

## Glenville State University Faculty Senate – minutes

Meeting Date: August 20, 2024

Meeting Place: 319 MCCC

Meeting Time: 12:25pm

### I. CALL TO ORDER

- a. President S. Chapman called the meeting to order at 12:26pm.
- b. Senators in attendance: S. Beatty, D. Chapman, S. Haynes, D. Lewis, G. Lieving, N. Nasseri, M. Sarver, S. Silva, D. McEntire
- c. Others in attendance: Kristen Tunno as proxy for K. Queen

### II. APPROVAL OF MINUTES

- a. The minutes from the Senate meetings of 8/12/2024 and 5/6/2024 were presented for approval.
- b. D, Chapman moved to approve the minutes from both meetings. The motion was seconded by M. Sarver. The **motion carried** unanimously.

### III. REPORTS

- a. Officers
  - i. No report.
- b. President
  - i. President Chapman reported that the paperwork has been submitted to renew the subscription to SurveyMonkey®.
- c. Board of Governors (BOG; representative D. Chapman)
  - i. D. Chapman reported that a BOG retreat will be held in Charleston, WV in October. The agenda is forthcoming. It is anticipated that the topics of enrollment and department issues will be among the items for discussion.
- d. Advisory Council for Faculty (ACF; K. representative K. Queen)
  - i. **Kristen Tunno** delivered the ACF report for K. Queen. The ACF voted on ACF officers – the list is available from K. Queen. The ACF will hold a fall retreat November 8-9.
- e. Administrative/Academic Update (GSU President, GSU Provost, Others)

- i. No report.

#### IV. NEW BUSINESS

- a. Statement of Catalog Policies (Graduate and Undergraduate) from Academic Policies

- i. It was noted that the graduate policies referred to undergraduate degrees and majors/minors. The Senate recommended various changes to the language in the graduate policies should be brought back to the Academic Policy Committee for consideration. The undergraduate policy was approved as is.

- b. Faculty Marshal Duties & Revised (May 2024)

- i. Provost Clements reported that these changes reflect information gathered from a previous Faculty Marshall to more accurately describe all duties in this role. K. Tunno and N. Nasserri noted spelling and grammar errors and inconsistencies. D. Chapman moved to approve the revisions under consideration with suggested corrections. S. Haynes seconded the motion. The **motion carried** unanimously.

- c. Committee Assignment Updates

- i. President Chapman reported that all vacancies that are department- or college-specific have been filled, but that not all nonspecific vacancies have been filled. M. Sarver moved to approve the compositions of those committees that have full rosters. D. Chapman seconded the motion. The **motion carried** unanimously.
- ii. President Chapman reported that membership on the University Leadership Council is filled by vote. Nominations will be available to make to the Elections Committee for one week. Voting for nominees will take place during a second week.
- iii. Elections were held for Faculty Senate-appointed seats on the Curriculum, Enrollment Management, Financial Aid Appeals, Scholarship & Aid, and Student Life Committees, based on faculty volunteers' ranked-order preferences.
  1. Robert Regalado, Liz Matory, and Minfeng Li were appointed to the Student Life Committee. No election was necessary, as these were the only three volunteers to fill three vacancies.
  2. Dwight Heaster and Bob Hutton were elected to the Curriculum Committee. M. Sarver moved to approve the seating of this committee. N. Nasserri seconded the motion. The **motion carried** unanimously.
  3. Jason Gum and Josh Squires were elected to the Enrollment Management Committee. D. Chapman moved to approve the seating of this committee. S. Haynes seconded the motion. The **motion carried** unanimously.

4. Robert Regalado was elected to the Financial Aid Appeals Committee. D. Chapman moved to approve the seating of this committee. M. Sarver seconded the motion. The **motion carried** unanimously.
  5. D. Chapman moved to seat Minfeng Li to the Scholarship and Financial Aid Committee. M. Sarver seconded the motion. The **motion carried** unanimously.
  6. Robert Regalado was elected to the Financial Aid Appeals Committee. D. Chapman moved to approve the seating of this committee. M. Sarver seconded the motion. The **motion carried** unanimously.
- iv. D. Chapman moved to approve the seating of all Faculty Senate Committees. M. Sarver seconded the motion. The **motion carried** unanimously.
- d. Attendance Tracking and Retention
    - i. Trae Sprague will be invited to present on and discuss this issue at a future meeting.
  - e. N. Nasserri moved to table the remaining agenda items. D. Chapman seconded the motion. The **motion carried** unanimously.

V. ADJOURNMENT

- a. The meeting was adjourned at 1:19pm.

Submitted Respectfully,

Gregory A. Lieving, Ph.D.