

**Glenville State College
Board of Governors Meeting
April 21, 2010
Mollohan Campus Community Center, Third Floor, Room 319
Glenville, West Virginia**

Members Present: Ms. Sue Morris, Chair
Mr. Jerry Milliken, Vice Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Jim Estep, via conference call
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Paul Peck, Faculty Representative
Mr. Jason Phares, Staff Representative
Mr. Marlon Henry, Student Representative

Members Absent: Mr. R. Fred Radabaugh

Staff Present: Ms. Janet Bailey, Director of Athletics
Dr. Peter B. Barr, President
Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. Jerry Burkhammer, Dean of Student Affairs
Mr. Robert O. Hardman, II, Executive Vice President
Dr. Ida Mills, Assistant Professor of Social Work
Mr. Dennis J. Pounds, Vice President for College Advancement
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Richard Weldon, Chief Technology Officer
Mr. Joe Wilmoth, Assistant Vice President for Facilities

Call to Order

Chairperson Sue Morris called the meeting to order at 12:15 p.m.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE FEBRUARY 17, 2010 MEETING AS PRESENTED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Updates

Mrs. Morris thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

Mr. McPherson referenced page seventeen of the GSC Foundation report and asked for a report listing categories specifying how much new money is received between the last meeting and current meeting including a "new pledge" category.

Mr. Pounds agreed to redo the report for the next Board meeting.

Grant Audit Report

Mr. Hardman reported on the College's final grant audit prepared by Hayflich and Steinberg. One deficiency identified was that time and effort reports were not being kept on personnel expenses that were being charged to grants. Mr. Hardman noted that the deficiency has been corrected and the records are being housed in the Office of Grants and Sponsored Research. Another deficiency identified that the Purchasing Department is currently working on to correct is purchase card transaction pre-approvals.

Mr. McPherson inquired about the significance of grant audits.

President Barr replied that all grants are awarded to the College, thus the reason for audits. He noted that the College does not have a fulltime grant writer or fulltime grant staff to review procedures for expending grants and maintaining records.

Presentation on the Development of the New Student Housing Project

Mr. Joe Wilmoth presented a report to the Board regarding the development of the new student housing project. The project will be built in two phases with the first phase to be completed by August 16th. The first phase is almost under roof and the windows will be installed next week. The water and sewer lines have been installed. Electronic locks will be used for entrance into the building and the rooms for additional security. Residence halls will include wireless internet and extra circuits for microwaves and refrigerators. Phase two is due to be completed in 2011. The courthouse annex parking lot has suffered considerable damage due to construction activities but the city has been assured that the College will replace the parking lot.

President Barr left the meeting at 1:15 p.m. due to an emergency phone call.

IT WAS MOVED BY MARGE BURKE TO AMEND THE ORDER OF THE AGENDA MOVING STUDENT AND ACADEMIC AFFAIRS COMMITTEE IN FRONT OF PRESIDENT'S REPORT. TERRY BUTCHER SECONDED THE MOTION.

Student and Academic Affairs Committee

Mr. Milliken, Chair of the Committee, asked Dr. Ida Mills to present a report on the social work program.

Dr. Mills specified that instructors teaching in a social work program must have appropriate credentials. This degree would open up doors for many more employment options for graduates. She noted that without the social work degree, salary amounts are limited for our graduates. The program would require practice and students are not offered practice classes at the College, so they practice upon graduation under other job titles. Students cannot get a social work license without a master degree in social work or working four years for the Department of Human Resources in the area of social work. An advantage of the College offering a bachelor of science in social work is to better prepare students to advance on to a master's in social work. Dr. Mills wrote the new social work program proposal in close relation to the old program proposal in an effort to save money. The original program proposal was approved by the curriculum committee but Higher Education Policy Commission staff suggested that it did not meet CSWE requirements. Dr. Mills re-wrote the social work program curriculum with the assistance of a consultant. The rewritten program proposal is designed to meet the CSWE requirements but will require more money for more staff, therefore, requiring the curriculum committee to re-look at it next year.

President Barr returned to the meeting at 1:25 p.m.

President Barr asked Dr. Mills if she would provide the projected costs and enrollment for the newly rewritten program.

Dr. Mills expressed that she could provide the information for President Barr with the assistance of Dr. Butler. She further noted that cross listing courses are not allowed and the costs will increase.

Mr. Milliken asked Dr. Mills if she would provide the Board with the newly rewritten program proposal.

