administrative Procedure 1

- This was passed last year as a policy, but HEPC recommended that it should be a procedure
- There is conflicting information as to what name (preferred or legal) will be on diploma (sections 4.1 and 5.4) and 3rd party databases (section 4.1) since Banner and Argos are technically 3rd party sites
- Ann will work with Kristi McWhirter from HEPC on clarifying this information
- Eric motioned to send procedure back to the Academic Policy Committee, Ed seconded. Motion passed

Leave of Absence Policy

- The Council asked that signature lines for the advisor and all instructors be added to the form; there were small updates to the policy itself
- Schuyler motioned to approve the policy and form, as amended. Ed seconded. Motion passed

Military Leave of Absence Policy

- There was a small edit to the policy
- Eric motioned to approve, as amended. Jesse seconded. Motion passed

Military Student Withdrawal Policy

- There was a small edit to the policy

- Eric motioned to approve, as amended. Jonathan seconded. Motion passed

Student Complaint Policy

- These complaints are outside of Student Life complaints
- A new committee will be formed to review these complaints and refer to the correct person(s)/areas to review and act on
- There was a small edit to the policy
- Eric motioned to approve as amended, Schuyler seconded. Motion passed

Adjournment: Meeting was adjourned at 2:21 p.m.

Ashley Nicholas

May 10, 2024