

**Glenville State College
Board of Governors Meeting
December 9, 2022
Waco Center, Rooms A227/228**

Members Present: Mr. Mike Rust, Chairperson
Ms. Ann Green, Vice Chair
Dr. Kathy Butler
Mr. Daniel Durbin
Mr. Tilden "Skip" Hackworth
Ms. Alexandria Lay, via Zoom
Mr. Robert Marshall
Mr. Doug Morris
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Cody Moore, Staff Representative
Ms. Breanna Morgan, Student Representative

Faculty & Staff Present: Dr. Denise Campbell, GSU/MU Nursing Program Consultant
Ms. Rachel Clutter, Dual Enrollment Coordinator
Mr. John Galatic, Interim CFO
Dr. Donal Hardin, Assistant Professor of Criminal Justice
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair
Ms. Elizabeth Matory, Asst. Professor of CJ and Faculty Senate President
Dr. Mark Sarver, Associate Professor of Business
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Marjorie Stewart, Professor of English
Ms. Connie Stout, Dean of Teacher Education
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Mr. David Jacobson, CPA, CliftonLarsonAllen LLP, via Zoom
Dr. Joe Evans, Faculty Emeriti

Call to Order

Chairman Mike Rust called the meeting to order at 2:00 pm.

A quorum was established.

Public Comment – N/A

Special Presentations

GSU's Home Grown Program, Dual Enrollment, and WV Grow Your Own Update - Connie Stout and Rachel Clutter provided a packet to everyone that included information regarding the Grow Your Own (GYO) West Virginia Teaching Pathway, GSU's Homegrown Initiative, and Dual Enrollment programs. They provided a brief overview of each program.

Nursing Program Update – Denise Campbell reported:

- There are 32 students enrolled in the pre-nursing program for Spring.
- Marshall University visited GSU last month and met with the pre-nursing students.
- An application is being completed to submit to the Board of Nursing. Marshall will request twelve seats from GSU. Nineteen pre-nursing students have submitted applications to Marshall's nursing program and Marshall will choose students to fill the seats in March.
- GSU is working on other Health Sciences programs to offer students who do not stay in the nursing program.

Audit Presentation – David Jacobs, Audit Manager for CliftonLarsonAllen LLP reported that GSU was provided an unmodified clean opinion. There was a material weakness related to six adjusting journal entries that included Higher Education Emergency Relief Funds (HEERF), Nursing grant revenues recognition, GASB 87 implementation, other grant revenues, leases, insurance recoveries, and GSU Foundation payments made on behalf of the University. The Institution has developed a remediation plan to address the findings. A plan will also be developed to improve the usage of OASIS or other systems as a full cycle General Ledger Accounting System.

Chairman Rust requested the Board recess for a break at 2:59 pm. The Board reconvened at 3:07 pm.

Constituent Comments

Alumni Council – David Hutchison reported the following:

- Alumni Director Conner Ferguson resigned and accepted a position in Student Life.
- The Alumni Banquet was moved to the Spring due to the vacant Alumni Director position.
- The Senior Send-Off was held last evening.
- Winter Homecoming is scheduled for January 21, 2023.

Faculty Senate – Elizabeth Matory, President, reported:

- Ten of the twelve senators are new members.
- Departments/programs that are under staffed and need more faculty include: Education, Business, Criminal Justice, and Physical Education.
- Three sub-committees have been established: FAR Evaluation, Provost Evaluation, and Overload Policy.
- An internal evaluation of the departments was performed to assess what is needed in the area of administrative support. A consensus was not reached on how to report to the Board. Senate hopes to

discuss the issues further next semester as most administrative responsibilities, such as answering departmental phones, fall on the Chairs.

Staff Council –Eric Marks, Chair, reported:

- Council is working to fill various committee openings.
- Staff constitution is being updated.
- The staff handbook is being reviewed and updated.

Student Government Association (SGA) –Breanna Morgan, President, reported:

- Homecoming activities went well.
- On October 7th, SGA made proclamations for the Lady Pioneers Golf Team.
- Tim Underwood is assisting two SGA representatives with preparing mental health surveys to make sure students know what resources are available for them.
- Aramark provided a food tasting for SGA in an effort to obtain input and feedback of what to include in further meal planning and what needs improvement.
- The student organizations dinner was held to recognize the December graduates.
- Elections will be held in March.

