

**Glenville State College  
Board of Governors Meeting  
June 10, 2020  
Mollohan Campus Community Center, Ballroom  
Glenville, West Virginia**

Members Present: Mr. Greg Smith, Chairperson  
Mr. Tim Butcher, Vice Chair  
Mr. Stephen Gandee  
Ms. Ann Green  
Mr. Tilden "Skip" Hackworth  
Mr. Ralph Holder  
Mr. Robert Marshall  
Mr. Doug Morris, via teleconference  
Mr. Mike Rust  
Dr. Kevin Evans, Faculty Representative  
Mr. Jason Gum, Staff Representative  
Mr. Colton Ring, Student Representative

Faculty & Staff Present: Dr. Jason Barr, Associate Professor of Music  
Mr. John Beckvold, Vice President for Business & Operations  
Ms. Cheyenne Carr, Human Resources Assistant  
Mr. Marty Carver, Vice President for Enrollment & Student Life  
Mr. Dustin Crutchfield, Director of Marketing & Public Relations  
Mr. David Hutchison, Vice President for Advancement  
Ms. Michelle Lang, Academic Success Center Advisor  
Ms. Tegan McEntire, Human Resources Director  
Dr. Gary Morris, Interim Provost & Vice President for Academic Affairs  
Dr. Kathleen Nelson, Interim President  
Mr. Thomas Ratliff, Executive Director of Workforce & Community Development  
Mr. Jesse Skiles, Director of Athletics  
Ms. Teresa Sterns, Executive Assistant to the President  
Dr. Marjorie Stewart, Associate Professor of English & Faculty Senate Vice President  
Ms. Chelsea Stickelman, Director of Admissions & Staff Council Chair

Others Present: Ms. Jasmine Tarman, Incoming Student Government President

### **Call to Order**

Chairperson Greg Smith called the meeting to order at 1:20 pm.

A quorum was established.

Dr. Jason Barr shared a video on behalf of the Fine Arts Department that was prepared to assist in recruiting students virtually. The video was released last week and has been reviewed by ten thousand people. He provided an update regarding the Department that included the Bachelor of Arts program predicting tripling the number of incoming freshmen due to the new digital printer. Alumni has assisted with recruiting new students into the music program; however, the number of new incoming students enrolling in the music program has decreased due to College personnel not being able to visit schools to recruit due to COVID-19. He further announced GSC has the highest percentage of music and music education majors than any other West Virginia Higher Education Institution.

Mr. Smith and Mr. Butcher presented a resolution and a replica of the Presidential Medallion to Dr. Nelson in appreciation and recognition of the service she provided to the College and Board of Governors over the past year.

Mr. Smith introduced Ms. Jasmine Tarmin as the incoming Student Government President and Board of Governors student representative effective July 1, 2020.

**Public Comment** – N/A

### **Constituent Comments**

**Faculty Senate** – Dr. Marjorie Stewart, Vice President of Faculty Senate, spoke on behalf of new Senate President Brian Perkins and announced the Senate now has twelve members. She will provide more of an update at the meeting scheduled with the Board following the regular Board meeting today.

**Staff Council** – Ms. Chelsea Stickelman reported that many of the staff used the staff development funds over the past year and re-vamped the application with the assistance of Dr. Nelson. Staff Council invited nominations for election of area representatives. The Council is re-evaluating the constitution. Minutes of the Council have been posted to the website. Staff participation tripled via virtual Council meetings during the COVID-19 shutdown.

**Student Government Association (SGA)** – Mr. Colton Ring announced that Jasmine Tarman will be replacing him as the SGA President and student representative to the Board. He wished her well in her new appointment.

### **Consent Agenda**

MIKE RUST MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SKIP HACKWORTH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

“Building A New Image” – Ms. Ann Green reported that having a new image for the College will assist with recruiting students. She requested that the Board and College employees consider what image the College would like to project. Ann suggested establishing a coordination plan to do research and implement new messaging.

Skip Hackworth mentioned focusing on the history, cultures, and traditions honoring those that made the College what it is and what all want it to become.

