

**Glennville State College
Board of Governors Meeting
October 18, 2017
Waco Center, Hall of Fame Room
Glennville, West Virginia**

Members Present: Mr. Greg Smith, Chairperson
Mr. Tim Butcher, Vice Chair
Mr. Mike Forbes
Mr. Stephen Gandee
Mr. Richard Heffelfinger
Mr. Ralph Holder
Ms. Sue Morris
Mr. Mike Rust
Mr. Larry Baker, Faculty Representative
Mr. Dustin Crutchfield, Staff Representative
Mr. J. Cameron Woods, Student Representative

Members Absent: Dr. William Deel

Staff Present: Dr. Tracy L. Pellett, President
Mr. John Beckvold, Vice President for Business & Finance
Mr. Marty Carver, Vice President for Enrollment Management
Ms. Sheri Goff, Financial Aid Assistant & Advisory Council for Classified Staff Rep.
Mr. David Hutchison, Vice President for Advancement
Mr. Jason Phares, Information Technology Manager
Ms. Teresa Sterns, Executive Assistant to the President
Mr. Rusty Vineyard, Vice President for Student Life & Athletics

Call to Order

Chairperson Greg Smith called the meeting to order at 12:56 pm.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY RALPH HOLDER TO APPROVE THE MINUTES OF THE AUGUST 23, 2017 MEETING AS PRESENTED. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Updates

Mr. Smith thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

The Board discussed the year to date financial budget. Mr. John Beckvold announced that the College is on target for what was budgeted. He reminded the Board that the budget is currently being done on a cash basis and beginning next fiscal year the budget will be prepared on an accrual basis. The audit report was completed on an accrual basis.

Executive Committee

Greg Smith, Chair, reported that the Committee discussed GSC Tuition and Fees Policy 44 and miscellaneous discounts currently being awarded to students. President Pellett provided a budget update and noted that equipment lab fees collected by the College are now being allocated to appropriate departments. The College is inviting volunteers to serve on committees to review current by-laws and policies that need updated. The Committee set the agenda for this meeting and further discussed the bond refinance and the nursing program.

Business and Finance Committee

Rich Heffelfinger, Chair, reported that the Committee discussed the audit and the bond refinance.

Mr. Beckvold provided an overview of the bond refinance process and indicated it was a good investment that will give the College stability.

Enrollment Management Committee

Steve Gandee, Chair, reported that some students had to be housed in the Conrad at the beginning of the semester due to overflow in the residence halls. Mr. Carver and Ms. Reed both provided reports during the Committee meeting that indicated current enrollment and retention numbers. He further reported that institutional enrollment committees that have not met in the past are now holding meetings. Mr. Gandee encouraged all to attend the Enrollment Management Committee meetings beginning at 10:00 am prior to Board meetings.

Student and Academic Affairs Committee

Ralph Holder, Chair, requested Mr. Vineyard provide a report to the Board.

Mr. Vineyard presented an overview of the Academic Success Center on behalf of Dr. Gary Morris. He referenced pages 17-18 of Dr. Morris' report included in the book and pointed out the diversity and NASA grants that were awarded. He further provided a report regarding student affairs and athletics which included an update on the fitness center renovation and the construction of a new weight room at the Waco Center.

Professor Larry Baker discussed updates regarding faculty senate and the Advisory Council of Faculty that have occurred since his report was submitted. He requested that all be afforded an additional two weeks to submit Board reports to allow more updated information to be included in the report.

The Board discussed the good press that the College has been getting via Twitter, the new fitness center, and the percent of students that graduate from Glenville State College.

Mr. Rust requested that the percent of students who obtain gainful employment within six months after graduation be provided at the next Board meeting.

President's Report

President Pellett reported the following:

- Glenville State College has more students that it has had in the last four years as a whole and more students in residence halls.
- Mr. David Hutchison has been named Interim Vice President for Advancement.
- The College is working with Minnie Hamilton Health Systems to reanalyze the contract in an effort to offer more services to the College nurse, faculty, staff, and students and provide a nurse practitioner to see patients and write prescriptions.
- A plan is being prepared to present to the Board at its next meeting regarding tuition discounting which will include aligning aid with student needs.
- Dr. Pellett expects the College will offer criminal justice and business programs on-line next year.
- The College will be working on a new website design in the next three months, so it will not have to be tech assistant dependent.

Mr. Smith asked if any of the members disagreed with changing the signature cards at the bank from Peter B. Barr and Robert O. Hardman II to Tracy L. Pellett and John Beckvold. There were no members signifying disagreement.

Announcements

Mr. Smith made the following announcements:

- Hall of Fame Induction Banquet will be held on Friday, October 20, 2017 @ 6:00 pm at the Waco Center Atrium
- Fall Open House will be held on Saturday, October 21, 2017 beginning at 9:00 am.
- Homecoming is Saturday, October 21, 2017/GSC vs. Fairmont @ 1:00 pm.
- Inauguration is scheduled for November 10, 2017 @ 4:00 pm in the FAC Auditorium
- The next Executive Committee meeting is scheduled for November 15, 2017.
- The next full Board meeting is scheduled for November 29, 2017.

Dave Hutchison announced that the College will be hosting the IOGA basketball tournament again this year and discussed the planning that has been completed thus far.

Adjournment

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 2:22 pm.

Greg Smith
Chairperson

Teresa Sterns
Executive Assistant to the President