

**Glenville State College
Board of Governors Meeting
April 19, 2006
Louis Bennett Hall Conference Room
Glenville, West Virginia**

Members Present: Mr. Ronald Blankenship, Chair
Mr. R. Fred Radabaugh, Vice Chair
Mrs. Marjorie Burke
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Jerry Milliken
Ms. Sue Morris
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Ms. Marissa Thrasher, Student Representative

Members Absent: Mr. R. Terry Butcher
Ms. Laura Kurtz Kuhns

Staff Present: Dr. Robert N. Freeman, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Affairs
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Mr. Daniel Reed, Director of Academic Support Services

Faculty Present: Ms. Emily Browning, Visiting Instructor of Environmental Science
Mr. Paul Peck, Associate Professor of Mathematics
Ms. Amanda Stewart, Visiting Assistant Professor of Science

Guests Present: Dr. Peter B. Barr, President-Elect
Ms. Lisa Belknap, Glenville Democrat Representative
Ms. Frances Schmetzer

Call to Order

Chairman Ron Blankenship called the meeting to order at 12:50 p.m. A quorum was established.

Approval of Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE FEBRUARY 13TH, 16TH, 20TH, AND MARCH 15TH MEETINGS. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None

President's Report

- a. **Report on Staff Activities** - Mary Alltop reported that Staff Council is preparing to select the Classified Employee of the Year.
- b. **Report on Faculty Activities** - Joe Evans reported that the Faculty Senate is in the process of electing new Senators.
- c. **Report on Student Activities** - Marissa Thrasher noted various upcoming events including graduation and GSC Week. She reported that the Student Government Association elections were held and announced that Jamie Field was elected as the new Student Government president.
- d. **Report on Student Support Services** - Daniel Reed gave a PowerPoint presentation regarding the federally funded Student Support Services (SSS) grant program. He indicated the program provides services to GSC students which are not normally available. The services include on campus activities, cultural trips, study sessions, academic seminars, etc. Mr. Reed disseminated SSS newsletters to the Board and an overview was provided in the Board books.
- e. **Presentation on Equestrian Facility** - Amanda Stewart gave a presentation and referred to the proposal included in the Board book regarding the development of an endurance riding equestrian facility at Glenville State College. Ms. Stewart noted the development of the equestrian facility would not cost GSC any monies. The Board had no objections to Ms. Stewart moving forward with the proposal as submitted.
- f. **Update on Enrollment Data** – President Freeman indicated he was confident that enrollment will be up in the fall.

- g. HEPC's Analysis of Funding Requests** - President Freeman made reference to HEPC's analysis of funding requests report in the Board book. He pointed out that GSC will be getting funding to cover the faculty annual increments. He indicated there would be no peer equity funding and further noted an RFP was in place to hire a group to select new peers.
- h. Quarterly Financial Report** – President Freeman referred to the quarterly financial report in the Board book and noted the income was more than the expenses.
- i. Report on GSC Foundation Inc.** – President Freeman reported that Ms. Ronna Dittman relocated to a new position and discussions had taken place with the Foundation Board regarding new responsibilities that may be required of the next Director. He referred the Board to the report included in the Board book as submitted by the Foundation office.
- j. Construction/Planning Update**
- *Robert F. Kidd Library* – President Freeman reported the library renovations are nearing completion. Furniture has been ordered and should arrive soon.
 - *Mollohan Campus Community Center* – President Freeman indicated that construction continues to move forward and work is currently being done on the third floor which will house the ballroom, conference rooms, multi-purpose room, and offices for Student Affairs. He announced construction should be completed by early September 2006.
 - *Sciences Center* – President Freeman reported that GSC will be unable to build a new sciences center due to HEPC disapproving the College's request to move dollars previously allocated for renovating the science building to constructing a new facility. He further announced the College will begin renovations on the science building with the assistance of a NASA grant and bond monies from HEPC.
- k. GSC-FSU/CTC Arrangements** – President Freeman made reference to the memorandum of understanding between GSC, Fairmont State University (FSU), and Fairmont State Community and Technical College (FSC&TC) included in the Board book. He noted the agreement will allow GSC to teach 60% of the academic course work in the Braxton County Center, all of the academic course work in Calhoun and Gilmer counties, and four year course work in both Braxton and Lewis counties.
- l. NCATE Update** - President Freeman disseminated a letter from NCATE to the Board announcing NCATE's approval for the College's continuing full accreditation of the Department of Teacher Education without any provisions. President Freeman commended all members of the education department for the work done on the accreditation. The next NCATE visit is scheduled for spring 2012.
- m. New WV Higher Education Chancellor** – President Freeman noted HEPC's press release in the Board book and announced Dr. Brian E. Noland was named as the new Chancellor for the HEPC.
- n. Legislative Bills** – President Freeman referred to the latest summary of bills passed in the 2006 regular session of the legislature. He noted HB4049 which limits higher education tuition increases to an average of 7.5% over any four year period.

