

**Glennville State College
Board of Governors Meeting
June 12, 2019
Waco Center, Land Resources Library
Glennville, West Virginia**

Members Present: Mr. Greg Smith, Chairperson
Mr. Tim Butcher, Vice Chair
Dr. William Deel
Mr. Stephen Gandee
Mr. Richard Heffelfinger
Mr. Ralph Holder
Mr. Doug Morris
Mr. Mike Rust
Dr. Kevin Evans, Faculty Representative
Mr. Dustin Crutchfield, Staff Representative

Members Absent: Mr. Justin Woods, Student Representative

Faculty & Staff Present: Ms. Rachel Adams, Coordinator of Off Campus Programs
Mr. John Beckvold, Vice President for Business, Finance, & Operations
Mr. Marty Carver, Vice President for Enrollment
Ms. Sheri Goff, Financial Aid Assistant & Advisory Council for Classified Staff Rep.
Mr. Jason Gum, Staff Librarian and new incoming Board Staff Rep.
Ms. Stephany Harper, Financial Aid Manager
Mr. David Hutchison, Vice President for Advancement
Mr. Eric Marks, Data Network Specialist
Dr. Gary Morris, Associate Vice President for Academic Affairs
Mr. Jesse Skiles, Director of Athletics
Ms. Krystal Smith, Chief Human Resources Officer
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Matthew Thiele, Assistant Professor of English

Others Present: Mr. Colton Ring, new incoming SGA President and Board Student Rep.

Call to Order

Chairperson Greg Smith called the meeting to order at 1:00 pm.

A quorum was established.

Mr. Smith announced that the agenda is being revised to include the below items (an additional action item under the Student and Academic Affairs Committee item number 8-E and a discussion item under Committee of the Whole).

- Participation in the WV Invests Program for the Associate of Science in Forest Technology and the Associate in Science Surveying Technology Degree Programs and Classified As A Tuition Waiver Program – (*Action Item*)

- Discussion of Bluegrass Program and Second Chance Pell at Huttonsville Correctional Center.

A resolution including background information; forestry and surveying enrollment, tuition, and revenue scenarios; Title 135, Series 8 -West Virginia Invests Grant Program policy; and an analysis of WV Invests program impact on GSC Land Resources was provided to all.

TIM BUTCHER MOVED TO APPROVE TO AMEND THE AGENDA AS PROPOSED.

RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Approval of Minutes

RICH HEFFELFINGER MOVED TO APPROVE THE MINUTES OF THE MAY 8, 2019 MEETING AS PRESENTED. BILL DEEL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Executive Committee

Greg Smith, Chair, reported that the Committee discussed the following:

- John Beckvold provided a Commencement debriefing report at the Executive meeting.
- Discussed the Interim Presidential Candidates' schedules and process.
- Discussed Off campus programs - Second Chance Pell @ HCC Issues.
- Dr. Vega's response to HEPC program reduction notice letter is included in Board packet. The College will be continuing to offer all the degree programs referenced.
- Reviewed items on the agenda presented for action.
- Nominating Committee presented the Slate of Officers for FY2020:
 - Greg Smith, Chair
 - Tim Butcher, Vice Chair
 - Committees will be assigned prior to the August Board meeting.
- A Board retreat will be held on August 7th at Ike & Sue Morris' residence.

- Administration is asked to review Board policies over the summer and make recommendations of policies that need revised or replaced with institutional procedures.
- Drs. Brian Perkins and Rico Gazal presented a proposal for consideration on inclusion of Land resources two-year programs in WV Invests tuition waiver program. At that time, it was decided not to include on the agenda for today's meeting thus the reason for amending the agenda to allow the full Board a chance to decide if action should be taken.
- Jesse Skiles presented a strategic plan for the Athletic Department along with proposals for the addition of wrestling and eSports.
- Discussed the Bluegrass Program, funding, and agreed that it will continue thus the reason for adding it as a discussion item on the agenda.
- The Committee set the agenda for today's meeting.
- Dr. Kathleen Nelson has been selected to fill the position of Interim President and she will begin July 1, 2019.
- The new incoming Student Government president and board representative is Colton Ring.

