

**Glenville State College  
Board of Governors Meeting  
March 28, 2012  
SPECIAL MEETING  
Harry B. Heflin Administration Building, President's Office Conference Room  
Glenville, West Virginia**

Members Present: Ms. Sue Morris, Chairperson, via teleconference  
Mr. Richard Heffelfinger, Vice Chair  
Mr. Tim Butcher  
Dr. William Deel, via teleconference  
Mr. Mike Forbes, via teleconference  
Mr. Mike Fulks, via teleconference  
Mr. Jerry Milliken  
Mr. Greg Smith  
Mr. Paul Peck, Faculty Representative, via teleconference  
Mr. Jason Phares, Staff Representative, via teleconference

Members Absent: Mr. Cody Baber, Student Representative

Staff Present: Dr. Peter B. Barr, President  
Ms. Grace Boyles, Secretary to the President

### **Call to Order**

Vice Chairperson Rich Heffelfinger called the meeting to order at 11:05 a.m.  
A quorum was established.

### **Approval of Minutes**

IT WAS MOVED BY GREG SMITH TO APPROVE THE MINUTES OF THE FEBRUARY 8, 2012 MEETING AS PRESENTED. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

### **Committee of the Whole**

President Barr announced that the College has been offered a USDA grant to construct a new parking lot entryway beside of the Harry B. Heflin Administration Building. He reported that the special meeting was scheduled to request the Board's approval for the College to accept the grant.

IT WAS MOVED BY JERRY MILLIKEN TO APPROVE THE EXPENDITURE BY GLENVILLE STATE COLLEGE OF UP TO \$28,596 TO ALLOW THE ACCEPTANCE OF A USDA COMMUNITY FACILITIES GRANT TO CONSTRUCT A SAFER ENTRYWAY TO THE PARKING LOT ADJACENT TO THE HEFLIN ADMINISTRATION BUILDING. SUE MORRIS SECONDED THE MOTION.

Members of the Board discussed the motion and presented the following inquiries regarding the construction of the new parking lot entryway:

Q. Has a set of plans been completed or have estimates been received for the project?

A. Dr. Barr affirmed that the College has received three bids on the project with the lowest being \$25,000.

Q. Who was the lowest bidder?

A. Dr. Barr responded that Rick Frame, a local businessman presented the lowest bid.

Q. Will the project be internally engineered?

A. President Barr indicated that it has been internally engineered and it has been determined to be structurally feasible.

Q. Who will be responsible for quality control?

A. President Barr announced that Tom Ratliff, Director of Physical Plant, will oversee it.

Q. When is construction expected to begin?

A. Dr. Barr reported that construction will begin as soon as possible but no later than mid May 2012.

Q. In the event additional expenses are required to complete the project, will additional grant monies be awarded to the College to cover the expenses?

A. President Barr noted that the College will be responsible for any expenses incurred above the original grant award.

- Q. In reference to the historic stone to be used for the project, where is the stone currently located?  
A. Dr. Barr responded that the historic stone will be obtained from the old parking lot by the College's North Entrance and from the wall on the side of the current Administration Building parking lot.
- Q. Is the funding type an actual grant or a loan?  
A. President Barr specified that the funding for the project is a grant?
- Q. How long will it be until the College receives the funding?  
A. President Barr announced that the College will receive the funds upon the Board's approval and processing time of the grant paperwork.

MOTION CARRIED UNANIMOUSLY.

**Announcements**

President Barr announced that NCATE (National Council for Accreditation of Teacher Education) will be arriving tomorrow. He indicated that diversity of staff may continue to be a consideration.

Jerry Milliken pointed out that the Board was invited to attend an NCATE Afternoon Tea Reception on Sunday, April 1, 2012 from 3:00 pm – 5:00 pm at the Mollohan Campus Community Center Ballroom.

**Adjournment**

With no further business and hearing no objection, Vice Chairperson Heffelfinger adjourned the meeting at 11:20 a.m.

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Richard Heffelfinger  
Vice Chairperson

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Grace Boyles  
Secretary to the President