

Glenville State University Faculty Senate Meeting Minutes

August 12, 2024

I. Call to Order and Roll

- a. **President Schuyler Chapman called the meeting to order at 10:01 am in MCCC 315 and via Teams.**
- b. **Senators in attendance:** S. Chapman, S. Beatty (online), D. Chapman, S. Haynes, D. Lewis, G. Lieving, N. Nasser, K. Queen, M. Sarver, S. Silva
- c. **Senators absent:** J. Wenner
- d. **Others in attendance:** Jason Gum, Amanda Chapman, Melody Wise

II. Officer Updates

- No officer updates were made.
- The President distributed dates and times of all Faculty Senate meetings for the Fall 2024 and Spring 2025 semesters.

III. New Business

- The President distributed ballots for the election of two Faculty Marshals. **Amanda Chapman** received the most votes, and there was a tie for second between Kaitlin Ensor and Dwight Heaster. The run-off between these two also was tied, with one Senator unable to cast a vote remotely. The President broke the tie by voting for **Dwight Heaster**.
- Access to SurveyMonkey® can be renewed for a fee to be deducted from the Faculty Senate budget. D. Chapman moved to approve the renewal and the motion was seconded by M. Sarver. **The motion carried unanimously**
- The President distributed a list of Faculty Senate Committees with updated rosters, including vacancies that must be filled.
 - The President noted that the vacancy in the Student Life Committee can be filled from any department. He noted also that the Retention Committee doesn't exist – it was folded into the Enrollment Management Committee run by Academic Affairs. Although a previous Senate voted to delete this committee from the official list of Faculty Senate committees, **a motion was carried unanimously** to delete this committee from the official list.
 - N. Nasser asked if the Institutional Review Board committee was a Senate committee. The President replied that it was not.
 - For vacancies that are not dependent on a specific department, the President will email the list of vacancies to the faculty at large and fill those spots as volunteers step forward. For department-specific vacancies, the President asked Senators to facilitate the solicitation of volunteers. Each Senator will contact their department for this purpose.
 - M. Wise will seek to clarify any vacancies on the Academic Affairs Committee.
 - The President reported that most committee terms are two years. The Academic Appeals Committee and the Library Committee are one-year terms.
 - M. Wise noted that the list of Senate committees includes the General Education Taskforce, which is incorrect. There is a General Education Taskforce, but it is a separate entity from the General Education Committee of the Faculty Senate.
 - The President asked for Senators or others to email him with information on who Chairs the various committees so that his list is up-to-date and correct.

- The President will make a list of those eligible to serve on the Promotion and Tenure Committee and contact those faculty to solicit volunteers for vacancies. There was a brief discussion about whether the bylaws specify the inclusion of Senior Lecturers on this committee.
- The President provided an overview of items to be considered as new business items for AY 2024-25.
 - Draft changes for Faculty Marshal duties – specifically, changing the term length from 5 years to 3 years.
 - Formalize a constitutional change voted on by the previous Senate that changed language in Article 2, Section 1. The phrase “each academic department” was changed to “each academic department and college” to reflect representation by members of the new College of Health Sciences. This constitutional change was approved by the previous Senate but was not presented for full faculty approval. The President stated that, according to Article 8, a constitutional change that involves a title change only does not have to be presented to the full faculty for approval.
 - Improving the Senate webpage to facilitate transition to new leadership and membership.
 - Renew discussion about Senate membership, including a Past President position and part-time faculty representation.
 - Renew discussion about staggering Senator terms to avoid too much turnover from one Senate to the next.
- D. Chapman stated that an analysis of faculty salaries could be a new item of business to consider.
- D. Chapman stated that the Board of Governors is considering new requirements for mandatory reporting of student absences.

IV. Q & A From Faculty in Attendance

- Jason Gum asked the Senate to consider representation for the library, as he is a faculty member.
- There was a brief discussion about the cautionary use of executive session. As noted by N. Nasser and the President, the constitution stipulates that executive session may be called only in the context of a “personnel matter.”

V. Adjournment

- The President adjourned the meeting at 10:53pm.