Business and Finance Committee

Mike Rust, Chair, reported the following:

- Committee worked with the business office the last two weeks on finances.
- College is projecting a loss of 1.6 million dollars for the current year and the upcoming year is dependent on enrollment.
- College is in a positive cash flow situation and is borrowing \$500,000 from the Foundation at a four percent interest rate to get through the first of July.
- Capital projects and expenditures are not to exceed one million dollars in the next year.
- The Committee recommends to keep tuition flat for FY2020.
- The proposed fee schedule will have two minor revisions: Math and Biology course fees will be added to cover Pearson fees.

Tuition & Fees

MIKE RUST MOVED TO APPROVE THE TUITION AND FEES SCHEDULE FOR THE FY2020 ACADEMIC YEAR AS PROPOSED WITH THE ADDITION OF MATH AND BIOLOGY COURSE FEES. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Rust announced that the Committee recommends reduction of the out-of-state tuition and metro rate for FY2020. He pointed out that it is a gross fee reduction but the net to the College is not that much because the College is eliminating the Pioneer Scholarship to offset the cost.

Out-of-State Tuition

MIKE RUST MOVED TO APPROVE THE OUT-OF-STATE TUITION AND METRO RATE BEGINNING THE FY2020 ACADEMIC YEAR AS PROPOSED. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Enrollment Management Committee

Steve Gandee, Chair, reported the following:

- Planning an interim meeting for July regarding the retention aspect of the Committee.
- Referenced the admissions summary report included in the packet and discussed the projected increase in enrollment.
- Consensus of the Committee is to continue the EAB contract for the next year as it assisted in recruiting some students.
- Discussed the athletic enrollment goal of 430 students for the upcoming academic year.
- Mr. Gandee addressed the added agenda item of WV Invests and noted he is in favor of participating in the program.

Mr. Carver explained the Home Grown Initiative and noted that students would receive a scholarship depending on their teacher concentration: of \$3,000 for STEM and \$1,000 for Special Education. Students must be referred by a principal, teacher, or counselor. Currently, sixteen students have been accepted into the program and fourteen have been enrolled. He further stated that the number one program requested by potential incoming students is nursing.

After a discussion regarding the status of adding a nursing program, it was suggested to appoint a sub-committee to work on continuing to pursue a partnership with WVU to offer a nursing program.

Mr. Smith appointed the following sub-committee to implement a plan regarding adopting a nursing program to put into place at GSC.

- Dr. Kathleen Nelson, Interim President – Chair of the Committee
- Mr. Mike Rust
- Mr. Doug Morris
- Dr. Kevin Evans
- Mr. David Hutchison
- Dr. Gary Morris
- Dr. Victor Vega

Mr. Smith asked that the Committee submit a plan proposal at the August Board meeting. He asked Kevin Evans to evaluate the possibility of re-establishing the “pre-med” program and make recommendations to the Board at its next meeting regarding remarketing it and offering it at the College.

Mr. Butcher requested that Dr. Morris ask Dr. Vega to provide a report on partnering with Marshall University to offer a pharmacy program.

Dr. Morris announced that the College will be offering Teacher Education Praxis Tests on campus in the near future.

Mr. Butcher asked that a report be provided to the Board with a list of certification costs for all tests that must be taken by students in the Teacher Education Program.

Mr. Hutchison offered to provide a report that he and Dr. Jeff Hunter have been working on.

Mr. Smith inquired what the status of the alumni scholarship is.

Mr. Carver responded that it has been reinstated with a few revisions to prevent abuse.

Student and Academic Affairs Committee

Bill Deel, Chair, reported the Committee discussed the HLC report included in the Board packet, board resolutions, and asked Dr. Morris to report on the resolutions.

Dr. Morris referenced the online program fee and discount resolutions presented for action and discussed the background information presented for each item.

Mr. Beckvold noted that there is no proposed tuition or fee differentiation for online programs between in- and out-of-state students.

Online Program Flat Fee

RICH HEFFELFINGER MOVED TO APPROVE THE ONLINE PROGRAM FLAT FEE OF TWO HUNDRED DOLLARS FOR ONLINE STUDENTS ONLY BEGINNING THE FY2020 ACADEMIC YEAR AS PROPOSED. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Online Program Discount for Veterans and First Responders

After a discussion regarding whether the ten percent online program discount would be discounted from a student's gross or net funds, scholarships, etc., the Board's consensus was to take the ten percent reduction discount from the net balance of tuition.

