

Glenville State College
Staff Council Minutes
July 16, 2024
IN-PERSON/TEAMS

- I. Call the Meeting to Order
 - a. Chair, Eric Marks, called the meeting to order at 8:35 am
- II. Attendance
 - a. Members Present: Eric Marks, Cody Moore, Jenny Boggs, Robin Meadows, Leslie Mason, Chelsea Stickelman, Chris Carver, Ashley Nicholas
 - b. Members Absent: Adrian Duelley, Casey Smola, Jim Chapman
 - c. Other Attendance: Bridget Carr, Carrie McKeown, Cole Herdman, Emily Turner, Jeremy Carter, Joey Mitchell, Justin Emerson, Lora Freeland, Lori Ratcliff, Marcus Spinks, Max Anderson-Lake, Megan Evans, Lisa Eagle, Sadie Murphy, Stephany Amos, Tegan McEntire, Tisha Underwood, Rachel Adams, Robert Woods
- III. Review of Minutes from the Last Meeting
 - a. Cody motioned that the minutes be accepted, Robin seconded. All were in favor, none were opposed, none abstained. Motion passed.
- IV. Committee Reports
 - a. Human Resources – Tegan McEntire
 - i. Everyone should have the new UKG button in Kronos. There is training in the enterprise readiness section if anyone is interested in learning more. Tegan asked if anyone was having issues.
 - ii. Tegan reminded everyone that they should be approving of their time. She sent out directions of how to approve your time before your timekeeper does a final approval.
 - iii. The paycheck at the end of July will reflect your pay raise.
 - iv. The first paycheck of July reflected the increase in the insurance.
 - v. This Friday people who are eligible will be receiving their increment pay, which is \$60 per year. An employee must work three years at GSU before being eligible for the increment pay.
 - b. Treasurer – Eric Marks reported for Jason Phares
 - i. Ginny Grottendieck – \$2,825.41
 - ii. Professional Development - \$20,000 (Eric Marks will find out why this was cut.)
 - c. Board of Governors – Leslie Mason
 - i. There has been no meetings since staff last met, the next BOG meeting is scheduled for September 4th.
 - d. ACCE – Jenny Boggs

- i. ACCE has also not met since the last staff meeting, the next meeting will be after the retreat.
 - e. Chair / Cabinet – Eric Marks
 - i. Eric reported that the last cabinet meeting had low attendance and not much was discussed.
 - f. Facilities and Threat Assessment – Eric Marks
 - i. Eric reported that the facilities committee has not met. However work has started on the amphitheater and the renovation of LBH. Contractors have been busy pulling cable and running fiber. Jeremy Carter asked about the timeline for the library. Eric said he would investigate it and report back.
 - g. Threat Assessment – Eric Marks
 - i. Eric reported that the committee has not met.
 - h. Co-Curricular Assessment – Chelsea Stickelman
 - i. Chelsea reported that the co-curricular assessment committee has not met.
 - i. ULC – Eric Marks
 - i. Eric reported that ULC has not met.
- V. New Business
 - a. Staff Professional Development Discussion – Application
 - i. Eric will send out the staff professional development applications out to staff for comment. After comments have been received the executive team will meet and approve the applications.
 - ii. Staff council will continue to meet every third Tuesday of the month, excluding the months of November and December, because of the holiday schedule alternative dates will need to be selected for those two months.
 - b. Constitution Update - Eric Marks
 - i. Eric reported that the sub-committee responsible for reviewing the constitution has not met yet.
- VI. Other
 - a. Jeremy Carter asked if it was possible to offer training to staff in the summer. It was discussed having a two or three day training. However, since it is so late in the summer maybe something smaller could be planned for the near future. A sub committee was formed, chaired by Robin Meadows, and including Lora Freeland, Ashley Nicholas, Sheri Goff, and Jeremy Carter. Some of the options for training were Active shooter, Conceal Carry, Safe Zone, Customer Service, QPR.
 - b. Eric will ask the cabinet for money for this training. If anyone has ideas for the training, they can email the subcommittee members.
- VII. Adjourn
 - a. Cody motioned to adjourn the meeting, and Chris seconded.

b. Meeting adjourned at 9:07 am

Respectfully submitted,
Robin Meadows, Secretary

Date: June 26, 2024