

**Glenville State College  
Board of Governors Meeting  
February 6, 2013  
Mollohan Campus Community Center, Third Floor, Room 319  
Glenville, West Virginia**

Members Present: Mr. Richard Heffelfinger, Chairperson  
Mr. Greg Smith, Vice Chair  
Mr. Tim Butcher  
Dr. William Deel  
Mr. Mike Forbes  
Mr. Stephen Gandee  
Mr. Ralph Holder  
Ms. Sue Morris, via teleconference  
Mr. Paul Peck, Faculty Representative  
Mr. Jason Phares, Staff Representative  
Mr. Travis Nesbitt, Student Representative

Members Absent: Mr. Mike Fulks

Staff Present: Dr. Peter B. Barr, President  
Ms. Janet Bailey, Director of Athletics  
Mr. Jerry Burkhammer, Dean of Student Affairs  
Mr. Robert O. Hardman, II, Executive Vice President  
Dr. David Millard, Special Assistant to the President  
Dr. John Peek, Provost and Senior Vice President  
Mr. Dennis J. Pounds, Vice President for College Advancement  
Mr. James W. Spears, Senior Vice President for External Relations  
Ms. Teresa Sterns, Executive Assistant to the President

### **Call to Order**

Chairperson Richard Heffelfinger called the meeting to order at 12:39 p.m.

A quorum was established.

### **Approval of Minutes**

IT WAS MOVED BY BILL DEEL TO APPROVE THE MINUTES OF THE DECEMBER 5, 2012 MEETING AS PRESENTED. MIKE FORBES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

**Higher Learning Commission (HLC) Visit Update** – Dr. Peek distributed *The New Criteria for Accreditation* handouts and announced that the HLC team will address the revised criteria as listed in the handout. The team will arrive on Sunday, April 14<sup>th</sup> and is scheduled to attend a social event at the President's Home later that day. The team will be meeting with select community members at a luncheon on Monday, April 15<sup>th</sup>. Also scheduled for Monday are open meetings with faculty, staff, and students. The Board of Governors will be meeting with the team on Tuesday, April 16<sup>th</sup> during a luncheon. The exit interview will take place on Wednesday. The College will receive the review in late October or November 2013. Dr. Peek encouraged Board members to review the handout and he further highlighted a few sections that all should become familiar with prior to the visit.

President Barr requested that a copy of the Strategic Plan, Campus Compact, and Master Plan be re-distributed to the Board prior to the HLC visit. He asked Dr. Peek to begin work with senior leadership and the campus community to initiate a new five year Strategic Plan that will be due 2015.

Professor Peck asked if the Board would receive a copy of the self-study report in final form.

Dr. Peek replied that each member would receive a copy in final form.

**Audit Report** – Mr. Hardman presented a brief overview of the auditor's report. He pointed out that the balance sheets beginning on page 12 include the Research Corporation and Housing Corporation. The Foundation's balance sheets begin on page 17 of the audit book. Mr. Hardman encouraged the Board to pay particular attention to the footnotes on page 21 and pointed out that information pertaining to bonded debt was included on page 49. Page 51 includes notes on the GSC Foundation report.

Board members inquired about the operating loss and questioned if it is sustainable.

Mr. Hardman pointed out the College's net assets and cash balance.

President Barr requested that Mr. Hardman involve the Board's Financial Committee when developing the new budget for next fiscal year. He further made reference to page 59 in regards to the health services grant and pointed out that thirty-one expenditures were used after the grant completion date; however, funds were encumbered previously for the expenditures. Items may be changed within a grant as long as it is done within the grant time limitations. He offered to provide a more definitive update on the HRSA grant at the next

meeting. He read the letter in response to the audit that was submitted by Richard Weldon who was the grant administrator at the time.

Questions from Board members regarding the HRSA grant included the following:

Q. Is there also a representative from Health & Human Resources overseeing the grant?

A. President Barr - Yes, there is a case manager that Richard Weldon has been in contact with.

Q. Has the case manager contacted the College?

A. Richard Heffelfinger – The case manager contacted him for explanation of Richard Weldon leaving. It was explained that Richard would still be contracted to complete the grant.

Q. Will Health & Human Resources audit the College?

A. President Barr – A final report from HRSA will be submitted with a letter stating that the grant has been closed out. The letter will be presented to the Board upon receipt.

Q. In reference to the audit, how does Glenville State compare with other institutions in the state?

A. President Barr – Not many in the state look very good when examining liquidity ratios. All institutions may look better if OPED is removed.

The Board requested a more descriptive report from Mr. Hardman regarding the audit. An inclusion of comparisons with other institutions, comparisons of past years, and trends and comparisons of peer institutions were also requested.

