

Glenville State University Faculty Senate – minutes

Meeting Date: September 03, 2024

Meeting Place: 319 MCCC

Meeting Time: 12:25pm

I. CALL TO ORDER

- a. President S. Chapman called the meeting to order at 12:25pm.
- b. Senators in attendance: D. Chapman, M. Sarver, J. Wenner, K. Queen, D. Lewis, G. Lieving, D. McEntire, S. Beatty, S. Chapman, N. Nasser, S. Silva
- c. Administrators in Attendance: M. Clements (briefly), T. Sprague
- d. Others in attendance: Tracy Chenoweth as proxy for S. Haynes, Pai Song, Maureen Gildein, Jason Gumm, Marjorie Stewart, Donal Hardin, Robert Regalado, J.D. Carpenter, Bob Hutton

II. APPROVAL OF MINUTES

- a. The minutes from the Senate meetings of 8/20/2024 presented for approval.
- b. D. McEntire was not included as attending the 8/20 meeting. Minutes were updated to show he attended.
- c. G. Lieving, who recorded 8/20 minutes asked if wording in New Business, item a.i. was appropriate as “approved” since it was not a voted approval. S. Chapman stated that it was good.
- d. S. Sarver moved to approve the minutes from the 8/20 meeting. The motion was seconded by D. Chapman. The **motion carried**, with none against. K. Queen and J. Wenner abstained as both were absent from the 8/20 meeting.

III. REPORTS

I. Officers

- i. No report.

II. President

- i. President Chapman reported that all committee seats are now filled,
- ii. President Chapman reported ULC nominations had been received with four people nominated for three positions.
 - a. Larry Baker, Maureen Gildein, Kandas Queen, and Jeremy Keene were nominated and accepted nomination.
 - b. President Chapman stated that the election committee would consist of the Faculty Senate President and Vice, as VP Lieving should understand how it all works. He then invited anyone else to volunteer for the election committee. No one else volunteered. Previously the parliamentarian had been on the

committee, but it was due to political science experience, not a requirement for voting.

- c. D. Chapman asked when the election would take place. President Chapman confirmed with M. Gildein that the election could be put out on Survey Monkey on Wednesday, September 3 by 12 pm (noon).
- d. J. Wenner asked what the expected election duration would be. President Chapman stated that would be the next question. It was decided that faculty would have until Friday September 6 at 4 pm to vote.
- e. President Chapman suggested that all faculty vote for only one nominee, who would fill seats according to vote count, to avoid a tie for any position. D. Chapman stated that this was shady, and could still lead to a tie. Discussion ensued regarding how voting should be conducted, with input from M. Sarver. President Chapman stated that if there was a tie, there would need to be a runoff. D. Chapman stated that even with a runoff, we could still have the candidates seated by the next meeting of ULC. It was decided that all faculty would vote for three people.
- f. President Chapman then stated that based on when and why the seats were vacated, the three positions had different duration periods, with one one-year, the second two-year and the third a full term of three years. It was decided that the longest term would be given to the candidate with the most votes, etc. If there is a tie, the candidates can choose which term they will serve, again starting with the most votes.

III. Board of Governors (BOG; representative D. Chapman)

- i. D. Chapman reported that the BoG will meet Wednesday September 4, to receive reports from the committees.
- ii. D. Chapman then reiterated that the BoG retreat in Charleston, will also be discussed.
- iii. President Chapman then stated he would be submitting a report from Faculty Senate for BoG.

IV. Advisory Council for Faculty (ACF; K. Queen)

- i. K. Queen report that ACF has not met yet, but will be meeting in November at the Fall ACF Retreat. K. Queen will be providing a list of the new officers to President Chapman to be sent to all faculty.

V. Administrative/Academic Update (GSU President, GSU Provost, Others)

- i. Provost Clements reported that FAR and Promotion and Tenure timing information will be coming out September 2 or 3.
- ii. Academic Affairs is working with Chairs on Spring course schedules. Some departments have not submitted Spring course schedules. Overload pay dispersion cannot be calculated for potential fall payments until Spring courses are scheduled.

