

**Glennville State University
Board of Governors Meeting
February 16, 2022
MCCC, Ballroom
Glennville, West Virginia**

Members Present: Mr. Mike Rust, Chairperson
Mr. Stephen Gandee, Vice Chair
Dr. Kathy Butler
Ms. Ann Green
Mr. Tilden "Skip" Hackworth
Ms. Alexandria Lay
Mr. Robert Marshall
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Cody Moore, Staff Representative
Mr. Nic McVaney, Student Representative

Members Absent: Mr. Doug Morris

Faculty & Staff Present: Dr. Jason Barr, Assoc. Professor of Music and Fine Arts Department Chair
Ms. Bridget Carr, Student Support Services Teacher/Counselor
Ms. Rita Helmick, Vice President for Administration & General Counsel
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Dr. Jeremy Keene, Assoc. Professor of Biology
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair
Ms. Leslie Mason, Senior Director of Grants and Compliance
Dr. Gary Morris, Provost & Vice President for Academic Affairs
Dr. Mark Sarver, Associate Professor of Business
Dr. Sara Sawyer, Professor of Biology
Mr. Jesse Skiles, Director of Athletics
Mr. Trae Sprague, Dean of Student Success and Retention
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Marjorie Stewart, Associate Professor of English
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Call to Order

Chairperson Mike Rust called the meeting to order at 1:09 pm.

A quorum was established

Public Comment – N/A

Special Presentations

Dr. Jason Barr, Fine Arts Department Chair, presented a report that included:

- The Department is currently researching options to update the art software.
- Completing a brochure that includes a schedule of Fine Arts events to be sent out in the near future.
- New band uniforms were purchased.
- The Fine Arts Department will be operating the fireworks stand at Foodland from the last two weeks in June through July 4, 2022. They Department raised over \$800 dollars last summer from the fireworks stand.
- The Department sold GSC Fine Arts ornaments during Christmas to raise funds.
- GSC is the only full functioning Fine Arts Department in WV.

Dr. Jeremy Keene, Associate Professor of Biology, presented a PowerPoint presentation illustrating the Campus Beautification Project. He collected various plants from different places and started the Conservation Research Center which is located in the basement of the Harry B. Heflin Administration building. Dr. Keene discussed a grant funding plan to implement a greenhouse and a botanical collection. The plan of operation will occur in phases: Phase I – Infrastructure, Phase 2 – Outdoor Integration, Phase 3 – Community Expansion, Phase 4 – Community Integration, and Phase 5 – National Ecological Station. The botanical garden will be named GSU's Gardens on the Hill. The greenhouse and garden will be sustainable. Plants, vegetables, and flowers that are grown will be sold with a retail option.

Constituent Comments

Alumni Council – David Hutchison announced that Alumni Council met last weekend. He invited all to the Winter Homecoming.

Faculty Senate – There was no report submitted by Faculty Senate.

Staff Council – Eric Marks, Chair, reported that the Council met yesterday and is working on appointing representatives to various committees.

Student Government Association (SGA) – Nic McVaney, President, reported:

- SGA is changing how the constitution works and will be proposing an amendment.
- The State Student Advisory Council approved for mental health monies to be included in the funding formula and waiting on the legislative bill.
- Elections are coming up soon. A debate is being planned for the candidates who are running for president.
- Work continues on SGA's new office.
- SGA attendance is increasing.

Consent Agenda

KEVIN EVANS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. ANN GREEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Mike Rust announced that the Committee met on February 1, 2022 via Zoom. He reported the following:

- Preparing a draft extension of the President's contract and compensation to share with the full Board at the February meeting.
- Denise Campbell, GSC's Nursing consultant for the Marshall/GSC Consortium, presented an update on the status of the nursing program. At this time, 74 students have applied to the pre-nursing program.
- The new Pioneer Magazine was mailed out last month.
- Gary Morris presented a report on the Masters programs.
- Congratulations to the Lady Pioneers for their current number one national ranking.
- Set today's Board Agenda

Board Governance and HR Committee - Ann Green, Chair, reported:

- Tegan McEntire presented an update regarding current active positions, new hires, and recent retirees.
- Rita Helmick provided an update on facilities and discussed the new facilities Master Plan.
- David Hutchison shared The Day of Giving and GSC at the Legislature activities schedule.
- The Committee moved forward on the Presidential Evaluation Process, changes to Policy 23, and changes to the Board By-laws. All will be submitted to the Board for action at its next meeting.

Enrollment and Student Life Committee – Steve Gandee, Chair, reported:

- Jason Yeager presented a PowerPoint presentation that included current enrollment updates, enrollment projections for fall 2022, etc.
- Admissions counselors have been traveling to several areas to recruit.
- Student Handbook is being updated.
- Preparing for Winter Homecoming Open House.

