

Glenville State College  
Board of Governors

April 22, 2003

**Agenda**

1. Call to Order
2. Establishment of a quorum
3. Approval of the Minutes of January 15, 2003
4. Public Comment period
5. President's Report
  - a. FY 2002 audit and management letter
  - b. FIPSE award for next year
  - c. Student Union renovations
  - d. Report on Wallace Bookstore legal action
  - e. Commencement, 2003
  - f. OCR status
6. Committee Reports
  - a. Executive Committee
    1. Presidential Search update
  - b. Committee of the Whole
    1. Budget reductions FY 2004
    2. Campus budgets for FY 2004
    3. Proposal to reorganize the academic divisions
    4. Effects on personnel
    5. Tuition and fee increases for FY 2004
    6. North central accreditation report
    7. Implications for HB 2224 and transition issues
7. Old business
8. New Business
9. Next meeting is scheduled for May 14, 2003 at 12:00 p.m. (noon).
10. Adjournment

**Glennville State College  
Board of Governors Meeting  
April 22, 2003  
Heflin Student Union, Verona Mapel Room  
Glennville, West Virginia**

Members Present: Mr. R. Terry Butcher, Chair  
Mr. Terry Bean, Vice Chair  
Mr. Ronald Blankenship  
Mrs. Marjorie Burke  
Mr. Joseph Peters  
Mr. R. Fred Radabaugh  
Ms. Frances Schmetzer  
Mr. Donald Southall  
Dr. James Hilgenberg, Faculty Representative  
Ms. Evie McPherson, Staff Representative  
Ms. Jennifer Butler, Student Representative

Members Excused: Dr. Willis J. Perry

Staff Present: Dr. Thomas H. Powell, President  
Dr. Marty Armentrout, Vice President for Enrollment Services  
Dr. Kathy Butler, Associate Vice President for Academic Affairs  
Ms. Ronna Dittman, Executive Assistant to the President  
Dr. Robert Freeman, Provost and Vice President for Academic Affairs  
Mr. Robert O. Hardman, II, Vice President for Business and Finance  
Ms. Cheryl McKinney, Vice President for Student Life  
Dr. Debra Simon, Dean of Teacher Education  
Dr. Phil Taylor, Chair, Division of Science and Mathematics  
Ms. Rosemary Thomas, Vice President for College Advancement

## Call to Order

Chairman R. Terry Butcher called the meeting to order at 6:15 p.m. Mr. Butcher stated a roll call had been taken and a quorum had been established.

Chairman Butcher noted the resignation of member Gerald Hough and the request from the Faculty Senate that Dr. James Hilgenberg serve the remainder of Mr. Hough's term.

IT WAS MOVED BY MR. FRED RADABAUGH TO ACCEPT GERALD HOUGH'S RESIGNATION FROM THE BOARD OF GOVERNORS. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. FRED RADABAUGH TO SEAT DR. JAMES HILGENBERG ON THE BOARD OF GOVERNORS FOR THE REMAINDER OF MR. HOUGH'S TERM. MRS. MARJORIE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

## Approval of January 15, 2003 Minutes

IT WAS MOVED BY MS. FRANCES SCHMETZER TO APPROVE THE MINUTES OF THE JANUARY 15, 2003, MEETING. MRS. MARJORIE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

## Public Comment

None

## President's Report

- President Powell shared the recent national success of the Students in Free Enterprise (SIFE).
- President Powell distributed recent advertisements for the High Adventure Program that have appeared in national recreational magazines.
- President Powell presented the Founders' Day commemorative ornaments to the Board of Governors, noting that funding came from a grant, earmarked for a commemorative item.
- President Powell distributed copies of the most recent edition of *Today's Pioneer*, with Senator Byrd and Dr. and Mrs. Powell on the cover.
- President Powell shared several articles from the Chronicle of Higher Education specifically relating to faculty salaries and "reclaiming Friday." President Powell noted the impressive ranking of Glenville State College faculty salaries in comparison to other public institutions in West Virginia.

- President Powell distributed the FY 2002 audit and management letter from Deloitte & Touche, suggesting that the Board members review the information for discussion at a later meeting. Chairman Butcher noted the exceptional qualifications of members of the Glenville State College Board of Governors to review and analyze financial reports.

IT WAS MOVED BY MR. FRED RADABAUGH TO REFER DISCUSSION OF THE AUDIT TO THE MAY 14, 2003 MEETING. MRS. MARJORIE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

- President Powell noted that the new FIPSE award for next year is in process. The new award will provide funding for a new computer lab in the Library and employ approximately 2.5 FTE.

Chairman Butcher asked that the record reflect the arrival of Mr. Terry Bean at 6:30 p.m.

- President Powell noted the \$2.7 million appropriation of federal funds, secured by Senator Byrd and Congressman Mollohan for Student Union renovations. The expected completion date of the work is in 2005.
- At President Powell's request, Mr. Robert O. Hardman, II, Vice President for Business and Finance, provided a status report on the Wallace Bookstore legal action.
- President Powell shared that plans are underway for Commencement on May 10, 2003 and that Governor Bob Wise will be delivering the keynote address. President Powell also indicated that Presidential Citations will be given to Mr. R. Terry Butcher, Mr. Ronald Blankenship, Dr. Willis J. Perry and Mr. I. L. Morris.
- President Powell distributed the Office of Civil Rights (OCR) letter indicating his anticipation that, at the end of the reporting period on December 31, 2003, Glenville State College will be given a clean report.
- President Powell distributed a copy of the letter from HEPC Chancellor J. Michael Mullen clarifying the position of the HEPC and of Glenville State College in relation to H.B. 2224.
- President Powell distributed information relating to this year's Promise Scholarship program in West Virginia.

## Committee Reports

### Executive Committee

#### Presidential Search Update

Chairman Butcher presented a summary of the Presidential Search activities thus far and that one candidate was still interested and would be visiting the Glenville State College campus on April 28 -29, 2003. The "feedback form" was distributed for review by the Board.

## Executive Session

It was noted that in preparation for discussion of the budget, and due to the proprietary information relating to personnel issues, the Board move into Executive Session. President Powell requested that he and the Vice Presidents and Dr. Kathy Butler remain.

IT WAS MOVED BY MRS. MARJORIE BURKE TO ADJOURN THE REGULAR SESSION OF THE BOARD AND TO ENTER INTO EXECUTIVE SESSION, INCLUDING THOSE STAFF MEMBERS REQUESTED BY PRESIDENT POWELL. DR. JAMES HILGENBERG SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. JOSEPH PETERS TO ADJOURN THE EXECUTIVE SESSION AND REOPEN THE REGULAR SESSION OF THE BOARD. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET AS SUBMITTED BY PRESIDENT POWELL AND AUTHORIZING PRESIDENT POWELL TO ADJUSTE/BALANCE THE BUDGET AS NECESSARY. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED, WITH TWO VOTES IN OPPOSITION (MRS. EVIE MCPHERSON AND MR. TERRY BEAN) AND ONE MEMBER ABSTAINING (DR. JAMES HILGENBERG).

President Powell shared a confidential report from North Central as a preamble to what they will be sending later. The information cannot be circulated and is available only to the Board until the final report has been provided by North Central.

Mrs. Marjorie Burke asked that the minutes reflect that the Board of Governors is very proud of the work of the faculty and staff of Glenville State College and the excellent work of NCA. The Board approved by consensus.

President Powell announced that the NCA Celebration would take place on May 8, 2003.

With no other business and hearing no objection, Chairman Butcher adjourned the meeting at 9:45 p.m.

*Ronna Dittman*

---

Ronna Dittman

Executive Assistant to the President