

Academic Policy Committee

Minutes

August 22, 2024

Present: Mari Clements, Kandas Queen, Jeff Bryson, Larry Baker, Dave McEntire, Brian Perkins, Amanda Chapman, Brooke Fincham, Bob Hutton

Absent: Lloyd Bone

Guests: Ann Reed

Approval of Minutes: Kandas motioned to approve the April 22nd minutes, Dave seconded. Jeff and Brooke abstained. Motion passed.

New Business

Chair & Vice-Chair Elections

- Amanda remains Chair by acclimation
- Kandas was the only nomination for Vice Chair, and accepted the nomination

Administrative Procedure 1

- This was sent back from ULC for further edits
- Staff Council comments were also provided
- Some institutions view diplomas as legal documents, it depends on how GSU wants to view it
 - For RBA students, they must submit a high school diploma, so these are already being treated as a legal document
- Students can request a name change after graduation for their diplomas, but must provide documentation. There are issues with students being able to change their name legally due to residency issues
- Transcripts must show legal name
- Section 5.4 should be removed completely
- Comments from Staff:
 - Student IDs are already being made with the preferred name, but student ID cards can be used as a form of proof of identity so they must show the legal name. Ann will follow up with Student Life
 - When EdNet is upgraded, preferred name will be listed on class rosters
 - There were small clerical edits to clean up
 - Ann will update Procedure 1 for the next meeting
- This was tabled until the next meeting

Statement of Catalog Policies

- Senate had a few revisions to the Statement of Catalog policy for the Graduate Catalog
- This is an informational item, and will be on the agenda for ULC at their September meeting

No Show Policy

- This is a new policy. It's been in place, but Ann would like this to be in catalog to refer to
- If students are expunged for not attending the 1st week, they will have to appeal to be reinstated to classes, but there can't be a guarantee of the student getting into the same classes
- Students can be expunged for not attending during the 1st week, then Academic Appeals will review any appeals
- Mari updated this policy in Teams
- This was tabled until changes are made, and discussions are had in academic departments

Adjournment: Amanda adjourned the meeting at 1:25 p.m.

Ashley Nicholas

August 27, 2024