Academic Affairs Committee – Kathy Butler, Vice Chair, reported:

- Trae Sprague showed a PowerPoint presentation and discussed student retention issues.
- Mari Clements presented on dual enrollment and noted that nineteen WV counties are participating. She further reported that enrollment at Huttonsville Correctional Center and FCI-Gilmer is increasing.
- Jeff Hunter provided a report on the Masters programs and announced that applications are being received for the Master of Arts in Curriculum and Instruction program. The application portal for the Master of Arts in Teaching will be released soon.
- Gary Morris discussed the Higher Learning Commission visit process and will be providing training to the Board regarding the process at its fall retreat. He disseminated a handout that listed faculty members and their recent scholarship accomplishments.

Business and Finance Committee - Bert Jedamski reported

- Accounts receivable trends are positive as compared to last year.
- Discussed the cashflow forecast and predicts to finish the fiscal year with a positive outcome.
- Presented the projected FY23 budget.
- Committee reviewed and recommends approval of the proposed resolutions for FY23 budget and tuition and fees increase.

President's Report

Dr. Manchin presented a PowerPoint that highlighted accomplishments made in the last year and his vision for the future that included:

- Earning accreditation for programs at two correctional facilities.
- Building a partnership with Marshall University for a Master of Science in Athletic Training, Master of Science in Accounting, and a nursing program.
- Implemented a new Appalachian Studies program.
- Finalized University status.
- Formed a student pipeline with WV School of Osteopathic Medicine for med school applicants.
- Improved accounts receivable collections.
- Hired the University's first diversity officer to focus on inclusion and diversity.
- Added a Barnes & Noble bookstore, and updated computer labs.
- Continue to address tuition discounting. Foundation doubled scholarships over the past two years.
- Continue to collaborate with WVHEPC and other institutions to implement improvements/efficiencies.
- Developing a two-year budget for financial forecasting.
- Preparing to install a firearms simulator in the Morris Criminal Justice Training Center.
- Renovating several areas on campus.
- Creating a four-year course schedule for students.
- Developing a plan to expand the Masters programs.
- Promoting the great things at GSC via ads, social media, billboards, etc.

Discussion/Actionable Items

FY2023 Budget

ALEXANDRIA LAY MOVED TO APPROVE THE BUDGET FOR FY23 AS PROPOSED.
BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Tuition and Fees

ALEXANDRIA LAY MOVED TO APPROVE AN OVERALL 8.0% INCREASE IN TUITION, FEES, AND ROOM RATES OVER THE NEXT THREE FISCAL YEARS. THIS INCREASE SHALL BE IMPLEMENTED INCREMENTALLY AS FOLLOWS: 2% IN FY 2023; 4% IN FY 2024; AND 2% IN FY 2025. THE INCREASE SHALL BE APPLIED TO: IN-STATE, OUT OF STATE, AND ON-LINE TUITION, PLUS MASTERS TUITION FOR YEARS TWO AND THREE; THE APPLICABLE STUDENT FEE CATEGORY; AND TO ALL ROOM RATES. BOARD FEES ARE EXCEPTED FROM THIS RESOLUTION, AS THOSE RATES WILL BE ADJUSTED AFTER ARAMARK PROVIDES FINAL NOTICE FOR FY 2023 RATES. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements – Chair Rust announced the following:

- Founder’s Day Gala – Saturday, February 19, 2022 – 6:00 pm Reception in Rusty Musket and 7:00 Dinner/Gala in MCCC, Ballroom
- Glenville State Day at the Legislature in Charleston will be on February 22, 2022
- The next Executive Committee meeting is scheduled for April 20, 2022 via Zoom.
- The next full Board meeting will be held on May 4, 2022.

David Hutchison announced that the GSC Alumni Banquet is being planned for Saturday, April 23, 2022.

Executive Session

IT WAS MOVED BY ANN GREEN THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(2)(A) TO DISCUSS THE PRESIDENT’S CONTRACT AND COMPENSATION PACKAGE. STEVE GANDEE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

IT WAS MOVED BY ANN GREEN THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. STEVE GANDEE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Action Emanating from Executive Session

IT WAS MOVED BY STEVE GANDEE THAT THE BOARD OF GOVERNORS APPROVES TO OFFER DR. MARK A. MANCHIN AN EXTENSION TO HIS CONTRACT FOR A PERIOD OF THREE (3) YEARS FROM THE EXPIRATION OF HIS CURRENT CONTRACT ON JUNE 30, 2022. THE EXTENDED CONTRACT WILL INCLUDE AN INCREASE IN THE PRESIDENT’S BASE SALARY TO \$220,000 PER YEAR EFFECTIVE JULY 1, 2022. THE EXTENDED CONTRACT AND NEW BASE SALARY WILL COMPLY WITH STATUTE AND POLICY AND WILL BE SUBJECT TO APPROVAL BY THE WV HIGHER EDUCATION POLICY COMMISSION. ANN GREEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 4:15 pm.

Mike Rust
Chairperson

Teresa Sterns
Executive Assistant to the President