

**Glenville State University
Board of Governors Meeting
June 18, 2024
Waco Center, Rooms 227/228**

Members Present: Ms. Ann Green, Chair
Ms. Alexandria Lay, Vice Chair
Dr. Kathy Butler, via Zoom
Mr. Daniel Durbin, via Zoom
Mr. Tilden "Skip" Hackworth, via Zoom
Mr. Robert Marshall
Mr. Doug Morris, via Zoom
Mr. Joe Parsons
Mr. Rick Simon
Mr. Duane Chapman, Faculty Representative
Ms. Leslie Mason, Staff Representative

Members Absent: Mr. Jahzeiah Wade, Student Representative

Faculty & Staff Present: Ms. Bridget Carr, Director of International Student Services, via Zoom
Dr. Schuyler Chapman, Associate Professor of English and Faculty Senate President
Mr. Clay Chesser, Accountant Senior/Capital Projects Manager, via Zoom
Dr. Mari Clements, Provost and Vice President for Academic Affairs
Mr. Dustin Crutchfield, Director of Alumni Relations
Dr. Kevin Evans, Dean of Health Sciences
Ms. Maureen Gildein, Lecturer of Physical Education
Dr. Donal Hardin, Associate Professor of Criminal Justice
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. Tim Henline, CFO
Mr. David Hutchison, Vice President for Advancement
Ms. Tegan McEntire, Human Resources Director, via Zoom
Dr. Mark Manchin, President
Mr. Eric Marks, Asst. Director of Information Technology & Staff Council Chair
Mr. Drew Metheney, Controller, via Zoom
Mr. Tom Ratliff, Executive Director of Operations
Dr. Mark Sarver, Associate Professor of Business
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Mr. Scot Mitchell, Executive Director of Business Development & Strategy at CCWV

Call to Order

Chair Ann Green called the meeting to order at 9:07 am.

A quorum was established.

Public Comment – N/A

Special Presentation

Dr. Donal Hardin, Associate Professor of Criminal Justice, presented a PowerPoint that included a review of GSU's 2023-24 Criminal Justice program. The Criminal Justice program gives challenge coins to all GSU Criminal Justice graduates. Donal gave a coin to all the Board members. The Criminal Justice offices recently moved to the Morris Criminal Justice Training Center. The Program is currently working on criminal justice articulation agreements with the WV State Police, WV Department of Corrections, WV Fire Marshalls, EMS, FCI-Gilmer, and New River CTC. This will increase professional knowledge and networking for our students and courses, expand online as a sustainability, etc. Donal and Professor Bob Rice sent CJ flyers to all 55 state police detachments in WV and they plan to visit all detachments to help grow the CJ program.

Constituent Comments

Alumni Council – Dustin Crutchfield, Director of Alumni Relations, shared comments from the 50-year graduates who attended the reunion during Commencement weekend. He further reported:

- Approximately 30 retired faculty, staff, and administrators attended the retiree luncheon on campus.
- GSU's Night at Go Mart Park was a sold-out event.
- The *Pioneer Progress* magazine is scheduled to be mailed in the fall.
- Over 2,000 alumni have responded to the Alumni Oral History Project.
- As a member of the 2024 Generation WV Fellowship, Dustin hopes to become part of the Career Connector through the fellowship to acquire more access to jobs for GSU graduates.

Faculty Senate – There was no report from Faculty Senate.

Staff Council – Eric Marks, Chair, reported that a lot of the staff have been preparing for summer camps that will be held on campus.

Student Government Association (SGA) – There was no report from SGA.

Consent Agenda

RICK SIMON MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Ann Green reported the Committee met on May 29, 2024 via Zoom and set today's agenda.

Board Governance and HR Committee – Alex Lay, Chair, announced that she will provide an update on the Presidential Evaluation later in the meeting. Alex, Rita, and Teresa have been working on updating Board Policies 6 and 6A due to new requirements by Title IX/Office of Civil Rights; however, the new requirements

have currently been blocked by injunction. Alex further reported the following that was discussed at the Committee meeting on May 29, 2024:

- Tegan McEntire announced open employee positions, newly hired employees, and retirees.
- Rita Helmick gave an update on legal actions, on-going lawsuits, facilities, campus carry, and the Housing Corporation. Next meeting of the Housing Corporation is scheduled for November 14, 2024.
- David Hutchison provided an update on the Foundation, the increase of scholarships and decrease of tuition discounts, investment portfolio, marketing, governmental affairs, alumni banquet, and the Research Corporation.

