

**Glennville State College  
Board of Governors Meeting  
October 20, 2021  
MCCC, Ballroom  
Glennville, West Virginia**

Members Present: Mr. Mike Rust, Chairperson  
Mr. Stephen Gandee, Vice Chair  
Dr. Kathy Butler  
Ms. Ann Green  
Mr. Tilden "Skip" Hackworth  
Ms. Alexandria Lay  
Mr. Robert Marshall  
Mr. Joe Parsons  
Dr. Kevin Evans, Faculty Representative  
Mr. Cody Moore, Staff Representative  
Mr. Nic McVaney, Student Representative

Members Absent: Mr. Doug Morris

Faculty & Staff Present: Mr. Adam Black, Associate Professor of Landman Technology  
Ms. Denise Campbell, Nursing Consultant for MU/GSC Consortium  
Dr. Rico Gazal, Professor of Forestry & Chair, Dept. of Land Resources  
Ms. Rita Helmick, Vice President for Administration & General Counsel  
Dr. Dwight Heaster, Assoc. Prof. of Business Administration and Chair, Dept. of Business  
Mr. Brian Hill, Director of Multicultural Affairs & Asst. Football Coach  
Dr. Jeff Hunter, Dean of Education  
Mr. Doyle Hupp, Lecturer of Land Surveying  
Mr. David Hutchison, Vice President for Advancement  
Mr. Bert Jedamski, CFO  
Dr. Mark Manchin, President  
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair  
Dr. Gary Morris, Provost & Vice President for Academic Affairs  
Dr. Nabil Nasser, Asst. Professor of Natural Resource Management  
Mr. Jacob Petry, Adjunct Instructor for Land Resources  
Mr. Thomas Ratliff, Executive Director of Operations  
Mr. Jesse Skiles, Director of Athletics  
Mr. Tom Snyder, Academic Lab Instructor Assistant  
Mr. Trae Sprague, Director of Residence Life  
Dr. Marjorie Stewart, Associate Professor of English & Faculty Senate Vice President  
Ms. Teresa Sterns, Executive Assistant to the President  
Ms. Chelsea Stickelman, Director of Admissions  
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Mr. Dennis Fitzpatrick, Mayor of Glennville  
Ms. Myra Miller, Glennville Democrat/Pathfinder  
Mr. Rick Sypolt, Faculty Emeriti

### **Call to Order**

Chairperson Mike Rust called the meeting to order at 1:00 pm.

A quorum was established

### **Executive Session**

IT WAS MOVED BY SKIP HACKWORTH THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(6) TO DISCUSS MATERIAL THAT WOULD INVADE AN INDIVIDUAL'S PRIVACY. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Rise from Executive Session**

IT WAS MOVED BY SKIP HACKWORTH THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. KATHY BUTLER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

Dr. Rico Gazal and Mr. Rick Sypolt presented comments to the Board regarding their concerns of rumors they have heard, particularly, a future plan for the Department of Land Resources to move from its current location so the new Department of Health Sciences may be housed at the Waco Center. Dr. Gazal provided a letter to the Board on behalf of the Department of Land Resources faculty and staff.

Dr. Manchin announced that no decision has been made regarding moving departments; however, he feels strongly that the Department of Health Sciences should be housed close to WVU Medicine at the Waco Center.

### **Special Presentations**

Dr. Dwight Heaster provided a handout to the Board and discussed Department of Business updates. Updates included:

- ACBSP National Accreditation
- Hosting a Department of Business Hall of Fame Event
- Currently working on a plan to offer an MBA program with a global and technology focus.
- In the future, expanding the Department of Business into the School of Business and Technology with a Dean to oversee the Masters and BSBA programs.
- Explore feasibility of renovating Pickens Hall property to house the school.

Coach Brian Hill reported that his main responsibility is to address diversity on campus and bring everyone together. His current office is housed on the third floor of library. The office is being moved to the Mollohan Campus Community Center across from the dining room where it will be more visible and accessible to students.

Mr. Tom Ratliff referred to the facilities master plan included in the Board book and reminded all that it is in draft form. He briefly discussed pages 61 and 134 and noted a lot of the work has been completed and is ongoing.

### **Constituent Comments**

**Alumni Council** – Mr. David Hutchison announced that Alumni is in the process of planning a few events and he will share the information with the Board as the events are finalized.

**Faculty Senate** – Dr. Kevin Evans reported the following:

- Senate evaluated and reviewed the faculty handbook and provided recommended changes.
- Discussing Faculty Development.
- Elections are being held for faculty appointments to the following committees: Promotion & Tenure and College Leadership Council.
- Working on new evaluation for annual review and promotion & tenure.
- Working on an evaluation regarding the performance of the Provost.

**Staff Council** – Mr. Eric Marks reported that a couple of staff council representatives recently resigned and staff is currently working on Homecoming.

**Student Government Association (SGA)** – Mr. Nic McVaney reported the following:

- Students are planning the Casino Night.
- Homecoming is this weekend and banners were displayed in front of the library, chili cook-off is Friday and parade is on Saturday.
- Plan to appoint class sponsors.
- 82% of students surveyed regarding returning to in-person or online classes after Thanksgiving break, indicated to return to online classes.
- Appointing a food service committee to obtain students' opinions regarding food service.