Committee Reports

Business and Finance Committee

Mr. Radabaugh reported that the committee discussed aspects of tuition and fees.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE A 7.02% INCREASE IN THE REGULAR RESIDENT TUITION AND A 7.44% IN REGULAR NON-RESIDENT TUITION FOR THE 2006-2007 ACADEMIC YEAR. BE IT FURTHER RESOLVED THAT THE BOARD APPROVE A \$10 INCREASE IN THE SPECIAL EQUITY FEE TO ADDRESS EQUITY FUNDING FOR INTERCOLLEGIATE ATHLETICS. TOM MCPHERSON SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee

Mrs. Burke asked Dr. Butler to discuss the action item.

Dr. Butler stated that all academic programs must undergo reviews every five years and discussed the institutional and summary/rationale recommendations as presented in the resolution.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS ACCEPT THE NCATE PROGRAM REVIEW FINDINGS FOR GSC TEACHER EDUCATION PROGRAMS AS THE REQUIRED PROGRAM REVIEW FOR EACH TEACHER EDUCATION PROGRAM. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

President Freeman noted that technical changes had been made in the Board bylaws in compliance with new/revised policies/laws.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED REVISED BOARD BYLAWS. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman reminded the Board of the steps each policy must go through before final adoption and put into institutional operation. He noted that Policy 9 (nine) in the Board book should be identified as Policy 10. The Board was provided a revised draft of Policy 23 along with original drafts of Policies 25B and 32 not included in the Board book.

The following draft policies were considered by the Board:

GSC Administrative Policy 10 – *Policy on Policies*
GSC Personnel Policy 18 - *Academic Freedom, Professional Responsibility, Promotion and Tenure*
GSC Personnel Policy 23 – *Employment, Evaluation, and Responsibilities of the President at Glenville State College*
GSC Personnel Policy 25B – *Overload Pay*
GSC Academic Policy 28 - *Standards and Procedures for Undergraduate Admissions*
GSC Academic Policy 32 – *Web-Based Courses*
GSC Policy 48 – *Freedom of Information Act Requests*

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD DRAFT POLICIES TO BE SUBMITTED FOR COMMENT. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman reminded the Board that the final draft policies were previously approved in draft form, sent to the Chancellor, constituent groups and posted for comment. He noted upon approval of the final draft policies, the policies will be posted for a thirty day public comment period and brought back to the Board for final adoption after any revisions have been made.

The following final draft policies were considered by the Board:

GSC Academic Policy 26 -*Program Review*
GSC Academic Policy 30 - *Acceptance of Advanced Placement Credit*
GSC Academic Policy 31 - *Transfer of Credits and Grades*
GSC Student Policy 37 - *Student Academic Rights*
GSC Tuition and Fees Policy 44 -*Awarding of Undergraduate Tuition Assistance Awards*
GSC Tuition and Fees Policy 45B - *Student Financial Aid*
GSC Tuition and Fees Policy 45C - *Appeals Process for Residency Classification*
GSC Tuition and Fees Policy 45D - *Assigning Continuing Education Credit and Financing Non-Credit Instruction*
GSC Tuition and Fees Policy 45E - *Promise Scholarship Administrative Procedures*
GSC Tuition and Fees Policy 45F - *Higher Education Adult Part-Time Student (HEAPS) Grant Program*

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD FINAL DRAFT POLICIES. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman reminded the Board that the final Board policies were previously approved as final drafts and submitted for a thirty day public comment period. He indicated some revisions had been made due to suggestions received during the comment period.