Dr. Mills conveyed that she will provide the rewritten program proposal to the Board. She suggested offering a social work minor along with directed practice classes.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE TO RE-INSTITUTIONALIZE THE ROTC PROGRAM BEGINNING FALL 2010. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE HEALTH PROMOTIONS MINOR AS PRESENTED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE REGENTS BACHELOR OF ARTS AREAS OF EMPHASIS. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEWS FOR THE FOLLOWING PROGRAMS: BUSINESS AS, ENGLISH BA, AND BIOLOGY BS DEGREE PROGRAMS. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED COLLEGE CALENDARS FOR FALL 2011 THROUGH AND INCLUDING SUMMER 2013 AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President's Report

President Barr reported that he attended a candle light vigil for the coal miners that were killed. He thanked Marlon Henry for his leadership on the vigil. President Barr announced that The JASON Project event and National Symphony Orchestra went very well. He further announced that Mr. Hardman hosted the CFO/CPO conference and received excellent reviews with approximately sixty attendees and several speakers. Gilmer County agreed to provide funding to assist in paying a grants facilitator/administrator and discussions have taken place to further this cooperation. The original east bond construction proposal of seven million dollars to the Governor was changed to deferred maintenance only. President Barr attended a meeting with the Raleigh County Assistant Superintendent and since then Liberty High School has become part of the Hidden Promise Consortium. Chairperson Morris is setting a meeting with the Taylor County superintendent and plans are currently in progress to meet with Harrison and Wood counties regarding becoming members of the Consortium. Teresa, Keith, and Ed will be running the Hidden Promise Scholars summer camps in the future. President Barr attended the SREB/HEPC College Completion conference in Charleston.

Business and Finance Committee

Tom McPherson, Chair of the Committee, reported that the committee reviewed the resolution on page 43 and the fee schedule that Mr. Hardman provided. He noted that the fee listed for the parking permit for Pioneer Village/Stadium under the "Requested Rate Per Semester 2010-11" column of the Special Fees and Charges was amended from \$25.00 to \$0.00. He asked Mr. Hardman to discuss the fee planning schedule for academic year 2010-2011.

Mr. Hardman provided the fee planning schedule per semester for academic year 2010-2011 to the Board and noted the increase in out-of-state tuition. In-state tuition did not increase due to recommendations received from the Governor not to increase state tuition. He indicated that a proposal is being drafted to allow resident students to park on campus at a higher parking rate in an effort to free up more parking spaces on campus for commuters. Commuters may also choose to park at Pioneer Village or the stadium. Students who are not going to live off-campus, Pioneer Village, or in the new residence halls will be housed in Scott Wing. In an attempt to

balance room charges, a three percent increase is being proposed. A \$15/per semester rental charge will be assessed for microwaves and refrigerators in new residence halls.

Mr. Henry inquired as to whether students at Pioneer Village would be parking for free if they parked there rather than on campus.

Mr. Burkhammer affirmed that all residence students will have to pay a parking fee regardless of where they park. Commuter students may park for free if they park in the Morris Stadium parking lot.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE INCREASES IN TUITION, FEES, ROOM AND BOARD FOR THE 2010-2011 ACADEMIC YEAR AS AMENDED AND PRESENTED BY THE CHAIRPERSON OF THE BUSINESS AND FINANCE COMMITTEE. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

President Barr reported that in reference to HEPC's Series 4, a series of steps must be taken to adopt, amend, or repeal a policy.

Mrs. Morris requested that anyone having questions and/or concerns regarding the proposed policies to submit those to Teresa Sterns within the thirty day comment period, so all may be brought back to the Board for review.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE BOARD FINAL DRAFT POLICIES NUMBERS 3, 11, 25C, AND 44 AS PROPOSED. JASON PHARES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

New Business

N/A

Announcements

President Barr announced that the tentative date for the student housing open house is August 19th.

Mr. Pounds announced that the College will be planting trees at the Yeager airport tomorrow. Twenty-nine additional trees will be planted in memory of the miners that were killed. Governor and Mrs. Manchin will participate in the planting of the trees along with students from all over the United States.

Chairperson Morris announced that the WV HEPC Board of Governors Summit will be held July 23 – 24, 2010 @ Stonewall Resort and GSC's Commencement will be held on May 8th.

Mrs. Morris reminded the Board that the next scheduled Executive Committee meeting is Wednesday, June 2nd at 11:00 a.m. and the next full Board meeting will be on Wednesday, June 16, 2010.

She reminded the Board that Faculty Senate and Staff Council will be meeting with the Board directly following today's meeting.

Adjournment

With no further business and hearing no objection, Chairperson Morris adjourned the meeting at 2:21 p.m.

Sue Morris
Chairperson

Teresa Sterns
Executive Assistant to the President