Duane Chapman stated the he has received comments and complaints from faculty regarding the faculty exit process.

President Manchin acknowledged that he is aware of the issues that faculty have been experiencing when exiting the University. He noted that the situation is being reviewed and remedied.

Enrollment and Student Life Committee – Skip Hackworth, Chair, asked Jason Yeager to present the Committee’s report.

Jason Yeager reported the following:

- The University currently has 1110 students registered.
- Office of Admissions hired two new counselors.
- The lobby of Goodwin Hall is being painted.
- Work is being done on Graduate Assistant housing.
- Brian Williams, Director of Residence Life, has been transferred to eSports. Residence Life is working to fill the position.
- Student Support Services is working on its grant and has been assisting with summer orientations.
- GSU will have eight new international students this fall. The International Office hopes to have an agreement signed with China by the end of the summer.

Academic Affairs Committee – Kathy Butler, Chair, requested that Mari Clements present the Committee report.

Mari Clements provided all with a university structure packet to group academic departments into colleges for which each think they should belong. This assists the University in determining how many colleges to establish and what departments should be assigned to each college. She requested that everyone submit their packets to her by fall. Mari reported the following:

- Many departments have either or are continuing to work on Strategic Plans. The format has changed to a one-page format.
- The Office of Academic Affairs is working on cleaning up the plan of study and course rotations.
- The University is increasing on-line education.
- Currently responding to state policy changes.
- Dual Enrollment/Dual Credit Pathways have 487 students registered for fall.
- The State has asked the University to consider doing multi-year appointments/contracts for non-tenure track faculty.

Business and Finance Committee – Doug Morris, Chair, asked Tim Henline to provide the Committee report.

Tim Henline presented a PowerPoint and reported that GSU currently has 1110 students enrolled for fall. The total summer enrollment is 424. He continued to report the below:

- Governor issued a FAFSA Emergency Declaration.
- GSU is currently offering the lowest tuition and fees in the state for 2024-25 in comparison with other state public institutions.
- GSU is experiencing PEIA and food service increases.
- The non-payroll expense budget without dining and utility costs has decreased.
- Payroll increased \$3.8 million over the last four years. All employees will receive a \$1500 pay raise funded by the state. Employees making under \$26K will receive an additional \$1000.

Athletics Committee – Bob Marshall, Chair, asked Jesse Skiles to present the Committee update.

Jesse Skiles announced that for the first time in history, the baseball and softball teams made the MEC playoffs and both golf teams made the NCAA tournament. He further reported:

- Acro & Tumbling made the MEC playoffs.
- Women's Track set several school records.
- 13 of 17 programs finished above 3.0 in team GPA and 64 student athletes had a 4.0.
- Point Park joined the MEC to replace Alderson-Broaddus.
- The Athletic Department currently has 20 grad assistants and has 15 more openings to fill.
- Football opens at Emory & Henry on August 31. The first home game is September 7 against Lock Haven.
- There are 169 new freshmen athletes.

President's Report

Dr. Manchin asked Dr. Kevin Evans to provide an update on the College of Health Sciences.

Kevin Evans presented a PowerPoint and gave an overview of the strategic plan and announced each faculty member that is teaching in the College of Health Sciences. The PowerPoint included pictures of the nursing program's current construction that is being done at the Waco Center. He reported:

- Exercise Science is the second highest degree sought at GSU. Seventeen students graduated last year with that degree.
- There are three majors in the Bachelor of Science in Health & Human Performance program: Athletic Conditioning & Coaching, Exercise Science, and Health Promotions.
- Wellness Management will replace the Health Promotions major.
- The Bachelor of Arts in Education in Health & Physical Education (PreK-Adult) major was restored in fall 2023.
- Five students will be continuing into year three from the 2023 cohort joint GSU/MU Nursing program.
- Seven students were accepted in Marshall's nursing cohort program for 2024.
- 27 pre-nursing students have registered for fall 2024 semester.
- Dr. LyCricia Criss has been hired as a nursing program retention specialist.
- GSU plans to offer the following in fall 2025:
 - BS in Health Sciences, MS in Counseling Psychology (tentative), and an MBA with Healthcare Administration (tentative) assisted by Community Cares of WV (CCWV).
- The Director of Clinical Training position needs to be filled.