### **Consent Agenda**

Ms. Teresa Sterns announced the below amendments need to be made to the draft minutes presented in the Board packet under the Consent Agenda:

Page 2, Budget Update Section, Change sentences beginning with “Kathy Butler inquired...” and “President Manchin responded...” to read as follows:

“Kathy Butler inquired how much longer the College will be receiving Second Chance Pell grants?”  
“President Manchin responded that the Second Chance Pell grants are renewed annually.”

JOE PARSONS MOVED TO APPROVE THE CONSENT AGENDA WITH MINUTES AMENDED.  
KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Committee Reports**

#### **Executive Committee/Chair Report**

Mike Rust reported the Committee met on October 6<sup>th</sup> via Zoom and discussed the following:

- College's plan to attain University Status
- Finalizing the Nursing Consortium Agreement w/ Marshall
- Mon Health's plan to provide funding and scholarships for the Nursing Program
- Plan to reduce tuition waivers and expand scholarships

- Set October 20<sup>th</sup> Board Agenda

Mr. Rust announced the below:

- Homecoming is Saturday
- Hidden Promise Scholars Dinner is December 7, 2021 at 5:30 pm
- Commencement will be held December 11, 2021 at 10:00 am
- Executive Board meeting will be held via ZOOM on November 17, 2021
- Next Board meeting is December 10, 2021

**Board Governance and HR Committee** – Ms. Ann Green reported:

- Ms. Tegan McEntire announce a list of new hires.
- Ms. Rita Helmick and Mr. Tom Ratliff provided an update on facilities, legal actions, and Housing Corporation.
- Mr. Dave Hutchison reported on legislative activities, Research Corporation, current grants, and status of fundraising activities. He announced that GSC’s Day at the Legislature will be held at the Capitol in Charleston on February 22, 2022 in celebration of GSC’s 150th anniversary.

Ms. Green indicated that due to additional input received regarding the Delegation of Powers and Policy 25B, both items will be presented again for approval at the December Board meeting.

**Enrollment and Student Life Committee** – Mr. Steve Gandee reported that Jason Yeager and Chelsea Stickelman presented an update to include the following information:

- The number of incoming new freshmen is 299 for 2021 compared to 215 in 2020 and 156 in 2019.
- Currently working on an international agent to recruit students from China into GSC’s education program.
- High School students are now able to visit campus and Admissions is able to visit schools.
- A College Fair is scheduled for Saturday in conjunction with Homecoming.

**Academic Affairs Committee** – Mr. Skip Hackworth introduced Mr. Trae Sprague as the new Dean of Student Support and Retention and Denise Campbell as the new nursing program consultant.

Mr. Sprague conveyed that his role as the Dean of Student Support and Retention is to bridge the gap between communication of faculty, staff, and students. He will focus on and target students that are in general education programs with low GPAs and lower ACT scores.

Ms. Campbell provided an overview of the plan for the nursing program.

Mr. Hackworth reported the following:

- Gary Morris discussed programmatic reviews.
- Dr. Hunter provided an overview of the renovations plan for Clark Hall.
- The Federal Government is discontinuing the trial program of using Pell funds for dual credit courses at the end of this academic year.
- The College received a good review from HLC after its last visit.
- The Committee desires to hold off actions on the GSC/Marshall Consortium agreement and the College moving to University status. Committee requests to schedule a special Board meeting via ZOOM prior to WV HEPC’s agenda deadline of November 4, 2021 for its next meeting in December. The requested date

for the special meeting is next Friday, October 29, 2021 to include the two items listed above on the agenda.

**Business and Finance Committee** - Mr. Bert Jedamski reported:

- Fiscal year-end 2021 results were \$5,067,028 net revenue compared to (\$1,406,755) net loss for 2020.
- Cynthia D. Mayne, CPA, Senior Manager with Hayflich CPAs, reviewed the financial statements for Fiscal Year 2021 with the Committee and conveyed required communications to Management regarding the conduct of the audit and the Audit Opinion. Hayflich CPAs has delivered an Unqualified Opinion, which is a clean audit opinion.
- Discussed challenges and improvements of the Barnes & Noble store on campus.
- Business Office has experienced a 75% attrition rate among its staff.
- Both Mr. Jedamski and Mr. Hutchison presented a PowerPoint to the Committee regarding tuition discounting.
- The Committee recommends approval of the audit.

**President's Report**

Dr. Manchin reported that the GSC/Marshall nursing consortium draft agreement has been finalized for approval by the Board. He requested that all members review the draft agreement and prepare to vote on it next Friday.

Dr. Morris noted that once Marshall receives the signed agreement, it will purchase the equipment for the program.

**Discussion/Actionable Items**

**Audit Report for FY2021**

MIKE RUST MOVED TO APPROVE THE FY2021 AUDIT. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Adjournment**

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 4:09 pm.

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Mike Rust  
Chairperson

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Teresa Sterns  
Executive Assistant to the President