

**Glenville State University
Board of Governors Meeting
August 10, 2022
Waco Center, Rooms 227/228**

Members Present: Ms. Ann Green, Vice Chair
Dr. Kathy Butler, via Zoom
Mr. Daniel Durbin, via Zoom
Ms. Alexandria Lay
Mr. Robert Marshall
Mr. Doug Morris
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Cody Moore, Staff Representative
Ms. Breanna Morgan, Student Representative

Members Absent: Mr. Mike Rust, Chairperson
Mr. Tilden "Skip" Hackworth

Faculty & Staff Present: Ms. Rikki Butler, Director of Undergraduate and Graduate Admissions
Dr. Denise Campbell, GSU/MU Nursing Program Consultant
Ms. Bridget Carr, Associate Director of International Student Services
Ms. Maureen Gildein, Lecturer of Physical Education, via Zoom
Ms. Rita Helmick, Vice President for Administration & General Counsel
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair
Ms. Elizabeth Matory, Asst. Professor of CJ and incoming Faculty Senate President
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Ms. Doris Agyemang, International Student
Mr. Doug Patterson, Alumni Council President
Mr. Pierre Vantor, International Student

Call to Order

Ann Green, Vice Chair, called the meeting to order at 1:01 pm.

Jason Yeager, Vice President for Enrollment and Student Life, introduced the new Associate Director of International Student Services, Bridget Carr, along with international students Pierre Ventor and Doris Agyemang.

Swearing In of New and Re-Appointed Board Members

Vice Chair Green administered the Oath of Office to the following newly appointed and re-appointed members, Kathy Butler and Daniel Durbin (lay members), and Breanna Morgan (student representative).

A quorum was established.

Public Comment – N/A

Special Presentation

Nursing Program Update – Denise Campbell reported that a nursing club has been established and it will include community service projects. Twenty-one nursing students were enrolled as of today in the nursing program. Dr. Campbell will be the advisor and mentor for the nursing students and will be teaching two courses on campus and one online. A few of Marshall University's nursing staff visited GSU's simulator lab last week. The lab includes a simulated mannequin. Students visited the lab today.

Constituent Comments

Alumni Council – Doug Patterson reported the following:

- Working on Alumni Center rooms renovations.
- Lambert's Winery Event will be held on August 24th in Weston, WV.
- Seeking nominations for Alumni Awards.
- Encouraging more alumni to become involved and participate in fall high school football games to set up tents and give out GSU information.
- The annual Black Alumni event was held in July.
- Pioneer Progress magazine will be sent out in September.
- The Hall of Fame event will be held on October 1st.
- The Tim Carney Golf Tournament will be held on October 14th and Homecoming is October 15th.

Faculty Senate – Elizabeth Matory reported the following:

- Many new faculty joined GSU from miscellaneous areas.
- Faculty meetings are taking place this week.
- The HLC visit and new students are prominent on the Senate agenda.
- The first organizational meeting of the Senate will be next Tuesday.
- The first day of classes is on Monday.

Staff Council –Eric Marks reported the following:

- Maintenance remodeled Pickens Hall and worked on the lawn a lot this summer.
- Technology has been updated across campus. New computers, smart boards, etc. have been purchased with grant funding and installed.
- The Admissions Office has been recruiting, enrolling students, and preparing for Move-in Day.

Student Government Association (SGA) –Breanna Morgan reported the following:

- The SGA kickoff event is scheduled for tomorrow.
- A couple of SGA positions were not filled during elections and Breanna has been interviewing students to fill the positions.
- Planning for Homecoming has begun.
- Breanna, along with SGA’s vice president and past president, attended the WV Student Leadership Conference in Canaan Valley over the summer.

Consent Agenda

JOE PARSONS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee Report - Ann Green, Vice Chair, reported the Committee met on July 7th via Zoom and discussed the following:

- Fall enrollment projections.
- New Board member recommendation for Daniel Durbin was submitted to the Governor for consideration to fill the vacant Board seat.
- HEPC requested that Board members send topics of trainings they would like offered by the Commission. Thanks to the members who submitted recommendations.
- Convocation participation details were reviewed. Members wishing to participate in Friday’s Convocation will robe in the Fine Arts Center at 1:30 pm.
- New committee members and chair appointments were assigned by Chairman Rust. An Athletic committee has been composed to review compliance, provide academic oversight, and evaluate other athletic issues. Bob Marshall will chair the Committee.
- Reviewed a draft of updated Bylaws that includes the new Athletic Committee and its responsibilities.
- Recommend approval to retain the Bachelor of Science in Special Education and Bachelor of Arts//Bachelor of Science in Interdisciplinary Studies.
- Set today’s Board Agenda

Board Governance and HR Committee – Alexandria Lay, Chair, reported:

- Tegan McEntire provided an HR update to the Committee and announced that several open positions have been filled.
- Rita Helmick reported there are currently no legal actions, a Committee is working on the Crisis Response, facility renovations continue, and the Board will get a tour of the new renovations tomorrow.
- David Hutchison announced new scholarships that were added this year, GSU’s Instagram is number eight out of 313 DII schools, and Workforce Development is offering new programs to the Community.
- The Committee recommends approval of the revised by-laws as proposed with one amendment. Add “Chairperson of the” in front of Athletic Committee in the last line of section 2.3.

