

Glenville State College  
Staff Council Minutes  
June 25, 2024  
IN-PERSON/TEAMS

- I. Call the Meeting to Order
  - a. Chair, Eric Marks, called the meeting to order at 8:35 am
- II. Attendance
  - a. Members Present: Eric Marks, Cody Moore, Robin Meadows, Leslie Mason
  - b. Members Absent: Jenny Boggs
  - c. Other Attendance: Lora Stump, Megan Evans, Carrie McKeown, Emily Tuner, Leslie Ward, Adrian Duellley, Chris Carver, Lora Freeland, Naomi Sanders, Tegan McEntire, Kathy Gilbert, Sadie Murphy, Tisha Underwood, Peggy Ruyon, Chelesa Stickelman, Ashley Nicholas, Dustin Crutchfield, Lisa Eagle, Jeremy Carter, Mary Jones, Tim Underwood, Rachel Adams, Robert Woods, Megan Crumm, Wendy Broome, Casey Smola
- III. Review of Minutes from the Last Meeting
  - a. Eric reported that the May meeting was uneventful and that the minutes will be emailed.
- IV. Committee Reports
  - a. Human Resources – Tegan McEntire
    - i. Everyone should use the new UKG button in Kronos. The old button is orange and the new button is green. If the green button doesn't say UKG Pro it will soon. Everyone should log into the old system and verify their accruals are accurate before Friday.
    - ii. Timekeepers should verify everyone's time is correct before Friday, including the student time.
    - iii. Chelsea asked when we will move staff to the new threshold. Tegan reported that everything will be entered by the July 1<sup>st</sup> deadline.
    - iv. Tim Underwood asked if we needed to delete time from the old system if it was accidentally entered there. Tegan said we did.
    - v. Tegan reported that new mouse pads are available in the HR office.
    - vi. Jason asked if essential employees who could not work during a state of emergency needed to report that as time off on their time card. Tegan verified that was true.
  - b. Treasurer – Eric Marks
    - i. Ginny Grottendieck – was \$2,750.41 and the scholarship fund increased by \$60 to \$2810.41
  - c. Board of Governors – Leslie Mason

- i. Eric dispelled rumors that the board of governors voted against the staff raise.
  - ii. The board met on June 18<sup>th</sup>, 2024
  - iii. Yeager reported and predicted that fall enrollment would be 1700
  - iv. Currently GSU is hosting several camps
  - v. Mari has asked every department to turn in a strategic plan
  - vi. Money has been given to GSU to offset the PEIA increase, the amount is \$591,322
  - vii. 13 of our 17 sports teams finished the semester with a 3.0 or above
  - viii. The BOG chair and vice chair are reviewing/updating policies 6 and 6A
- d. ACCE – Eric Marks for Jenny Boggs
- i. ACCE met on 061424. Madison Santmyer and Walker Tatum, the chair and vice chair of the WV Student Advisory Council presented information shared with State Administrators regarding their organization and campus concerns based on their student survey.

Some concerns included:

Decreasing enrollment number college age students

Retention of students within the state of WV

Hunger free campus act and food insecurity campus collaborative

State-wide service initiatives

Increasing student involvement on campus post covid 19

Green bandana initiative – a suicide prevention program

Some Initiatives and accomplishments include:

Statewide month of service – hygiene, community service etc.

Advocating for the passage of hunger free campus act – passed the senate and went to the house but didn't pass. Still hoping for support from institutions but will try to push it to pass again so they will have funding for food pantries, especially for 2 year and smaller colleges.

Textbook affordability – focus shift after legislative session

3<sup>rd</sup> party platforms – have to pay for but do not seem to have educational benefit (blackboard etc.) – fees aren't reported so they can't use fin aid for it.

OER – open educ resources – to educate students on what is out there available to them – many OER only market to faculty – but they want to create a brochure to explain what is available.

In regards to the student survey– “Barriers to staying in WV”– the council worked with HEPC to create a survey – asking what students were

considering aside from attending college, what are barriers to staying in the state, what would help them overcome these barriers etc. Madison said the main problem was getting students to complete the survey. The council had received about 800 total surveys back, mostly from Marshall, Shepherd and WVU – but the success depended on how each Council representative promoted the survey (GSU’s rep is Jaheziah Wade). They are excited that HEPC is interested in hearing the survey results. They plan to reopen the survey again in the fall. They haven’t really discussed what would be done with negative responses – but know that they will be looking for patterns of data that might help with recruiting efforts.

- ii. We discussed planning issues for the July Retreat  
We are asking Trish Humphries to discuss applicable federal laws and Matt Turner to discuss the outcome-based funding model for salaries. We would also like to hold another Staff Council President round table session to discuss concerns. More information and/or a zoom link will be sent out about that around mid-July.
  - iii. Reminder that FLSA changes become effective July 1 and many business groups have brought law suites to stop the January changes. 15 employees at GSU were affected by the July 1 changes. HR has sent out letters explaining who will have to clock in and out
- e. Chair / Cabinet – Eric Marks
    - i. Eric reported that the cabinet has not met since the last meeting.
  - f. Facilities and Threat Assessment – Eric Marks
    - i. Eric reported that the facilities committee has not met. Work has begun on several of the deferred maintenance projects such as increasing safety on campus and the revitalization of the amphitheater.
    - ii. Jason announced there would be some disruption to the internet as they rerouted the fiber lines.
    - iii. The new nursing location at Waco has the floor poured, and electrical work, walls, and ceiling started.
  - g. Threat Assessment – Eric Marks
    - i. Eric reported that the committee has not met but the two BIT forms from last semester were handled quickly.
  - h. Co-Curricular Assessment – Chelsea Stickelman
    - i. Chelsea reported that the co-curricular assessment committee has not met but has been busy getting assessments submitted.

- i. ULC – Eric Marks
    - i. Eric reported that ULC has not met.
- V. New Business
  - a. Staff Professional Development Discussion – Application
    - i. Eric asked that the new application be given to the council for voting. Chris agreed to send his latest copy to Eric.
  - b. At-Large Representative Nomination Update
    - i. Eric explained that positions were opened for the 4, 6, and 7 job groups. Robin Meadows, Jason Phares, and Jim Chapman were all nominated and accepted. Eric noted that the open position should be revisited since the committee increased its members.
    - ii. Chelsea and Cody nominated Robin Meadows for secretary. No other nominations were made. Eric closed the call for nominations. All were in favor, none were opposed, none abstained. Motion passed.
    - iii. Robin nominated Jason Phares for Treasure. No other nominations were made. Eric closed the call for nominations. All were in favor, none were opposed, none abstained. Motion passed.
  - c. Constitution Update - Eric Marks
    - i. Eric reported that the sub-committee responsible for reviewing the constitution has not met yet.
- VI. Other
  - a. Eric will prepare a list of dates for next year's meetings.
  - b. Chelsea asked for a timeline for the amphitheater project and if there are any plans to prorate parking for people who purchased a reserved spot at the library but can't use it. Chelsea asked that there be more regular communication about projects on campus. She would prefer that Tommy send out regular communications.
- VII. Adjourn
  - a. Cody motioned to adjourn the meeting, and Chris seconded.
  - b. Meeting adjourned at 9:15 am

Respectfully submitted,  
Robin Meadows, Secretary

Date: June 26, 2024