

Academic Policy Committee

Minutes

October 3, 2024

Present: Mari Clements, Kandas Queen, Jeff Bryson, Larry Baker, Lloyd Bone, Dave McEntire, Brian Perkins, Amanda Chapman, Brooke Fincham, Bob Hutton, Sandra Crites, Taryn Kohlpherson

Absent: None

Guests: Ann Reed

Approval of Minutes:

- Bob motioned to approve the September 5, 2024 minutes, Jeff seconded. Dave abstained. Motion passed.
- Jeff motioned to approve the September 10, 2024 minutes from an email vote, Larry seconded. Bob abstained. Motion passed.

New Business

No Show Policy

- Mari will follow up to get group together about moving the date for add/drop
 - If students aren't dropped by the first Friday, that doesn't help the students that are still waitlisted as they can't be registered after that day either
 - The add and drop dates may need to be different
- This is tabled until the group meets and has more information for the committee

International Baccalaureate

- Ann updated this after previous discussions
- The committee reviewed the additional changes and recommended the highest score be used
- Course credit will supersede the test grade or IB credit
- Ann will update this policy for review at the next meeting

Grade Appeals

- Ann updated this policy along with the Academic Appeal and Probation & Suspension policies after discussion at the last meeting
- "Work days" is now consistent among all 3 policies
- The "work day" definition needs to be added to the catalogs: Work days is referred to days that the campus is open and does not include holidays or days when campus is officially closed.
- In the Grade Appeals policy, "virtual" should be specified as "video conferencing"
- Larry motioned to approve all policies with the additional amendments. Jeff seconded. Motion passed.

Academic Integrity

- This policy is being reviewed for procedures of handling cases of academic dishonesty
- When these are initially reported, the instructor copies the student, Chair or Dean of the faculty member; when the letter is sent from the Provost, the advisor and faculty member are copied on it
- The committee was asked if Chairs or Deans need to be notified initially or not until action is taken, or if the advisor needed to be notified at all
- The committee agreed that the advisor definitely needs to be notified, and to let the Department Chairs and Deans decide if they want to be notified
 - This will be added to the agenda for the next Chairs and Deans meeting
- The student representatives thought the Chair should be notified once action is taken, but not initially. Some students only mess up once during hard times and should not have prejudiced against them.
- This will be tabled until Department Chairs and Deans discuss

Adjournment: Amanda adjourned the meeting at 1:13 p.m.

Ashley Nicholas

October 7, 2024