Enrollment and Student Life Committee –Jason Yeager reported that enrollment numbers are increasing and provided a housing and international student update. It is the goal of Admissions and Finance to keep 600 students in housing to stay with the budget. There are 607 students currently identified as living in housing. He introduced Rikki Butler as the new Director of Undergraduate and Graduate Admissions. The University is planning to bring back the High Adventure Program and hire a High Adventure Program Coordinator.

Jesse Skiles reported that there has not been much turnover with coaches and all the coaches have recruited well. The new Acrobatics & Tumbling Coach, Taylor Broadwater, is an Alumni from Parkersburg.

Academic Affairs Committee – Kathy Butler, Chair, reported:

- WV HEPC recommended to eliminate the Special Education and Interdisciplinary Studies programs; however, GSU does not have a standalone program in Special Education. It offers a BAED with multiple specializations/majors. It will be no cost to the University to keep the Interdisciplinary Studies program, so the Institution will request to retain it.
- GSU is providing courses to acquire a teaching certification.
- The University is working on a plan to offer a Criminal Justice graduate program.
- The HLC visit will be in September and the Board will do training this week for that visit.
- Currently, 67 percent of faculty at GSU hold terminal degrees.
- Fifteen new faculty have been hired.
- Work on the Strategic Plan continues and will be placed online for review.
- The Committee recommends approval of the plan to offer an MBA program.

Business and Finance Committee - Bert Jedamski reported that the Committee discussed the Accounts Receivable update and compared recent years to prior years. He further reported the Committee discussed:

- Changes made to the collecting/invoicing system. There has been an increase in student collections.
- Committee reviewed the cash flow forecast and the University status at end of July. It also reviewed the upcoming year projections.
- Reviewed aspect of housing and enrollment data, comparisons, targets, and financial impacts.
- Teresa Sterns has been appointed as the liaison for the state funding formula to monitor targeted data and compare how the University is doing.
- Reviewed the year end close and audit process. October 15th is the deadline for completing financial statements.

President's Report

Dr. Manchin reported the following:

- The overall direction and vision moving forward is the educational programs. The State department will have many teacher openings in the future and the University will continue to grow the teacher education/administration program to be a premier program as it used to be.
- The University will also continue to grow the Health Sciences program with nursing, trainers, physical therapy assistants, etc. The plan is to complete the unfinished space at the Waco Center for the Department of Health Sciences.
- Growth will continue in offering graduate programs. The intent is to offer approximately 6-8 additional Master degree programs over the next few years.
- Many renovations are ongoing around the campus to include the new dining hall, Cedar Creek Grill, Freshens, residence halls, new signage, etc.
- Safety is of the utmost importance and it will continue to be monitored to assure campus safety, academic success, and quality of student life on campus.

Board of Governors Bylaws

ALEXANDRIA LAY MOVED TO APPROVE THE PROPOSED REVISED BOARD BYLAWS AS AMENDED.
CODY MOORE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Master of Science in Business Administration

KEVIN EVANS MOVED TO ENDORSE THE DEVELOPMENT AND SUBMISSION OF AN INTENT TO PLAN AN MBA DEGREE PROGRAM AT GLENVILLE STATE UNIVERSITY.
CODY MOORE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Bachelor of Science in Special Education

The Executive and Academic Affairs Committees discussed retaining the Bachelor of Science (BS) in Special Education Program; however, Dr. Morris explained that Glenville State University does not have a BS in Special Education program. The BS in Special Education is included on the WV Higher Education Policy Commission's (HEPC) degree program inventory for Glenville State. The only education program GSU has is the Bachelor of Arts in Education. A motion was proposed to remove the BS in Special Education to clear up WV HEPC's degree program inventory to reflect the one degree program in Education that the University offers.

JOE PARSONS MOVED TO REMOVE THE BACHELOR OF SCIENCE IN SPECIAL EDUCATION PROGRAM FROM WV HIGHER EDUCATION POLICY COMMISSION INVENTORY.
KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Bachelor of Arts//Bachelor of Science in Interdisciplinary Studies

KATHY BUTLER MOVED TO NOT TERMINATE THE BS/BA INTERDISCIPLINARY STUDIES.
CODY MOORE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Vice Chair Ann Green announced the following:

- The Foundation is hosting a Legislative Reception at the Waco Center Atrium tomorrow evening from 5:30 - 7:00 and everyone is invited.
- Convocation is Friday, August 12, 2022 @ 2:00 am in the Fine Arts Center.
- The Board is scheduled for a lunch meeting on campus with the Higher Learning Commission Team (HLC) on September 20, 2022. The Board will also have a special meeting that day to approve the funding formula mission weights.
- Next Executive Committee meeting will be October 5, 2022 via Zoom at 11:00 am.
- Next regular BOG's meeting is scheduled for October 14, 2022; however, the annual Tim Carney Golf Tournament is the same day. The consensus of the Board was to move the Board and Committee meetings to Thursday, October 13th at the same times and location.
- Homecoming is October 15th.

Adjournment

With no further business and hearing no objection, Vice Chairperson Green adjourned the meeting at 2:20 pm.

Ann Green
Vice Chair

Teresa Sterns
Executive Assistant to the President