

**Glenville State University**  
**Threat Assessment Committee**  
**August 14, 2023 Minutes**  
**AB213 3:00-4:00 PM**

**Members Present:** Ann Green  
Casey Smola  
Michael Wheeler  
Tim Underwood  
Rita Helmick

**Call to order @ 3:05 PM by Rita Helmick**

- The Active Shooter Drill that was performed on 8-8-23 was presented to the Board of Governors by Donal Hardin on 8-15-23 at 9:00 am.
- The discussion of a Table Top Event was continued. The members and their responsibilities are still being determined. It was suggested that there be back up members in the event that someone is not present during a threat. A simple checklist would be provided to each person of responsibility to ensure that all things are covered. A future meeting will be scheduled to determine the roles that are exclusive for the University's needs and who will fill those roles.
- It was noted that new locks would be installed on campus. The server is already installed. All campus locks will feed into this server. All buildings will have a designated main entrance that will be open. This will allow a one button lock down to secure buildings. This lock down can also be initiated from anywhere.
- A back up was also discussed in the event of catastrophic system failure.
- It was decided that radios and OES will be used. Radios are to cover all emergency channels.
- It was recommended that a select few be trained in Crisis Communication Management to speak with the media.
- Bit was discussed as well as mental health training for campus.
- It was also suggested that extra training be offered to deal with all types of situations, not just those of severity. This training could be offered to all Faculty, Staff, and Students to help teach them how to de-escalate any type of situation. The Milo could also help with this training.

**Call to Adjourn @ 4:02 PM by Rita Helmick**