Dr. Joe Evans conveyed that the Faculty Senate recommended changes to Policy 38 regarding immunizations and still have concerns because the policy was not changed to reflect the Senate's recommendations. He indicated the Senate suggested that Section 5.1 of the policy should be changed to apply to all students. He further noted the Senate's concerns with Section 6.3 regarding students being exempt from the immunization requirements due to religious beliefs. Dr. Evans stated the

Senate's concern regarding Section 8.2 is due to allowing students a whole semester to provide proof of immunity.

President Freeman noted that he had spoken with the Faculty Senate regarding its concerns and mentioned that a state task force has been formed and will be working on implementing a state policy. He suggested that GSC may need to revise its policy to comply with state policy once it has been put into effect. President Freeman indicated it may negatively affect the College if all other colleges and universities are not requiring the same information in immunization policies that GSC is requiring.

Ms. McKinney stated that Mississippi and West Virginia are the only two states that do not exempt religion preference for school aged students. She further indicated GSC's out of state enrollment may be affected if the College changes the policy to reflect the Senates recommendation.

The following final Board policies were considered by the Board:

GSC Administrative Policy 1 - *Change in the Organization of Colleges, Schools, Divisions, Departments or Other Administrative Units*

GSC Administrative Policy 2 - *Naming or Renaming of Buildings*

GSC Administrative Policy 3 - *Alcoholic Beverages on the Glenville State College Campus*

GSC Administrative Policy 4 - *Ethics*

GSC Administrative Policy 6 - *Social Justice*

GSC Administrative Policy 7 - *Regulation of Credit Card Solicitation and Marketing on the Glenville State College Campus*

GSC Administrative Policy 8 - *Regulating Speed, Flow & Parking of Vehicles on Campus*

GSC Personnel Policy 14 - *Sabbatical Leave*

GSC Personnel Policy 20 - *Faculty Development*

GSC Personnel Policy 24 - *Faculty Salaries*

GSC Personnel Policy 25 - *Adjunct Faculty*

GSC Personnel Policy 25A - *Productivity of Faculty and Administrators*

GSC Academic Policy 27 - *Grade Point Average for Associate and Baccalaureate Degrees*

GSC Academic Policy 29 - *Public School Service Credits*

GSC Student Policy 38 - *Immunizations*

GSC Tuition and Fees Policy 45 - *Assignment of Academic Credit and Financing Noncredit Instruction*

GSC Tuition and Fees Policy 45A - *Reduced Tuition and Fee Program for State Residents Who are at Least Sixty-five Years of Age*

GSC Policy 46 - *Funding of Intercollegiate Athletics*

GSC Policy 47 - *Meetings of the Board of Governors*

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICIES FOR FINAL FORM UPON REVISIONS THE HIGHER EDUCATION POLICY COMMISSION RECOMMENDS AND APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED WITH JOE EVANS AND MARY ALLTOP DISSENTING.

President Freeman made reference to the proposed amended Board meeting schedule and indicated the schedule had been amended due to various scheduling conflicts.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED AMENDED 2005-2006 BOARD MEETING SCHEDULE. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Old Business

None

New Business

None

Announcements

Chairman Blankenship announced that the Board will meet with Faculty Senate today directly following the Board meeting in compliance with WV Code §18B-6-3(g). He further announced the Board will meet with the Staff Council following the June meeting pursuant to WV Code §18B-6-6(g).

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 3:00 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President