

GLENVILLE STATE UNIVERSITY POLICIES

ACADEMIC POLICY 27

GRADE POINT AVERAGE FOR ASSOCIATE AND BACCALAUREATE DEGREES

27.1. General

1.1. Scope - Policy regarding grade-point average required for associate and baccalaureate degrees.

1.2. Authority - W. Va. Code §§ 18B-2A-4, 18B-1-6, and the Higher Education Policy Commission's Procedural Rule entitled *Grade Point Average for Associate and Baccalaureate Degrees*, 133 C.S.R. 22.

1.3. Effective Date – August 16, 2023

1.4. Revision of Former Policy - Repeals and replaces Glenville State University Board of Governors Policy 27 - Grade Point Average for Associate and Baccalaureate Degrees [2006][2018][2020].

27.2 Definitions

2.1 "Graduation Requirements" refers to all requirements for graduation as outlined in the catalog under General Requirements for Degrees.

2.2 "Registered" refers to all courses at the undergraduate level attempted at any institution.

27.3. Grade-Point Average Required for Graduation

3.1. Quality points are based on the following point values for each semester hour of credit: "A" - 4, "B" - 3; "C" - 2; "D" - 1 and "F" - 0. The grade point average to be computed for graduation purposes (not necessarily each semester) shall be based upon all work for which the student has registered with the following exceptions:

3.1.1. Courses with grades of "W".

3.1.2. Courses in remedial and/or developmental education.

3.1.3. Courses taken on a credit/no credit, pass/fail or satisfactory/unsatisfactory basis where a passing grade is earned.

3.1.4. Courses taken on an audit basis.

3.1.5. Courses which have been repeated under the "Course Repeat Provisions" of this policy.

3.1.6. Courses which are covered under the "Discretionary Academic Forgiveness Provisions" of this policy.

27. 4. Course Repeat Provisions

4.1. If a student earns a grade of "D" or "F" (including failures due to regular and/or irregular withdrawal) on a course taken prior to the receipt of a baccalaureate degree, and if that student repeats the course prior to the receipt of the baccalaureate degree, the original grade shall be disregarded and the grade or grades earned when the course is repeated shall be used in determining his/her grade point average. The original grade shall not be deleted from the student's record. In upper division courses, a student may formally repeat up to eight credit hours of a grade of "C" with the written permission of the appropriate head of the academic unit where the student's major is housed. A student may repeat no more than 21 credit hours including any request for a "C" repeat in an upper division course.

27.5. Discretionary Academic Forgiveness Provisions

5.1. Glenville State University will, under the following conditions, extend academic forgiveness to a student who so requests. Under academic forgiveness provisions certain "D," "F," and "FIW" grades will be disregarded for purposes of the grade-point average required for graduation. Such calculation does not apply to requirements for graduation with honors. A student who has completed an associate or baccalaureate degree is not eligible to receive academic forgiveness. Academic forgiveness will be granted only once for any student.

5.1.1. The student must submit a request for academic forgiveness to the Registrar within the first semester of re-enrollment and must complete, within two consecutive semesters, at least 12 hours of required courses with no grade lower than "C" in order to qualify for academic forgiveness.

5.1.2. The student must not have enrolled as a full-time student in any college or university during the four consecutive academic years immediately preceding the readmission semester.

5.1.3. Only "D," "F," and "FIW" grades for courses taken at least four years prior to the request may be disregarded for grade-point average computation.

5.1.4. In cases in which "D," "F," and "FIW" grades are disregarded for grade-point average computation, these grades shall not be deleted from the student's permanent record.

5.1.5. Once a "D" is disregarded for purposes of grade-point average computation, the credit earned is also disregarded.

5.1.6. The Registrar will notify the student of the decision regarding the request for academic forgiveness within four weeks following the end of the semester of request.

5.1.7. An action taken by another institution in academic forgiveness for a student who transfers to Glenville State University is not binding. The University maintains the right to accept or not accept such an action. Similarly, another institution may not recognize academic forgiveness that has been extended by Glenville State University.

5.1.8. Students in the Regents Bachelor of Arts Degree Program are covered by a different academic forgiveness policy. However, if otherwise eligible, a student in the Regents Bachelor of Arts Degree Program may elect to receive academic forgiveness under the terms of this policy or to have grades for some courses forgiven under the terms of this policy and forgiven for other courses under the rules of the Regents Bachelor of Arts Degree Program. A student entering the Regents Bachelor of Arts Degree Program should contact the Registrar's Office or the Regents Bachelor of Arts Degree Program Coordinator for additional information.

5.1.9 Grades disregarded under academic forgiveness are not applicable to the 21 credit hour cap provided in Section 4.1 above.

5.2. Institutional policies regarding academic forgiveness shall be stated in the institutional catalog.

27.6. Application Only to Graduation Requirements

6.1. Institutional officials shall make clear to students the fact that this policy pertains only to graduation requirements and not to the requirements for professional certification which may be within the province of licensure boards, external agencies, or the West Virginia Board of Education.