BILL DEEL MOVED TO APPROVE TO AMEND THE ONLINE PROGRAM DISCOUNT RESOLUTION TO ADD "ON NET BALANCE" AFTER "A TEN PERCENT DISCOUNT." MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

BILL DEEL MOVED TO APPROVE A TEN PERCENT DISCOUNT ON NET BALANCE OF TUITION FOR VETERANS, LAW ENFORCEMENT, AND FIRST RESPONDERS WHO ENROLL AND ARE CURRENTLY ENROLLED IN THE ONLINE PROGRAM ONLY BEGINNING THE FY2020 ACADEMIC YEAR AS AMENDED. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Program Review

Mr. Smith asked Dr. Morris to look into when the environmental science concentration under the Natural Resource Management program was dropped and provide an update to the Board.

TIM BUTCHER MOVED TO APPROVE THE PROGRAM REVIEW FOR THE BACHELOR OF SCIENCE IN NATURAL RESOURCE MANAGEMENT. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

WV Invests Program

Mr. Smith announced that since no representatives from the Land Resource department were in attendance to provide a report on the proposed WV Invests program, the added action item to approve the College's participation would be tabled.

RICH HEFFELFINGER MOVED TO APPROVE TO TABLE THE ACTION ITEM REGARDING PARTICIPATION IN THE WV INVESTS PROGRAM FOR THE A.S. FOREST TECHNOLOGY AND THE A.S. SURVEYING TECHNOLOGY DEGREE PROGRAMS. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

Mr. Smith discussed operational and management issues with two employees that work with the Second Chance Pell program at Huttonsville Correctional Center. He provided a couple of scenarios and noted that \$528,000 was lost last year due to the Second Chance Pell institutions not having enough enrollment.

Dr. Morris pointed out that both employees were working together to cooperate and that the College received more money this year than last. He offered to discuss the issues further at a meeting with Mr. Smith.

Mr. Beckvold announced that there was currently an open position posted to hire someone to assist with the Second Chance Pell program.

Mr. Smith further discussed the GSC Bluegrass program and announced that it will continue and will be funded. The instructor for the Bluegrass program still does not have a contract in place or received a stipend that was promised to the instructor for the last two summers for traveling to recruit students. Mr. Smith stated that according to Mr. Beckvold, the problem would be rectified tomorrow.

Mr. Butcher indicated that he would like the College to offer a four year degree program and a certificate program in Bluegrass and asked that the Provost assist by reviewing the program and putting it into place.

Dr. Morris announced he met with the instructor and the online technology staff person to make sure that Bluegrass remains in the catalog for the upcoming year. The College currently offers a certificate program in Bluegrass and he will work to implement a degree program.

Board Scholarship

Mr. Hutchison announced that seven students were awarded a Board scholarship last year.

TIM BUTCHER MOVED TO APPROVE THAT THE GLENVILLE STATE COLLEGE BOARD OF GOVERNORS AGREES TO FUND JOINTLY THE BOARD OF GOVERNORS AWARD, AN EQUIVALENT FULL TUITION AND FEE SCHOLARSHIP FOR THE FY2020 ACADEMIC YEAR. THE NEED-BASED SCHOLARSHIP WILL BE AWARDED TO A WEST VIRGINIA RESIDENT(S) WHO MEETS THE REQUIREMENTS OF THE WEST VIRGINIA PROMISE SCHOLARSHIP CRITERIA. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Hutchison will send each current lay member of the Board an invoice for their part to cover full tuition and fees for FY2020.

Wrestling

Mr. Skiles referenced the two resolutions included in the Board packet for the addition of wrestling and eSports and discussed the background information. He addressed the goal to recruit more students and pointed out that diversity is a significant element of the recruitment for eSports student athletes.

Mr. Carver reported that the Mountain East Conference recently recommended moving eSports under the department of Student Life. At GSC, the eSports will fall under Student Life.

Mr. Butcher requested that Mr. Eric Marks in GSC's Office of Technology assist with the implementation of the eSports and move it to Student Life.

After a discussion regarding the start-up costs and how the eSports will be budgeted, Mr. Beckvold announced that there is plan to list the resources required and ask Mr. Hutchison to assist to raise funding for it.

MIKE RUST MOVED TO APPROVE THE ADDITION OF WRESTLING BEGINNING FY2020 AIMING TOWARD FULL COMPETITIVE LEVEL IN FY2021. STEVE GANDEE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

eSports

RICH HEFFELFINGER MOVED TO APPROVE THE ADDITION OF ESPORTS TO FALL UNDER STUDENT LIFE TO BEGIN IN FALL 2020. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED WITH RALPH HOLDER OPPOSING, stating that he thought it should be under Athletics.