Consent Agenda

DOUG MORRIS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.
CODY MOORE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Mike Rust reported the Committee met on November 9th via Zoom. Marshall University’s administrative nursing team joined the meeting while at Glenville State and announced they would be meeting with the nursing students and reviewing the lab to make sure everything needed is in place. There are currently 300 students in Marshall’s undergraduate nursing program. It is their hope to allocate at least ten and maybe a few more openings of acceptance for GSU pre-nursing students who qualify to be admitted into the nursing program. The Committee further discussed the following:

- The University is planning for December Commencement events. Everyone is encouraged to attend.
- The College of Health Sciences Task Force Committee was scheduled to meet later in the day on November 9th.
- Football finished at seven wins and four losses.
- Winter sports have begun.
- Set today’s Board Agenda

Board Governance and HR Committee – Kathy Butler, Vice Chair, reported:

- Tegan McEntire provided a handout that included a list of current active positions, new hires, vacancies, and employees that retired. She has begun a compensation study for full-time staff. The majority of employees in paygrade 1 on the salary schedule are below \$25K. GSU salaries are comparable to other WV state institutions in all paygrade levels other than paygrade 1.
- Rita Helmick shared that all the boilers have been updated; public safety has new uniforms; working on a new card swipe system; and technology installed new computers, hard drives, and monitors across campus from SIP grant funds.

- David Hutchison provided a report that included a list of upcoming events, an update on grants, scholarships awarded this year, and shared marketing and public relations publications. He announced that Speaker Hanshaw and Senate President Blair were re-elected.
- Alex Lay received comments from constituent groups regarding the president's evaluation and is compiling the information.

Enrollment and Student Life Committee - Ann Green, Chair, reported that Jason Yeager presented a PowerPoint and discussed enrollment numbers. He also reported:

- The college going rate across the state is 42%.
- Overall student count for the fall term is 1630.
- Currently, there are 1236 students enrolled for spring 2023.
- Spring Open House is scheduled for January 21, 2023
- There are currently 576 students in housing.
- Admissions would like to obtain a new CRM program, "Slate."

Academic Affairs Committee – Kathy Butler, Chair, reported:

- Denise Campbell provided a detailed update on the pre-nursing program.
- Gary Morris shared information about the unofficial HLC visit report. He also provided an update on the College of Health Sciences Task Force Committee. The Committee plans to put an organizational structure in place by fall 2023. Gary presented a shared governance chart that shows how decisions and changes are made across campus. Board policies 18, 24, and 28 are being reviewed by the Shared Governance.

Business and Finance Committee – Doug Morris, Chair, reported that the Committee recommends approval of the audit. Bert Jedamski, Doug Morris, John Galatic, Dan Durbin, and Ed Magee will be working on a proposed plan to bring back to the Committee to address the General Ledger Accounting System concern .

Athletics Committee – Bob Marshall, Chair, reported that Jesse Skiles provided a handout that included an overview of fall sports. Thirteen out of seventeen sports teams had 3.0 GPAs for fall. He introduced and provided background information on several of the coaches. Kids Day with Santa Claus will be held on December 19th at the Lady Pioneers vs. Chowan game at the Waco Center. Also on December 19th, Men's basketball will be playing Marshall University in Huntington.

President's Report

Dr. Manchin reported that the three main things he focuses on as president is health and safety, academic success, and financial stability. He announced:

- Working on installing new safety lights and cameras around campus.
- Enhancing the education program. Clark Hall will be the next building to be renovated and it will house Teacher Education.
- Planning to eventually move the College of Health Sciences to the Waco Center.
- Interviews took place today with candidates for Criminal Justice faculty open positions.

Discussion/Actionable Items
Audit Report for FY2021

DOUG MORRIS MOVED TO APPROVE THE FY2022 AUDIT. DAN DURBIN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Mike Rust announced the following:

- Commencement will be held tomorrow at 10:00 am in Waco Center. The Platform Party breakfast begins at 8:30 am in the Vantage Suite. Robing will begin at 9:30 am in the Athletic Film Room.
- Next Executive Committee meeting will be February 1, 2022 via Zoom.
- Next BOG's meeting will be Wednesday, February 15, 2022.
- GSU Day at the Legislature is February 28, 2023.
- HEPC Board of Governors Summit is April 25-26, 2023 at Stonewall Resort

Adjournment

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 4:02 pm.

Mike Rust
Chairperson

Teresa Sterns
Executive Assistant to the President