Dr. Nelson suggested also focusing the strategic plan development on the history, cultures, and traditions.

### **Committee Reports**

#### **Executive Committee/Chair Report**

Tim Butcher, Vice Chair, reported that the Committee discussed the following:

- Nominating Committee recommendations for FY21.
- Committee assignments for FY21.
- Review of the Board Agenda Topics Calendar for FY21.
- Proposed approval of the Board Scholarship.
- Proposed FY21 Board meeting schedule.

#### **Board Officer Nominations**

Mr. Smith presented the 2020-21 slate of officers as:

- Mike Rust, Chair
- Timothy Butcher, Vice-Chair

RALPH HOLDER MOVED TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2020-21 AS PRESENTED. COLTON RING SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Rust announced that he will make committee assignments at a later date.

MIKE RUST MOVED TO APPROVE THAT THE GLENVILLE STATE COLLEGE BOARD OF GOVERNORS AGREES TO FUND JOINTLY THE BOARD OF GOVERNORS AWARD, AN EQUIVALENT FULL TUITION AND FEE SCHOLARSHIP FOR THE FY21 ACADEMIC YEAR. THE NEED-BASED SCHOLARSHIP WILL BE AWARDED TO A WEST VIRGINIA RESIDENT(S) WHO MEETS THE REQUIREMENTS OF THE WEST VIRGINIA PROMISE SCHOLARSHIP CRITERIA. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

#### **Meeting Schedule**

Dr. Nelson announced that the College must adopt revisions to Policy 6 or 6A reflecting updated Title IX regulations that must be put into place by August 14, 2020.

Mr. Smith proposed moving the August 5, 2020 Executive Committee meeting listed on the proposed FY21 meeting scheduled to July 22, 2020 and the regular Board meeting scheduled for August 19, 2020 to August 5, 2020, so the Board may vote on the policies being revised to reflect mandated Title IX regulations that must be put into place by August 14, 2020.

KEVIN EVANS MOVED TO APPROVE THE PROPOSED 2020-21 BOARD MEETING SCHEDULE AS AMENDED BUT SUBJECT TO CHANGE. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Board Governance and HR Committee** - Tim Butcher reported that the Committee discussed the policy revisions included in the Board packet that included:

- Final Draft Policies 4, 9, 11, 14, 15, 25, 32, 48, and 53.
- Draft Policies 17, 21, 37, 43, 45, 45A, 45B, 45C, 45D – Repeal, and 51.
- Committee agreed to present a “Certificate of Appreciation” to all employees that retire with thirty years or more service to the College on behalf of the Board.
- Open positions needing to be filled that are included in the proposed FY21 budget.
- Appointing a committee to revise the Board By-laws.
- Board training that includes what the roles of the Board are versus administration, faculty, and staff. Review Association of Governing Boards information on the roles. Include newly amended Policy 4 – Ethics and Conflicts of Interest in the training.
- Amending draft policies 6 & 6A to include new Title IX regulations.
- SafeColleges staff trainings.
- Board assessment evaluations. Dr. Nelson requested that Teresa Sterns send the Board assessment evaluations to the Board members electronically and noted all responses will be received anonymously.

Dr. Nelson announced that the revised final draft policies Part II that are being proposed for action were approved at the last Board meeting; however, comments were received during the thirty-day comment period and administrative changes made. Changes suggested during the comment period were made to the policies, so the Board will take action on the revised draft policies.

Mr. Greg Smith recommended removing Policy 9 for approval and rewriting it to reflect that the President may not dispose of any College property without Board approval.