Pay Raise

Mr. Beckvold reported that employees will receive a 4.1 percent raise across the board with the exclusion of anyone who was hired after January 1, 2019 or received a raise for other reasons since then. The across the board raise will bring everyone up to the minimum pay grade with the exception of one employee.

MIKE RUST MOVED TO APPROVE TO DISTRIBUTE THE GOVERNOR'S RAISE POOL DOLLARS IN ACCORDANCE WITH THE PRECEDENT ESTABLISHED IN 2018 WHICH ALLOCATES FUNDS TO RAISE STAFF SALARIES CURRENTLY BELOW THE MINIMUM TO MINIMUM GRADE AND THE BALANCE OF THE POOL DOLLARS WILL BE DISTRIBUTED ACROSS-THE-BOARD PERCENTAGE TO ALL EMPLOYEES. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Meeting Schedule

MIKE RUST MOVED TO APPROVE THE 2019-20 BOARD MEETING SCHEDULE AS PROPOSED BUT SUBJECT TO CHANGE. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Strategic/Master Plan Update – Dr. Gary Morris reported the following:

- Referenced the 2015-20 Strategic Plan update provided in the Board packet and noted the goals.
- College is gearing up to begin working on a 2020-2025 strategic plan.
- The current strategic plan does not have an impact assessment. Dr. Morris recommends that the new plan include one.
- Dr. Morris suggested that the interim president assign a strategic plan 2020-2025 committee.

Nominating Committee

Rich Heffelfinger, Chair, reported that due to the tremendous amount of change and to instill constitutional memory and continuity, the Committee recommends the slate of officers as:

- Greg Smith, Chair
- Timothy Butcher, Vice-Chair

RICH HEFFELFINGER MOVED TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2019-20 AS PRESENTED. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Vice President for Business, Finance, and Operations Report

Mr. Beckvold reported the following:

- Reinstated the President's Cabinet, which has been operating effectively since March.
- Included Jesse Skiles to join the Cabinet.
- Identified three initiatives: Enrollment, HLC Visit, and stabilized financial condition of the College. He noted that progress has been made on all.
- Suggests expanding and maximizing the Second Chance Pell HCC management.
- In the last stages of the DMAPS extended contract to use housing and the MCJTC. The contract is being structured to remove the food provided by Aramark and move housing of cadets from LBH to Pickens Hall. The current contract may have to be extended until the final agreement is confirmed.

Mr. Butcher requested that the expansion of the prison programs be put into place as soon as possible.

Presentation of Certificates

Mr. Smith presented certificates of appreciation to Bill Deel and Rich Heffelfinger for their years of service to the Board of Governors. Mr. Heffelfinger resigned effective July 1, 2019 and although Dr. Deel's term expires on June 30, 2019, he is choosing to stay on the Board until the Governor appoints another member in his place. Certificates of appreciation will also be presented to the following members as both resigned this past year: Mr. Mike Forbes at GSC's Night at Appalachian Power Park and Mrs. Sue Morris at the August 7th Board retreat.

Announcements

Mr. Smith announced the following:

- GSC Night at Appalachian Power Park on Monday, July 1, 2019 at 7:00 pm
- Glenville State College Board of Governors Meeting/Retreat will be held on August 7, 2019 at Ike and Sue Morris' residence.
- GSC Night at Lambert's Winery on Wednesday, August 14, 2019 at 5:00 pm

Mr. Hutchison distributed the following handouts to all:

- Article from the Charleston Gazette, *WV 4-year college tuition increasing an average of 2.4 percent*, by Ryan Quinn, Staff Writer, dated June 8, 2019.
- 2019-20 Mountain East Conference – Sports Sponsorship Chart

Executive Session

RICH HEFFELFINGER MOVED TO MOVE INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(2)(A) AND §6-9A-4(b)(6) TO DISCUSS THE SECOND CHANCE PELL AND BLUEGRASS PROGRAM ISSUES RELATING TO EMPLOYEES' COMPENSATION, RESIGNATION, AND AN INDIVIDUAL'S RECORDS WHICH WOULD CONSTITUTE AN UNWARRANTED INVASION OF AN INDIVIDUALS' PRIVACY IF DISCUSSED IN PUBLIC. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

IT WAS MOVED BY RALPH HOLDER THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 4:02 pm.

Greg Smith
Chairperson

Teresa Sterns
Executive Assistant to the President