IV. NEW BUSINESS

- a. Attendance Tracking and Retention (Trae Sprague, Dean of Student Success and Retention)
 - i. Dean Sprague offered an overview of how they use the attendance tracking, including sample reports. In the first two weeks, they do daily attendance reports that show who is attending classes. This is shared with athletics and the Academic Success Counselors. Lists can be broken down by advisors and sports. After that they do weekly reports. Last week 264 students missed class. D. Chapman asked if this was online or in person classes. Sprague stated that it was for both. Queen asked how they get the information. Sprague stated that the report was run via inputs from faculty to the attendance tracker. Sarver asked about online courses, as it has been mentioned repeatedly that tracking online students is extra work. Wenner explained how she tracks online, through assignments. Clements noted that there is Federal mandates that require tracking be done through assignments, not because they read something. There was discussion about how and when online classwork is tracked. Queen asked when a Sunday assignment should count as attendance. S. Chapman explained how he tracked for his online classes. Sprague explained that They are looking for changes in behavior so they can help students before it gets too late. D. Chapman offered that ID “swipe” tracking was used from 2007 to 2009, to track students for GSU 100 to see if they were attending campus events, but it went out of use. Sarver stated that it could potentially be used as the new systems are installed. Sprague said they will also be looking at meal swipes, to see how much student behavior changes. Lieving said he saw the need to track students for mental health checks, but he marks when a student missed for illness and “absence reported.” Sprague said that the system does not show notes like that, only absences. D. Chapman and Sarver noted that student behavior changes dependent on specific classes. Sprague noted that only 1/3 of faculty was actively using the tracker. It has been suggested that the LMS be updated to track online students, but noted that such improvements have been suggested and we have to work with what we have at this moment. Discussion ensued as to critical period; first weeks, four-week grades, midterms. Sprague reports that more students use the ACS after four-week grades, at midterms and finals. Gildein noted that tracking is also useful if a student appeals an FIW.
 - ii. President Chapman suggested that senate take it back to departments and bring it up at department meetings, and request input on how we should proceed. How and how long do we want attendance tracking. Wenner stated that it should include the information on tracking student welfare and mental health.

V. OLD BUSINESS

- a. Salary Compensation and Competitiveness
 - i. M. Sarver explained that gathering data has been an issue. Recently they discovered that the information can be attained through HEPC. They can gather the salary and compensation data from all similar colleges in the state. We have requested such data, and are waiting for it.
 - ii. President Chapman determined that the data will need to be reviewed then shared, so tabled the discussion until a later date. Then an Ad Hoc committee will be established.

b. Campus Carry

- i. This was to be tabled until the next meeting, as VP Hedrick-Helmick to the next meeting to discuss. There were five minutes left in the meeting so there was a short discussion.
- ii. President Chapman said we need to get input from departments about faculty questions and concerns regarding campus carry. Questions and concerns should be submitted to President Chapman and Mark Sarver by Thursday September 12 so that they can be consolidated for VP Hedrick-Helmick.
- iii. Sarver stated that faculty expressed concerns regarding policies and procedures, i.e. if a student shows a weapon or the weapon falls out of their bag, how does faculty respond? There are questions and there has been no training addressing policy and procedure for faculty. Sarver asked VP Hedrick-Helmick what the policies and procedures and responsibilities of faculty in the campus carry process. Her response was to contact Chief of Campus Security Wheeler.
- iv. Queen mentioned the training that took place in 2023, but D. Chapman noted it was for active shooter training. M. Sarver reminded the senate that the active shooter response is RUN, HIDE, FIGHT. He stated there was no training on what it means to Run, Hide or Fight. J. Wenner noted that is great unless it is in your own classroom. How do we notify authorities of the issue without exacerbating it?
- v. President Chapman noted that studies show that regular training improves responses. He reiterated that the weapons are to be concealed, so what do we do if they are not.
- vi. D. Chapman stated that there is no longer Open Carry in city limits. M. Sarver noted that there are also a limited number of certified response officers on campus, in the city and in the county. It may be 20 minutes until the first officers arrive, and that depends on the time of day.

V. ADJOURNMENT

- a. President Chapman adjourned the meeting at 1:17pm.

Submitted Respectfully,

Jennifer A. Wenner