TIM BUTCHER MOVED TO APPROVE THE PROPOSED REVISED BOARD FINAL DRAFT POLICIES WITH THE EXCEPTION OF POLICY 9 THAT NEEDS MORE REVISIONS FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION. JASON GUM SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Nelson announced that the draft policies Part III included in the Board packet were posted for an informal fourteen-day comment period. Comments were received and suggested changes were made along with administrative changes. Policies 6 and 6A were also posted with no changes, so they were not included in the Board packet. The policies are still being revised to be presented for action at the next meeting to include Title IX update regulations. The updated regulations have not been released yet. She further added that the changes to Policy 45B – Student Financial Aid were made to sections 4.2 and 5.4.2.4 but the track changes did not transfer when combining the original and changed documents. All members were presented with the updated revised draft policy 45B for review and approval.

TIM BUTCHER MOVED TO APPROVE THE PROPOSED BOARD DRAFT POLICIES FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION IF NO COMMENTS ARE RECEIVED AFTER THE THIRTY-DAY COMMENT PERIOD. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Business and Finance Committee** - Mike Rust thanked Mr. Smith and Mr. Butcher for their service as Chair and Vice Chair over the past years. He provided a Kiplinger forecasts for executives and investors letter to all. Mr. Rust reported that the Committee discussed the following:

- College's accounting systems that need improvement from the auditors view, however, the systems are being updated and the College will proceed with the audit.
- The Committee requests that bids be presented for a new food service contract.
- HEERF grant awards received or to be received for students and institutional costs due to COVID-19.
- Proposed FY21 budget. Mr. Beckvold and Mr. Carver announced that the budget reflects a prediction of 565 returning students and 370 new students.

Mike emphasized that the Committee will be monitoring the budget, if approved, extremely closely.

MIKE RUST MOVED TO APPROVE THE BUDGET FOR FY21 AS PROPOSED. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED WITH KEVIN EVANS OPPOSING.

**Enrollment and Student Life Committee** – Steve Gandee reported the Committee discussed the following:

- Enrollment projections.
- Review of Social Justice changes coming about.
- Recruitment action plan for FY21.

**Academic Affairs Committee** – Ralph Holder asked Gary Morris to present the Committee report.

Gary Morris provided all with a booklet that included Academic Affairs restructuring, academic projects from the past three years and current, and referenced the program reviews being presented for approval. He asked all to review the faculty research reports and special projects.

Mr. Butcher requested that Dr. Morris inform the faculty that the number of graduates indicated in the program reviews need to be increased in order to continue the programs.

Jason Gum recommended re-evaluating the removal of department chairs.

Dr. Nelson suggested allowing the new reorganization process to continue.

Tom Ratliff announced the College hopes to open the Pioneer Stage back up in the next two weeks.

## **Program Review**

JASON GUM MOVED TO APPROVE THE PROGRAM REVIEWS FOR THE FOLLOWING PROGRAMS: CRIMINAL JUSTICE, BIOLOGY, ENGLISH, HEALTH AND HUMAN PERFORMANCE AND BUSINESS PENDING A CORRECTION PRESENTED BY KEVIN EVANS THAT WILL NOT CHANGE CONTEXT. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

## **Campus Updates**

Dr. Nelson reported:

- Upon completion of the FY20 operational plan report, it will be provided to the Board if requested.
- Dr. Nelson referenced page 195 of the Board packet and discussed the College's plan to reopen in fall. Dustin Crutchfield will publish the plan after today's meeting.

David Hutchison reported the following regarding advancement and government affairs:

- Foundation has been concentrating on updating the donor database and working on grants.
- Dave will provide each Board lay member with the amount of Board scholarship each will owe. He anticipates an amount of \$921.78 each.

Jesse Skiles reported the following regarding the Athletic Program:

- Jesse referred to the athletic academic report in the Board packet and pointed out that twenty-nine athletes completed the spring semester with 4.00 GPA's and eighty-five made the Dean's list.
- GSC finished ninth in the Commissioner's Cup this year.

## **Announcements**

Mr. Smith announced the following:

- The Board is scheduled to meet with Faculty Senate and Staff Council directly following today's meeting.
- Requested all to keep Joe Evans in their thoughts and prayers as he is in the hospital.

## **Adjournment**

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 3:01 pm.

---

Greg Smith  
Chairperson

---

Teresa Sterns  
Executive Assistant to the President