

Glenville State University
Special Board of Governors Meeting
September 21, 2023
Via ZOOM

Members Present: Ms. Ann Green, Chairperson
Ms. Alexandria Lay, Vice Chair
Dr. Kathy Butler
Mr. Daniel Durbin
Mr. Tilden "Skip" Hackworth
Mr. Doug Morris
Mr. Joe Parsons
Mr. Duane Chapman, Faculty Representative
Ms. Leslie Mason, Staff Representative
Mr. Jahzeiah Wade, Student Representative

Members Absent: Mr. Robert Marshall
Mr. Mike Rust

Faculty & Staff Present: Ms. Stephany Amos, Director of Financial Aid
Ms. Rikki, Butler, Assistant Vice President of Enrollment Management
Ms. Bridget Carr, Associate Director of International Student Services
Dr. Mari Clements, Provost and Vice President for Academic Affairs
Dr. Kevin Evans, Dean of Health Sciences
Ms. Sheri Goff, Financial Aid Counselor
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. Tim Henline, CFO
Mr. David Hutchison, Vice President for Advancement
Ms. Mary Jones, Financial Aid Counselor
Dr. Mark Manchin, President
Ms. Elizabeth Matory, Assistant Professor of Criminal Justice
Mr. Drew Metheney, Controller
Mr. Quentin Murphy, Director of Marketing
Ms. Ann Reed, Registrar
Ms. Joyce Riddle, Director of Purchasing
Mr. Jesse Skiles, Director of Athletics
Mr. Trae Sprague, Dean of Student Success and Retention
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Chelsea Stickelman, Director of Academic Success Center
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Call to Order

Chairperson Ann Green called the meeting to order at 11:06 am.

A quorum was established.

Enrollment and Student Life Update – Jason Yeager discussed and reported current enrollment numbers and compared all to fall 2022 numbers. Enrollment increased 2.8% in Financial FTE and 2.6% in FTE 15 for fall 2023. He further announced that the new student handbook has been posted online and Admissions is hosting an Open House during Homecoming on October 14, 2023.

Business and Finance Update – Tim Henline presented a PowerPoint and discussed the recent accounts receivable report, cashflow forecast, revenues, expenses, and the FY24 on-campus student revenue budget. Most of the actual enrollment numbers are higher than the numbers that were originally budgeted. All enrollment trends are up with the exception of the Second Chance Pell program which is due to the difficulty in recruiting faculty to teach in the prisons.

Announcements

Chairperson Green asked all members to consider moving the first Board meeting in the new academic year to September in an effort to obtain more accurate enrollment numbers.

Adjournment

With no further business and hearing no objection, Chairperson Green adjourned the meeting at 11:47 am.

Ann Green
Chairperson

Teresa Sterns
Executive Assistant to the President