

**Glennville State College  
Board of Governors Meeting  
February 6, 2019  
Waco Center, Hall of Fame Room  
Glennville, West Virginia**

Members Present: Mr. Greg Smith, Chairperson  
Mr. Tim Butcher, Vice Chair  
Dr. William Deel  
Mr. Stephen Gandee  
Mr. Richard Heffelfinger  
Mr. Ralph Holder  
Ms. Sue Morris, via teleconference  
Mr. Mike Rust  
Dr. Kevin Evans, Faculty Representative  
Mr. Dustin Crutchfield, Staff Representative  
Mr. Justin Woods, Student Representative

Faculty & Staff Present: Dr. Tracy L. Pellett, President  
Ms. Rachel Adams, Coordinator of Off Campus Programs  
Mr. John Beckvold, Vice President for Business & Finance  
Mr. Marty Carver, Vice President for Enrollment  
Ms. Sheri Goff, Financial Aid Assistant & Advisory Council for Classified Staff Rep.  
Mr. David Hutchison, Vice President for Advancement  
Dr. Brian Perkins, Associate Professor of Forestry  
Mr. Jason Phares, Information Technology Manager  
Mr. Jesse Skiles, Director of Athletics  
Ms. Krystal Smith, Chief Human Resources Officer  
Ms. Teresa Sterns, Executive Assistant to the President  
Mr. Ron Taylor, Associate Director of Public Safety  
Dr. Victor Vega, Provost & Vice President for Academic Affairs

Others Present: Dr. Joe Evans, Professor Emeritus

### **Call to Order**

Chairperson Greg Smith called the meeting to order at 1:00 pm.

### **Swearing in of new Board member**

Mr. Smith administered the Oath of Office to the newly appointed faculty representative member Kevin Evans.

A quorum was established.

### **Approval of Minutes**

MIKE RUST MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 28, 2018 MEETING AS PRESENTED.  
RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

Dr. Brian Perkins, Associate Professor of Forestry, presented concerns regarding the Land Resources Department as related to lab fees that are collected by the College.

Mr. Smith acknowledged Dr. Perkins and assured that the Board would find out information concerning the course fees. Mr. Smith further requested that the Land Resources Department provide a report to the Board at its next meeting that specifies where all of the graduates from the program are going or have gone.

### **Executive Committee**

Greg Smith, Chair, reported that the Committee discussed the following:

- Financial Outlook - Discussed the current financial status of the College and the FY2019 budget projection.
- Town Hall meetings will be scheduled to explain the budget data and invite ideas from faculty and staff of how to improve cash flow and reduce expenses to survive the College.
- Enrollment Comparisons were presented and there are 59 students less enrolled than this time last year.
- Discussed campus updates that included:
  - ~Evaluating the number of courses that are offered each semester and the amount of overloads being paid to faculty.
  - ~President will be putting a committee together to discuss recruitment and related strategies. Anyone that is interested in serving on the Committee, please let Teresa Sterns know.
- Discussed the Home Grown Initiative, Merit Scholarships, and set agenda for today's meeting.

### **Business and Finance Committee**

Mike Rust, Chair, reported the Committee is working on an action plan regarding financial stability of the College. He requested to move the two business and finance action items listed on the agenda to after the president's report.

Mr. Smith honored the request.

### **Enrollment Management Committee**

Steve Gandee, Chair, reported the following:

- Committee met on two occasions outside of the regularly scheduled Board meetings on November 12, 2018 and January 23, 2019.
- Craig Engle with Ruffalo Noel Levitz joined today's Committee meeting.
- Discussed how to structure committee meetings.
- Recruitment/retention was discussed at last two Committee meetings and minutes will be submitted to the Board in the future.

Mr. Rust requested that Hidden Promise event invitations be sent out well in advance.

### **Student and Academic Affairs Committee**

Bill Deel, Chair, asked Dr. Vega to provide a summary of the Committee's discussion.

Dr. Vega referred and discussed information listed in the Academic Affairs update included in the Board packet.

### **President's Report**

President Pellett provided a list of activities he has been engaged in since the last meeting and reported the following:

- Invited issues of concern from faculty and staff to administration. No issues were brought forth.
- A Memorandum of Understanding signing with district superintendents is scheduled for tomorrow at the State's Capitol.
- A Memorandum of Understanding signing is scheduled for this Friday with Stonewall Jackson Memorial Hospital to develop a nursing program and promote health and wellness in the community.

Mr. Smith presented the two business and finance action items to the Board.

A request was made by Dr. Kevin Evans to add the chemistry education program to the Home Grown Initiative.

MIKE RUST MOVED TO APPROVE THE ADDITION OF CHEMISTRY EDUCATION TO THE "HOME GROWN" TEACHER SHORTAGE SOLUTION SCHOLARSHIP INITIATIVE. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

MIKE RUST MOVED TO APPROVE THE MERIT BASED & HOME GROWN-TEACHER EDUCATION TUITION SCHOLARSHIP/ DISCOUNT FOR FY2019 AS PRESENTED WITH THE ADDITION OF CHEMISTRY EDUCATION TO THE HOME GROWN-TEACHER EDUCATION TUITION SCHOLARSHIP. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED WITH JUSTIN WOODS OPPOSING.

Mike Rust presented an amended resolution for the FY2020 tuition on behalf of the Business and Finance Committee for approval.

MIKE RUST MOVED TO APPROVE TUITION FOR FY2020 TO REMAIN THE SAME AS FY2019 DEPENDENT ON STATE ALLOCATIONS REMAINING STABLE. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Smith requested that Dr. Kevin Evans convey to the department chairs that the Board would like to receive a report from them recognizing graduates from all areas that are employed and where internships may be developed.

**Announcements**

The following announcements were made:

- Imposed five honorary doctorate degrees at the Country Music Hall of Fame in Nashville on February 1, 2019
- Murder Mystery will be held this Friday
- Budget Town Hall Meetings at Heflin Administration Building, Presidents' Auditorium – February 12<sup>th</sup> @ Noon and February 13<sup>th</sup> at 3:30 pm
- GSC Founder's Day and the Annual Day of Giving will be held on February 19, 2019
- Winter Homecoming – March 2, 2019
- MEC Tournaments will be held March 6-10, 2019 in Wheeling, WV
- Percussion Ensemble – April 4 - 5, 2019
- Woodwind & Brass Ensemble Concert – April 11, 2019
- Next Executive Committee Meeting – April 3, 2019
- Next Board Meeting has been changed to Thursday, April 18, 2019

MIKE RUST MOVED TO APPROVE THE BOARD OF GOVERNORS PRESENT A CERTIFICATE OF RECOGNITION AWARD TO DR. MEGAN DARBY AT THE NEXT BOARD MEETING FOR HER WORK ON THE BLUEGRASS HOODING CEREMONY IN NASHVILLE, TN. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Adjournment**

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 2:16 pm.

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Greg Smith  
Chairperson

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Teresa Sterns  
Executive Assistant to the President