### **Updates**

Mr. Heffelfinger thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

Q. In reference to the Financial Status Report, why hasn't athletic monies been used?

A. Mr. Hardman – No transfers have been made yet.

Q. In reference to page 6, C, bulleted item #8, what is a crisis response plan?

A. Jerry Burkhammer – In the event there is an emergency on campus, a crisis response plan is necessary so everyone will know how to respond. In the event a crisis takes place on campus, the new crisis response system will alert everyone via automatic text.

Q. What is DegreeWorks as mentioned on page 6, D?

A. John Peek – DegreeWorks is a software package that allows students to declare a particular program of study and the system will provide lists of courses they need to take. It will update automatically if any changes are made. It is essentially a computerized advising/scheduling program.

Q. What is the status of the nursing program?

A. President Barr – We are currently taking a closer look at the program and the costs associated with it.

A. John Peek – We have one more year that we may offer nursing under the joint program with WVU. After that, it must be changed to where students may attend Glenville State the first year then transfer to WVU-Tech. We are currently looking at costs, curriculum and staffing in order to provide a four year nursing program. The first set of numbers will require a higher number of recruitment of students than we have had in the past and a

better quality of students based on passing certified tests. Our intent to plan has been submitted to the Higher Education Policy Commission and the state Nursing board.

Q. How many students come to the nursing program from an active status?

A. John Peek – Not many; however, the students that do, have not had a very good success rate in the second year due to science classes. Also, due to programs that exist at other institutions across the state, we may not have a good pool of students to recruit from.

Q. What is a disc golf course as mentioned on page 6, C and does the College own equipment?

A. John Peek - The disc is like a Frisbee. The College has the equipment; however, a location still needs to be found.

Greg Smith announced that discussions have taken place regarding the Foundation and Board of Governors possibly holding a professional fundraiser to assist with athletic based scholarships. His thoughts are that a full-time person will be needed to head the fundraisers.

President Barr asked Denny Pounds to look at firms who specialize in that area and to provide a report to the Board at its next meeting.

#### **President's Report**

President Barr provided a partial list of activities to the Board that he has been engaged in since the last meeting that included:

- Attended several select committee Outcomes Based Funding meetings in reference to devising a new base model for performance to be effective 2014 with funding allocations made in 2015. The consensus of the Council of Presidents is to defer it until a better model is proposed and put into place.
- Hosted Senators Kessler and Facemire on campus in January.
- Attended a Hidden Promise Scholar reception in Putnam County and recognized newly nominated Scholars. There are now thirty-seven counties participating in the Consortium in WV, one school district in Belpre, Ohio, and one school district in Stonington, CT. Twelve Scholars have graduated from Glenville State and there are currently 125 on campus.
- Met with former Congressman Mollohan regarding The JASON Project. The Consortium will now have to provide funding for JASON as opposed to it being provided for free in the past. Dr. Barr will be meeting with Steve Coan at Sea Research Foundation to obtain further information.
- In reference to the last Board meeting, it was discussed that the GSC Foundation would purchase the building for the WACO Center. The Foundation will meet on February 15<sup>th</sup> to further discuss the purchase. The Board of Governors will have to decide on a long-term lease if the Foundation agrees to buy the building.
- Attended the seminar series, "The Impact of Science & Religion on Society" hosted by the Math & Science department and he encourages all to attend the future series events.

**Committee of the Whole**

Chairman Heffelfinger referenced the proposed revised Board meeting schedule and noted that the April 10<sup>th</sup> meeting will change to April 16, 2013 to coincide with the April 16<sup>th</sup> HLC visit.

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED REVISED BOARD MEETING SCHEDULE FOR 2012-2013. MIKE FORBES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Announcements**

Mr. Heffelfinger announced that the next scheduled Executive Committee meeting is Wednesday, March 27<sup>th</sup> at 11:00 a.m. and the next full Board meeting will be on Tuesday, April 16<sup>th</sup>, 2013.

**Executive Session**

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 TO DISCUSS PRESIDENTIAL COMPENSATION. MIKE FORBES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Rise from Executive Session**

IT WAS MOVED BY TIM BUTCHER THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. MIKE FORBES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Actions Emanating from Executive Session**

After discussions in executive session, the Board took the following action:

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS REQUEST THAT PRESIDENT BARR MEET WITH CHANCELLOR HILL TO ATTEMPT TO RESOLVE THE CONTRACTUAL ISSUE PRIOR TO THE BOARD OF GOVERNORS TAKING ACTION TO ENFORCE THE CONTRACT. TRAVIS NESBITT SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Adjournment**

With no further business and hearing no objection, Chairperson Heffelfinger adjourned the meeting at 2:56 p.m.

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Richard Heffelfinger  
Chairperson

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Teresa Sterns  
Executive Assistant to the President