- Thomas Moore was hired in January 2024 to conduct a feasibility study for a Master in Physician Assistant program and will present a preliminary assessment of the feasibility study to the Health Sciences Taskforce Committee in August.

Kevin introduced Scot Mitchell, Executive Director of Business Development & Strategy at CCWV. Scot is the lead in developing the healthcare administration pathway for the MBA and also a graduate level Microcredentials in Healthcare Administration.

President Manchin asked Tom Ratliff to present an update on construction projects taking place on campus.

Tom Ratliff presented a PowerPoint that included pictures of current construction and upcoming renovation/remodeling projects at GSU: Amphitheater remodel, Waco nursing area remodel; LBH renovations; and other projects funded by USDA Telemedicine Grant, SIP Grant, and Congressional Direct Spending.

Discussion/Actionable Items

FY25 Budget

JOE PARSONS MOVED TO APPROVE THE BUDGET FOR FY25 AS PROPOSED.
DAN DURBIN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

FY25 Faculty/Staff Pay Raises

RICK SIMON MOVED TO APPROVE THE PLAN AS SUBMITTED TO DISTRIBUTE FACULTY/STAFF PAY RAISES FOR FY25 AS PROPOSED. JOE PARSONS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

FY25 Chair and Vice Chair Nomination Recommendations

Kathy Butler, Chair of the Nominating Committee, presented the 2024-2025 slate of officers as:

- Ann Green, Chair
- Alex Lay, Vice Chair

KATHY BUTLER MOVED TO APPROVE AND ACCEPT THE NOMINATED SLATE OF OFFICERS FOR FY25 AS PRESENTED. DUANE CHAPMAN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committees for 2024-2025 will be appointed by the FY25 Chairperson.

FY25 Board of Governors' Meeting Schedule

DUANE CHAPMAN MOVED TO APPROVE THE FY25 BOARD MEETING SCHEDULE AS PROPOSED AND MAY BE CHANGED AS NEEDED. ALEX LAY SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Board of Governors Scholarship

ALEX LAY MOVED TO APPROVE THAT THE GLENVILLE STATE UNIVERSITY BOARD OF GOVERNORS LAY MEMBERS AGREES TO FUND JOINTLY THE BOARD OF GOVERNORS AWARD, AN EQUIVALENT FULL TUITION AND FEE SCHOLARSHIP FOR THE FY25 ACADEMIC YEAR. THE NEED-BASED SCHOLARSHIP WILL BE AWARDED TO A WEST VIRGINIA RESIDENT(S) WHO MEETS THE REQUIREMENTS OF THE WEST VIRGINIA PROMISE SCHOLARSHIP CRITERIA. RICK SIMON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President’s Evaluation

Alex Lay announced that the President’s evaluation process was followed, feedback was received, and the evaluation was previously shared with President Manchin. She provided copies of the evaluation to the Board.

ALEX LAY MOVED TO APPROVE PRESIDENT MARK A. MANCHIN’S EVALUATION FOR FY24 AS PRESENTED AND THE CONTINUATION OF HIS EMPLOYMENT AND SALARY IN ACCORDANCE WITH HIS CURRENT CONTRACT BEING JULY 1, 2022 AND EXTENDING THROUGH JUNE 30, 2025. RICK SIMON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Ann Green announced the following:

- GSU Night at Lambert’s Winery – August 14, 2024 @ 5:00 pm in Weston, WV

Chair Green invited suggested dates from the members for scheduling a Board retreat on campus. She assigned David Hutchison, Teresa Sterns, Alex Lay, and Leslie Mason to a sub-committee to discuss options and report back to the Board.

Adjournment

With no further business and hearing no objection, Chair Green adjourned the meeting at 12:11 pm.

Ann Green, Chair

Teresa Sterns, Executive Assistant to the President